

Deloitte Consulting LLP
711 East Monument Avenue
Dayton, OH 45402-1320
Telephone: 937.258.4764
Kevin Chambers
Consultant

**UNITED STATES DISTRICT COURT
DISTRICT OF PUERTO RICO**

In re:

THE FINANCIAL OVERSIGHT AND
MANAGEMENT BOARD FOR PUERTO
RICO,

as representative of

THE COMMONWEALTH OF PUERTO
RICO, *et al.*,

Debtors.¹

PROMESA Title III

No. 17 BK 3283-LTS

(Jointly Administered)

**FIRST INTERIM FEE APPLICATION OF DELOITTE CONSULTING LLP FOR
COMPENSATION FOR SERVICES RENDERED AS CONSULTANT
FROM AUGUST 1, 2018 THROUGH SEPTEMBER 30, 2018**

Name of Applicant:	Deloitte Consulting LLP
Retained to Provide Professional Services as:	Consultant
Date of Retention:	December 4, 2017
Period for which Compensation and Reimbursement is Sought:	August 1, 2018 through September 30, 2018
Professional Fees:	\$ 653,692.09
Amount of Expense Reimbursement Sought	\$ <u>0.00</u>
Total Amount of Fees and Expense Reimbursement Sought as Actual, Reasonable and Necessary	<u>\$ 653,692.09</u>

This is a(n) _____ Monthly X Interim _____ Final Fee Application/Statement

¹ The Debtors in these Title III cases, along with each Debtor's respective Title III case number, are the (i) Commonwealth of Puerto Rico (Bankruptcy Case No. 17 BK 3283-LTS); (ii) Puerto Rico Sales Tax Financing Corporation ("COFINA") (Bankruptcy Case No. 17 BK 3284-LTS); (iii) Puerto Rico Highways and Transportation Authority ("HTA") (Bankruptcy Case No. 17 BK 3567-LTS); and (iv) Employees Retirement System of the Government of the Commonwealth of Puerto Rico ("ERS") (Bankruptcy Case No. 17 BK 3566-LTS). (Title III case numbers are listed as Bankruptcy Case numbers due to software limitations.)

PRIOR INTERIM FEE APPLICATIONS FILED

Date Filed	Period Covered	Requested Fees	Requested Expenses	Approved Fees	Approved Expenses
N/A					
TOTAL		\$ -	\$ -	\$ -	\$ -

PERSONNEL

For the Period from August 1, 2018 through September 30, 2018

Professional	Level	Average of Rate	Hours	Billable Amount
Chambers, Kevin	Principal	\$292.03	94.2	\$27,509.22
Dalwadi, Hershey	Senior Manager	\$270.46	1.0	\$270.46
Deng, Mike	Manager	\$270.46	0.5	\$135.23
Fitzpatrick, Brian	Specialist Leader	\$270.46	10.5	\$2,839.83
Goel, Sneha	Senior Consultant	\$270.46	0.5	\$135.23
Lauricia, James E	Specialist Leader	\$270.46	6.5	\$1,757.99
McDermott, Erin	Senior Manager	\$270.46	36.0	\$9,736.56
Such, Enrique	Senior Manager	\$270.46	173.2	\$46,843.67
Sutton, Gary	Specialist Leader	\$270.46	224.2	\$60,637.13
Gonzalez, Juan	Manager	\$223.21	230.4	\$51,427.58
Haugwitz, Malin	Specialist Master	\$223.21	8.0	\$1,785.68
Hayward, David	Manager	\$223.21	340.6	\$76,025.33
Mitra, Sayak	Senior Consultant	\$223.21	372.5	\$83,145.73
Navarro, Pedro	Senior Consultant	\$206.55	178.4	\$36,848.52
Aguilar, Reinaldo	Consultant	\$179.70	250.0	\$44,925.00
Almodovar, Jean P	Consultant	\$179.70	65.1	\$11,698.47
Grambow, Kristofer R	Consultant	\$179.70	43.0	\$7,727.10
Levidy, Michael F	Consultant	\$179.70	234.0	\$42,049.80
Pandey, Aishwarya	Consultant	\$179.70	253.3	\$45,518.01
Pelura, Claire	Consultant	\$179.70	1.0	\$179.70
Smith, Eva Maria N	Consultant	\$179.70	100.5	\$18,059.85
Willner, Jane S	Consultant	\$179.70	202.5	\$36,389.25
Lazo-Cedre, Tiffany A	Business Analyst	\$150.24	231.5	\$34,780.56
Perez Valdez, Gerardo	Business Analyst	\$150.24	88.3	\$13,266.19
Totals			3,145.70	\$653,692.09
Blended Hourly Rate				\$207.80

COMPENSATION BY CATEGORY

For the Period from August 1, 2018 through September 30, 2018

Category	Hours	Billable Amount
Procurement Reform	3,145.7	\$ 653,692.09
Totals	3,145.7	\$ 653,692.09
<i>Blended Hourly Rate</i>	<i>\$</i>	<i>207.80</i>

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THE FINANCIAL OVERSIGHT AND
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THE COMMONWEALTH OF PUERTO
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PROMESA Title III

No. 17 BK 3283-LTS

(Jointly Administered)

**FIRST INTERIM FEE APPLICATION OF DELOITTE CONSULTING LLP FOR
COMPENSATION FOR SERVICES RENDERED AS CONSULTANT
FROM AUGUST 1, 2018 THROUGH SEPTEMBER 30, 2018**

Pursuant to sections 316 and 317 of Title III of the Puerto Rico Oversight, Management and Economic Stability Act (“PROMESA”) and Rule 2016 of the Federal Rules of Bankruptcy Procedure (collectively the “Bankruptcy Rules”), made applicable herein pursuant to section 310 of PROMESA, Rule 2016-1 of the Local Rules of Bankruptcy Practice and Procedure of the United States Bankruptcy Court for the District of Puerto Rico, adopted by the Court on May 16, 2013

¹ The Debtors in these Title III cases, along with each Debtor’s respective Title III case number are the (i) Commonwealth of Puerto Rico (Bankruptcy Case No. 17 BK 3283-LTS) ; (ii) Puerto Rico Sales Tax Financing Corporation (“COFINA”) (Bankruptcy Case No. 17 BK 3284-LTS); (iii) Puerto Rico Highways and Transportation Authority (“HTA”) (Bankruptcy Case No. 17 BK 3567-LTS); and (iv) Employees Retirement System of the Government of the Commonwealth of Puerto Rico (“ERS”) (Bankruptcy Case No. 17 BK 3566-LTS). (Title III case numbers are listed as Bankruptcy Case numbers due to software limitations.)

(the “Local Bankruptcy Rules”) and this Court’s *Second Amended Order Setting Procedures for Interim Compensation and Reimbursement of Expenses of Professionals*, dated June 6, 2018 [Docket No. 3269] (the “Second Amended Interim Compensation Order”), Deloitte Consulting LLP (“Deloitte Consulting”), as consultant to the debtors associated with the above-captioned cases (collectively, the “Debtors,” “Government of Puerto Rico,” or “GPR”), hereby submits its first interim fee application (the “First Interim Fee Application”) for the compensation of professional services performed by Deloitte Consulting in connection therewith for the period commencing August 1, 2018 through and including September 30, 2018 (the “First Interim Fee Application Period”).

REQUESTED FEES

1. By this First Interim Fee Application, Deloitte Consulting seeks compensation in the amount of \$653,692.09 for the First Interim Fee Application Period.

2. All services for which Deloitte Consulting requests compensation were performed for the Debtors. The time detail for First Interim Fee Application Period is attached hereto as Exhibit A. This First Interim Fee Application contains time entries describing the time spent by each professional and paraprofessional during the First Interim Fee Application Period. To the best of Deloitte Consulting’s knowledge, this First Interim Fee Application substantially complies with the applicable Bankruptcy Rules, the Local Bankruptcy Rules, and the Second Amended Interim Compensation Order. Deloitte Consulting’s time reports are entered and organized by the professional or paraprofessional performing the described services on a daily basis.

3. The terms of the Seconded Amended Interim Compensation Order incorporates the United States Trustee Guidelines for Reviewing Applications for Compensation and Reimbursement of Expenses Filed under 11 U.S.C. 330 by Attorneys in Larger Chapter 11 Cases

(the “Attorney Guidelines”). The terms of the Attorney Guidelines, as the title notes, are designed to “to apply only when United States Trustees review applications for compensation filed by attorneys employed under sections 327 or 1103” of the Bankruptcy Code,” rather than other professionals engaged by a debtor or official committee. Attorney Guidelines, ¶ A.2. Among other requirements, the Attorney Guidelines require inclusion of information regarding the law firms’ customary and comparable compensation by means of providing an average rate charged. Unlike most law firms, Deloitte Consulting’s fee structures vary widely depending upon the client and the nature of the services to be performed as well as negotiations with a particular client. (These fee structures may be fixed fee, contingent or hourly rate, for example.) Accordingly, Deloitte Consulting does not have typical hourly rates that it charges clients for its services against which the Court can compare the hourly rates being charged to a debtor. Moreover, the applicable rate to use as a point of comparison would be difficult to calculate given the various fee structures and the various services performed. Therefore, Deloitte Consulting respectfully requests that the requirement in the Attorney Guidelines regarding information about customary and comparable compensation be waived for it.

4. Attached hereto as Exhibit B is Deloitte Consulting’s budget and staffing plan for the First Interim Fee Application Period. As the engagement progressed, Deloitte Consulting presented to the GPR, typically on a bi-weekly basis, a budget and staffing plan. This plan was updated during this process to reflect new information including the actual time taken to perform certain tasks and revised estimates of the time to complete various aspects of the services or estimates of new tasks requested by the GPR. The attached represents the final numbers presented to the GPR as a part of this process. The actual fees incurred during the First Interim Application Period were approximately \$5,492.92 less than anticipated. This variance was due to project staff

mix versus staff mix used in delivery.

5. Deloitte Consulting incurred expenses during the First Interim Fee Application Period which have not been included in this First Interim Fee Application due to processing delays. Deloitte Consulting expects to include these expenses and seek reimbursement therefor in future applications.

6. During the First Interim Fee Period, Deloitte Financial Advisory Services LLP (“Deloitte FAS”), an affiliate of Deloitte Consulting, and certain of its affiliates were separately engaged by the GPR to provide services related to assisting the GPR with activities that are not related to restructuring under Title III (the “Non-Title III Services”). The Non-Title III Services include the following: assisting the GPR with its recovery and resilience plan for certain aspects of its information technology infrastructure, assisting the GPR’s Department of Treasury (“Hacienda”) with the upgrade of its enterprise resource planning software, assisting the GPR with strategic and compliance services related to recovery from the storms of the summer of 2017 and project management assistance with respect to certain of the foregoing. These services are being billed and paid in accordance with Hacienda guidelines and procedures or similar guidelines or procedures. Since the Non-Title III Services are not related to the Title III cases, the time and expense detail associated with this work is not included in any fee applications filed with this Court and the fees and expenses are being paid by Hacienda in the ordinary course as discussed above.

7. Additionally, although Deloitte Consulting does not believe the services described herein are related to the Title III cases, Deloitte Consulting agreed to accommodate AAFAF’s request that it submit fee application in connection with the contract governing these services.

SUMMARY OF SERVICES PERFORMED

8. This First Interim Fee Application covers the fees incurred during the First Interim

Fee Application Period. Deloitte Consulting believes it appropriate to be compensated for the time spent in connection with these matters, and sets forth a narrative description of the services rendered for the Debtors and the time expended, organized by project task categories, as follows:

A. Procurement Reform

10. During the First Interim Fee Application Period, Deloitte Consulting assisted the General Services Administration (“ASG”) with the ongoing development of workplans and support for the associated implementation of Procurement Reform for the Government of Puerto Rico. Among other things, this support included assisting with:

- Planning activities associated with ASG’s implementation of a Centralized Procurement Operating Model designed to leverage the purchasing power of the entire Puerto Rican government;
- Development of policies to drive greater compliance with government-wide contracts, policies and procedures;
- Improvements to the ASG procurement processes across the entire procurement lifecycle designed to make the procurement function more efficient and effective; and,
- Planning for the use of current strategic sourcing and category management practices and tools designed to realize and sustain savings;

Period	Time Expended	Fees
First Interim Fee Application Period	3,145.7 Hours	\$ 653,692.09

CERTIFICATE OF COMPLIANCE AND REQUEST FOR WAIVER

18. Attached hereto as Exhibit C is a declaration of Kevin Chambers, the undersigned representative of Deloitte Consulting. To the extent that the First Interim Fee Application does not comply in all respects with the requirements of the aforementioned rules, Deloitte Consulting

believes that such deviations are not material and respectfully requests that any such requirement be waived.

WHEREFORE, pursuant to the Second Amended Interim Compensation Order, Deloitte Consulting respectfully requests that, for the period from August 1, 2018 through September 30, 2018, payment be made to Deloitte Consulting for compensation in the amount of \$653,692.09, which represents 100% of the total compensation for professional services rendered during the First Interim Fee Application Period.

Dated: October 29, 2019

Dayton, Ohio

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kevin Chambers", is written over a horizontal line.

Deloitte Consulting LLP
711 East Monument Avenue
Dayton, Ohio 45402-1320
Telephone: 937.258.4764
Kevin Chambers
CONSULTANT

EXHIBIT A

PROFESSIONAL SERVICES TIME DETAIL FOR THE FIRST INTERIM FEE PERIOD

AUGUST 1, 2018 THROUGH SEPTEMBER 30, 2018

Deloitte Consulting LLP
AUGUST TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Navarro, Pedro	Meet with J. Mendez Rodriguez (BluHaus), L. Blanco (BluHaus), N. Catoni (ASG), K. Chambers (Deloitte), D. Hayward (Deloitte), J. Willner (Deloitte) to discuss a joint strategy for ASG's fuel sourcing category	8/22/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Meet with D. Hayward (Deloitte), J. Willner (Deloitte) to align on next steps based on our conversation with BluHaus	8/22/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Analyze the fuel data information from the Evertec file to obtain the agency codes that will be used in the analysis of distribution of fuel consumption	8/22/2018	1.300	\$206.55	\$ 268.52
Navarro, Pedro	Meet with D. Hayward (Deloitte), J. Willner (Deloitte), T. Lazo-Cedre (Deloitte), R. Aguilar (Deloitte) to review Agency and Sub Agency Database in Tableau	8/22/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Identify insights (from the Evertec file) to support the action plan for the 5 components of the fuel sourcing strategy	8/22/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Consolidate the results of the analysis of the Evertec file to support the action plan for the 5 components of the fuel sourcing strategy	8/22/2018	0.700	\$206.55	\$ 144.59
Navarro, Pedro	Meeting with R. Aguilar (Deloitte), D. Hayward (Deloitte), J. Willner (Deloitte) to match agency list codes with Hacienda Codes	8/22/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Meet with D. Hayward (Deloitte), J. Willner (Deloitte) to brainstorm the action plan for the 5 components of the fuel sourcing strategy	8/22/2018	0.800	\$206.55	\$ 165.24
Navarro, Pedro	Draft a summary of the requirements, action items, alternatives of the action plan for the 5 components of the fuel sourcing strategy	8/22/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Prepare initial analysis of fuel purchase data with D. Hayward (Deloitte), J. Willner (Deloitte) in preparation for meeting with C. Coronas Aponte (ASG)	8/23/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Meet with C. Coronas Aponte (ASG), D. Hayward (Deloitte), J. Willner (Deloitte) to discuss the prices and processes used by agencies to purchase fuel through ASG.	8/23/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Review fuel pricing documents provided with D. Hayward (Deloitte), J. Willner (Deloitte) for integration into analysis of fuel data.	8/23/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Request "Total Petroleum" contracts and historical prices information to C. Coronas Aponte (ASG)	8/23/2018	0.100	\$206.55	\$ 20.66
Navarro, Pedro	Consolidate the historical prices information to compare with the price references	8/23/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Validate if the historical prices used are aligned with the price references	8/23/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Consolidate the results of the historical prices analysis	8/23/2018	0.400	\$206.55	\$ 82.62
Navarro, Pedro	Review the contracts amendments for integration into analysis of fuel data	8/24/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Validate if the contract amendments are reflected in the fuel data base	8/24/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Summarize the key takeaways from the procedure to issue fleet cards	8/27/2018	1.500	\$206.55	\$ 309.83
Navarro, Pedro	Compare in Tableau the results of the analysis of historical prices with the prices from the Evertec File	8/27/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Consolidate the contact list of PR Agencies from the government website	8/27/2018	1.500	\$206.55	\$ 309.83
Navarro, Pedro	Meet with D. Hayward (Deloitte) to align on the request for information for the meeting with the Police Department regarding fleet management	8/28/2018	0.200	\$206.55	\$ 41.31
Navarro, Pedro	Meet with S. Clemente (Police Department), J. Rivera (Police Department), A. Perez (Police Department), C. Mercado (Police Department), J. Gonzalez (Deloitte), R. Aguilar (Deloitte) to discuss the Police Department management of IT Hardware, IT Software, Fleet	8/28/2018	1.500	\$206.55	\$ 309.83
Navarro, Pedro	Incorporate the inputs from the meeting with the police department in the fleet sourcing strategy	8/28/2018	0.800	\$206.55	\$ 165.24

Deloitte Consulting LLP
AUGUST TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Navarro, Pedro	Meet with T. Lazo-Cedre (Deloitte) to discuss fleet category updates	8/28/2018	0.200	\$206.55	\$ 41.31
Navarro, Pedro	Meet with J. Lozada-Nieves (ASG) to request additional fleet samples for fleet RFP terms and conditions development	8/28/2018	0.300	\$206.55	\$ 61.97
Navarro, Pedro	Meet with T. Lazo-Cedre (Deloitte) to analyze existing fleet data	8/28/2018	0.700	\$206.55	\$ 144.59
Navarro, Pedro	Clean the data that is going to be used for the fleet data analysis	8/28/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Identify the risks that are going to impact the timeline for fuel and fleet management	8/28/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Call with D. Hayward (Deloitte) to discuss sourcing strategy document	8/28/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Reconciliate the clean data that is going to be used for the fleet data analysis	8/28/2018	1.300	\$206.55	\$ 268.52
Navarro, Pedro	Draft the operating model for the sourcing of fuel	8/29/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Draft the operating model for the sourcing of fleet	8/29/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Meet with C. Coronas Aponte (ASG) to identify the spend in "Bulk Fuel" made by the agencies	8/29/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Define the sourcing strategy for fulfillment as part of the fuel sourcing strategy	8/29/2018	1.200	\$206.55	\$ 247.86
Navarro, Pedro	Define the sourcing strategy for payment as part of the fuel sourcing strategy	8/29/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Meet with G. Sutton (Deloitte) to review the suggested approach for the sourcing strategy for fuel and fleet management	8/29/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Meet with D. Hayward (Deloitte) to refine the suggested approach for the sourcing strategy for fleet management	8/29/2018	0.300	\$206.55	\$ 61.97
Navarro, Pedro	Meet with J. Lozada-Nieves (ASG), T. Lazo-Cedre (Deloitte) to request additional data samples from fleet and fuel	8/29/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Define the sourcing strategy for billing as part of the fuel sourcing strategy	8/29/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Define the sourcing strategy for purchasing as part of the fleet sourcing strategy	8/29/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Define the sourcing strategy for maintenance as part of the fleet sourcing strategy	8/29/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Define the sourcing strategy for resale as part of the fleet sourcing strategy	8/29/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Meet with G. Sutton (Deloitte), D. Hayward (Deloitte) to discuss the next steps regarding Fleet and fuel sourcing strategy	8/29/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Identify potential analytics for the fulfillment, payment, billing processes to support the hypothesis for the fuel sourcing strategy	8/30/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Identify potential analytics for the acquisition, maintenance, resale processes to support the hypothesis for the fleet sourcing strategy	8/30/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Analyze the fuel data information from the Evertec File by supplier (ASG and Total Petroleum Stations)	8/30/2018	1.500	\$206.55	\$ 309.83
Navarro, Pedro	Analyze the fuel data information from the Evertec File by location	8/30/2018	1.500	\$206.55	\$ 309.83
Navarro, Pedro	Analyze the fuel data information from the Evertec File by merchant	8/30/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Draft a summary of the key insights from the fuel spend analysis	8/30/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Analyze the "other services" for fleet as part of the fleet spend analysis	8/30/2018	1.500	\$206.55	\$ 309.83
Navarro, Pedro	Meet with K. Chambers (Deloitte), G. Sutton (Deloitte), D. Hayward (Deloitte) to review the sourcing strategy for fuel and fleet	8/31/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Refine the strategy approach documents based on the conversation with Deloitte leadership team	8/31/2018	2.000	\$206.55	\$ 413.10
Navarro, Pedro	Analyze the fleet data information by equipment type	8/31/2018	1.000	\$206.55	\$ 206.55
Navarro, Pedro	Analyze the fleet data information by instrumentality	8/31/2018	0.500	\$206.55	\$ 103.28

Deloitte Consulting LLP
AUGUST TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Navarro, Pedro	Analyze the fleet data information by fleet supplier	8/31/2018	0.500	\$206.55	\$ 103.28
Navarro, Pedro	Draft a summary of the key insights from the fleet spend analysis	8/31/2018	2.000	\$206.55	\$ 413.10

Total August Statement Period 1,523.80 \$ 318,971.67

Deloitte Financial Advisory Services LLP
SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Aguilar, Reinaldo	Meet with J. Gonzalez (Deloitte) and A. Pandey (Deloitte) to discuss the prioritization of sourcing activities for this week	9/5/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Create ASG stadnard PowerPoint presentation templates per client instructions to allow for consistent agency branding and communication	9/5/2018	2.30	\$179.70	\$ 413.31
Aguilar, Reinaldo	Prepare communication to inform P. Navarro (Deloitte) and D. Hayward (Deloitte) about the data request from Policia, which is required for execution of Procurement Reform Strategic Sourcing Waves timelines	9/5/2018	2.60	\$179.70	\$ 467.22
Aguilar, Reinaldo	Prepare communication to inform A. Hernandez (Health) about the status of the data request from the Department of Health. This data request is needed for Category Spend Analysis within Procurement Reform Waves	9/5/2018	2.60	\$179.70	\$ 467.22
Aguilar, Reinaldo	Meet with N. Catoni (ASG) to discuss our key insights from meeting with Oficina de Gerencia y Presupuesto (OGP) for the strategic sourcing of IT Software	9/6/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Analyze additional category spend data provided by the Administracion de Servicio Medicos de Puerto Rico (ASEM). This is needed as part of the category spend analysis which is a key input to developing the strategic sourcing strategy.	9/6/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan	9/6/2018	1.00	\$179.70	\$ 179.70
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan	9/6/2018	1.50	\$179.70	\$ 269.55
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan	9/7/2018	1.00	\$179.70	\$ 179.70
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan	9/7/2018	2.00	\$179.70	\$ 359.40
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan	9/7/2018	1.00	\$179.70	\$ 179.70
Aguilar, Reinaldo	Parse the text in the descriptions in order to extract laptop item specifications such as make, model, and other specs for 5 items to be used in the bid sheet for IT Hardware RFP	9/10/2018	1.50	\$179.70	\$ 269.55
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan	9/10/2018	2.90	\$179.70	\$ 521.13
Aguilar, Reinaldo	Develop Strategic Sourcing Market Basket in English per guidelines from O.Chavez (ASG) to have the market baskets in English and Spanish.	9/10/2018	2.40	\$179.70	\$ 431.28
Aguilar, Reinaldo	Draft follow-up communication with H. Berrios (ASEM), to document meeting notes and action items needed for Category Spend Analysis within the Procurement Reform program	9/10/2018	1.20	\$179.70	\$ 215.64

Deloitte Financial Advisory Services LLP
SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Aguilar, Reinaldo	Meet with G. Sutton (Deloitte) to obtain direction on the kind of analysis for savings calculations for the Quick Hit and Wave 1 categories. These are the 1st two waves of Procurement Reform workplan.	9/11/2018	0.40	\$179.70	\$ 71.88
Aguilar, Reinaldo	Perform spend analysis on the Quick Hit and Wave 1 savings estimates as requested by G. Sutton (Deloitte). These are the 1st two waves of Procurement Reform workplan.	9/11/2018	1.50	\$179.70	\$ 269.55
Aguilar, Reinaldo	Update Category weekly status report with the savings estimates and spend for the quick hit and wave 1 categories. These are the 1st two waves of Procurement Reform workplan.	9/11/2018	0.80	\$179.70	\$ 143.76
Aguilar, Reinaldo	Enhance the Food Category category charter with feedback from G.Sutton (Deloitte), as part of the Procurment Reform Strategic Sourcing Initiatives.	9/11/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Enhance the Food Category category charter with feedback from G.Sutton (Deloitte), as part of the Procurment Reform Strategic Sourcing Initiatives.	9/11/2018	0.80	\$179.70	\$ 143.76
Aguilar, Reinaldo	Enhance the Office Supplies Category category charter with feedback from G.Sutton (Deloitte), as part of the Procurment Reform Strategic Sourcing Initiatives.	9/11/2018	0.70	\$179.70	\$ 125.79
Aguilar, Reinaldo	Enhance the Temp Labor Category category charter with feedback from G.Sutton (Deloitte), as part of the Procurment Reform Strategic Sourcing Initiatives.	9/11/2018	0.30	\$179.70	\$ 53.91
Aguilar, Reinaldo	Analyze updated spend data received from the Agricultural Enterprises Development Administration (ADEA) for the Food Category. This data will be used to define category strategy.	9/11/2018	2.70	\$179.70	\$ 485.19
Aguilar, Reinaldo	Draft weekly procurement reform update per defined PMO governance. This is a weekly update to O.Chavez (ASG) to provide status of Procurement Reform activities.	9/11/2018	0.30	\$179.70	\$ 53.91
Aguilar, Reinaldo	Assess Quick Hits Program Checklist with S.Mitra (Deloitte) to validate completeness of activities that need to happen within the Quick Hits Startegic Soucing Wave.	9/12/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Draft Food Category strategic sourcing strategy and approach to discuss and align with O.Chavez (ASG).	9/12/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Review the Ricoh Puerto Rico contract in order to understand the pricing structure of the contract for photocopiers as part of the strategic sourcing activities for IT Hardware	9/13/2018	2.40	\$179.70	\$ 431.28
Aguilar, Reinaldo	Meet with G.Sutton (Deloitte) to discuss and align on documentation standard for meeting agreements and actions items for Procurement Reform activities.	9/13/2018	0.60	\$179.70	\$ 107.82
Aguilar, Reinaldo	Assess options for evaluating supplier proposals that provides for an effective, efficient and transparant evaluation that will be assessed by the ASG Bid Board.	9/13/2018	2.80	\$179.70	\$ 503.16
Aguilar, Reinaldo	Assess Department of Education category spend data in preparation for meeting with the agency to discuss additional data requirements and information needed to develop a sourcing strategy.	9/13/2018	2.60	\$179.70	\$ 467.22
Aguilar, Reinaldo	Meeting with S.Mitra (Deloitte) to give feedback on Scoring Guide and guidance on Pre bid kickoff slides	9/14/2018	0.50	\$179.70	\$ 89.85

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Aguilar, Reinaldo	Further assess project management improvement opportunities to drive additional efficiencies to the process and simplify tracking of client deliverables.	9/14/2018	2.80	\$179.70	\$ 503.16
Aguilar, Reinaldo	Assess feedback on Category Gap Analysis and updated the Category Charter to reflect latest findings.	9/14/2018	2.30	\$179.70	\$ 413.31
Aguilar, Reinaldo	Research and assess ongoing Oficina de Gerencia y Presupuesto (OGP) effort to source Telecom with the recent addition of internet services	9/14/2018	2.40	\$179.70	\$ 431.28
Aguilar, Reinaldo	Gather Request for Proposal (RFP) updates and Strategic Sourcing Wave Status from four procurement areas and updated the RFP Scoring guides that will be used for the supplier selection process.	9/17/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Assess project management improvement opportunities to drive additional efficiencies to the process and simplify tracking of client deliverables.	9/17/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Create process demonstration for ASG and Deloitte leadership of new project management process and tool to implement within the engagement.	9/17/2018	2.00	\$179.70	\$ 359.40
Aguilar, Reinaldo	Meet with G.Sutton (Deloitte), K.Chambers (Deloitte), S.Mitra (Deloitte), J.Gonzalez (Deloitte) for the daily standup meeting to discuss project updates, resource requirements and priorities.	9/18/2018	1.00	\$179.70	\$ 179.70
Aguilar, Reinaldo	Coordinate with F.Reyes Benitez (DE) for communicating agenda for requesting to meet with them to analyze Food data	9/18/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Create DRAFT presentation for a meeting with the Department of Education.	9/18/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Assess qualitative questions for Food category to update the category charter and strategic sourcing strategy within the Procurement Reform program.	9/18/2018	2.00	\$179.70	\$ 359.40
Aguilar, Reinaldo	Meet with K.Hernandez (DE) and A. Pandey (Deloitte) to gather the IT Hardware requirements from their Agency for the IT Hardware RFP of Government of Puerto Rico	9/19/2018	1.00	\$179.70	\$ 179.70
Aguilar, Reinaldo	Meet with K. Chambers, J. Gonzalez, S. Mitra, A. Pandey, M. Levidy, Almodovar, E. Such, D. Hayward (all Deloitte) to review ASG's strategic plan for the next fiscal year.	9/19/2018	0.70	\$179.70	\$ 125.79
Aguilar, Reinaldo	Assess qualitative questions for Telecom category to update the category charter and strategic sourcing strategy within the Procurement Reform program.	9/19/2018	0.90	\$179.70	\$ 161.73
Aguilar, Reinaldo	Meet with N.Catoni (ASG) to discuss the best approach for the meeting with the Secretary of the Department of Education to discuss the Procurement Reform strategic program	9/19/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Draft summary of internal work activities focused on execution of spend analysis and category strategy for Procurement Reform action plan.	9/19/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Review data received from Trinity for food purchases for the Department of Corrections & Rehabilitation, and consolidated clarifying questions.	9/20/2018	3.00	\$179.70	\$ 539.10
Aguilar, Reinaldo	Meet with G.Perez (Deloitte) to discuss data received from the Department of Corrections and Rehabilitation for the Food Category	9/20/2018	3.00	\$179.70	\$ 539.10

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Aguilar, Reinaldo	Meet with E.Such (Deloitte) to discuss PMO templates and RAID Log (Risks, Actions, Issues, Decisions)	9/20/2018	2.00	\$179.70	\$ 359.40
Aguilar, Reinaldo	Draft Strategic Sourcing project update deck for PMO meeting with O.Chavez (ASG). This is a weekly update per aSG PMO governance.	9/21/2018	3.00	\$179.70	\$ 539.10
Aguilar, Reinaldo	Draft Strategic Sourcing project update deck for PMO meeting with O.Chavez (ASG). This is a weekly update per aSG PMO governance.	9/21/2018	3.00	\$179.70	\$ 539.10
Aguilar, Reinaldo	Provide additional insight and clarifications to Deloitte and ASG leadership on the Strategic Sourcing project updates included in the PMO deck.	9/21/2018	2.00	\$179.70	\$ 359.40
Aguilar, Reinaldo	Draft PowerPoint slide of tasks completed in the prior week in order to coordinate and prioritize tasks for the current week to align on the strategic sourcing activities for the IT Hardware category	9/24/2018	2.30	\$179.70	\$ 413.31
Aguilar, Reinaldo	Meet with G.Sutton (Deloitte), K.Chambers (Deloitte), J.Gonzalez (Deloitte) for the daily standup meeting to discuss project updates, resource requirements and priorities.	9/24/2018	2.70	\$179.70	\$ 485.19
Aguilar, Reinaldo	Meet with N. Catoni (AAFAF) to prioritize tasks for the interim procurement process for the week ending 9/28	9/25/2018	1.50	\$179.70	\$ 269.55
Aguilar, Reinaldo	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, M. Levidy, A. Pandey, S. Mitra, j. Almodovar, G. Perez, J. Willner (all Deloitte) for team standup meeting to align on overall project status and next steps from project leadership for category management and strategic sourcing.	9/25/2018	0.30	\$179.70	\$ 53.91
Aguilar, Reinaldo	Assess Procurement Reform project plan action status to close out completed activities, and define priorities for team focus for the following week.	9/25/2018	4.00	\$179.70	\$ 718.80
Aguilar, Reinaldo	Meet with G.Perez (Deloitte) to discuss the draft structure for a presentation to the Department of Education.	9/25/2018	1.80	\$179.70	\$ 323.46
Aguilar, Reinaldo	Prepare content for meeting with the Department of Education to review the data they shared on the Food Category	9/25/2018	1.30	\$179.70	\$ 233.61
Aguilar, Reinaldo	Classify food purchases by the Department of Education into sub-categories.	9/25/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Meet with N. Catoni (AAFAF) to outline the high-level steps for the pre-award process and obtain direction from the client on which areas of the pre-award process to focus on as part of the development of an interim procurement process	9/26/2018	1.50	\$179.70	\$ 269.55
Aguilar, Reinaldo	Meet with E. Such (Deloitte) to discuss progress and provide an update on the interim procurement process work being performed	9/26/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Meet with D. Hayward (Deloitte) to discuss pricing excel document and plan of execution to populate and enter in the Fuel RFP	9/26/2018	1.60	\$179.70	\$ 287.52
Aguilar, Reinaldo	Meet with G.Perez (Deloitte) to discuss meeting priorities with the Department of Education.	9/26/2018	0.30	\$179.70	\$ 53.91
Aguilar, Reinaldo	Meet with K.Hernandez (DE) and R. Aguilar (Deloitte) to gather the IT Hardware requirements from their Agency for the IT Hardware RFP of Government of Puerto Rico	9/26/2018	0.70	\$179.70	\$ 125.79
Aguilar, Reinaldo	Update the IT Hardware RFP Document based on the feedback received from J. Gonzalez (Deloitte)	9/26/2018	0.60	\$179.70	\$ 107.82

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Aguilar, Reinaldo	Update powerpoint presentation for O.Chavez (ASG) with feedback received from O.Chavez (ASG) that will be used to brief GPR leadership on Procurement Reform activities.	9/26/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Meet with K.Mercado (ASG) at O.Chavez (ASG) request to brief K.Mercado (ASG) on the ASG strategic plan, policy deployment process, and ASG transformation needed to deliver Procurement Reform	9/27/2018	0.30	\$179.70	\$ 53.91
Aguilar, Reinaldo	Meet with O. Chavez (ASG) to review executive summary and to reorganize strategic Objectives	9/27/2018	2.50	\$179.70	\$ 449.25
Aguilar, Reinaldo	Enhance ASG Standard reporting powerpoint templates based on Feedback from O.Chavez (ASG).	9/27/2018	3.00	\$179.70	\$ 539.10
Aguilar, Reinaldo	Design PMO standard meeting candence and deliverables, as well as create standard work used for program management communication to inform leadership of program status.	9/27/2018	2.60	\$179.70	\$ 467.22
Aguilar, Reinaldo	Design PMO standard meeting governance, candence and deliverables, as well as create standard work used for program management communication to inform leadership of program status.	9/27/2018	0.50	\$179.70	\$ 89.85
Aguilar, Reinaldo	Enhance ASG Strategic Plan with feedback received from O.Chavez (ASG).	9/28/2018	0.30	\$179.70	\$ 53.91
Aguilar, Reinaldo	Enhance PMO standard meeting governance, candence and deliverables, as well as create standard work used for program management communication to inform leadership of program status.	9/28/2018	3.00	\$179.70	\$ 539.10
Aguilar, Reinaldo	Draft ASG Internal PMO Operational and Organizational Design, standard work, guidelines, and escalation model. This internal PMO augments the Strategic Program PMO by aligning ASG resources around Procurement Reform priorities.	9/28/2018	1.70	\$179.70	\$ 305.49
Almodovar, Jean P	Complete additional edits requested by O.Chavez (ASG) to the powerpoint presentation that will be used to brief the OCFO on procurement reform activities.	9/19/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Draft ASG Startegic Plan detailed document that is required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/19/2018	1.00	\$179.70	\$ 179.70
Almodovar, Jean P	Draft ASG Startegic Plan Mission, Vision and Values that is required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/19/2018	1.90	\$179.70	\$ 341.43
Almodovar, Jean P	Meet with K. Chambers, A. Pandey, S. Mitra, R. Aguilar, M. Levidy, J. Willner, E. Such, D. Hayward (all Deloitte) to review ASG's strategic plan.	9/19/2018	0.70	\$179.70	\$ 125.79
Almodovar, Jean P	Draft ASG Startegic Plan Operational Initatives, PMO Model, Core Deliverables and Metrics that is required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/20/2018	1.30	\$179.70	\$ 233.61

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Almodovar, Jean P	Draft ASG Startegic Plan Strategic Objectives & Strategic Priorities that are required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/20/2018	1.40	\$179.70	\$ 251.58
Almodovar, Jean P	Continue working on ASG Internal PMO Operational and Organizational Design, standard work, guidelines, and escalation model. This internal PMO augments the Strategic Program PMO by aligning ASG resources around Procuremet Reform priorities.	9/20/2018	2.10	\$179.70	\$ 377.37
Almodovar, Jean P	Continue working on ASG Startegic Plan Mission, Vision and Values that is required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/20/2018	1.10	\$179.70	\$ 197.67
Almodovar, Jean P	Continue working on ASG Startegic Plan Operational Initatives, PMO Model, Core Deliverables and Metrics that is required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/20/2018	2.00	\$179.70	\$ 359.40
Almodovar, Jean P	Continue working on ASG Startegic Plan Strategic Objectives & Strategic Priorities that are required by Law 436 and needs to be posted on ASG Website as a public document. This defined ASG strategic focus on Procurement Reform.	9/20/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Meet with J. Willner and D. Hayward (both Deloitte) to plan ASG's RFP process	9/20/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Meet with , S. Konkipudi (Deloitte); A. Banerjee (Deloitte); T. McGinley (Deloitte) , N. Catoni (ASG) to conduct PeopleSoft Workshop for building the contract/vendor management Requirements Traceability Matrix (RTMs)	9/21/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Meet with N. Catoni (ASG), R. Aguilar; S. Konkipudi; J. DeTar; T McGinley; A. Banerjee (all Deloitte) to review PeopleSoft requirements for Sourcing and contracting	9/21/2018	0.20	\$179.70	\$ 35.94
Almodovar, Jean P	Meet with S. Mitra (Deloitte) , A. Pandea (Deloitte) to plan meeting with the Department of Education regarding Office Supplies and IT Hardware	9/21/2018	0.80	\$179.70	\$ 143.76
Almodovar, Jean P	Meet with S Mitra (Deloitte) to align on Telecom sourcing strategy	9/21/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Meet with J. Willner and D. Hayward (both Deloitte) to plan ASG's RFP process design and timeline (Fleet and Fuel)	9/21/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Meet with K. Chambers, A. Pandey, S. Mitra, R. Aguilar, M. Levidy, J. Willner, E. Such, D. Hayward (all Deloitte) to review ASG's strategic PMO and restructuring plan.	9/21/2018	1.20	\$179.70	\$ 215.64
Almodovar, Jean P	Develop draft of technical section for fuel RFP	9/21/2018	1.00	\$179.70	\$ 179.70
Almodovar, Jean P	Update technical section of fuel RFP and review pricing section	9/21/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Developed draft of technical section for fleet RFP	9/21/2018	1.50	\$179.70	\$ 269.55
Almodovar, Jean P	Updated draft for technical section for fleet	9/21/2018	1.60	\$179.70	\$ 287.52
Almodovar, Jean P	Develop Program and Delivery Capacity technical requirements for the Fuel RFP	9/23/2018	1.00	\$179.70	\$ 179.70
Almodovar, Jean P	Update Fleet Management technical requirement for Fuel RFP and update the Pricing Worksheet section containing requirement	9/23/2018	1.00	\$179.70	\$ 179.70

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Almodovar, Jean P	Develop Account Management section of the Fuel RFP to include current and future fuel needs	9/24/2018	1.00	\$179.70	\$ 179.70
Almodovar, Jean P	Update Fleet Administration Technical Requirement in Fleet Management RFP to include vehicle replacement policy	9/24/2018	1.00	\$179.70	\$ 179.70
Almodovar, Jean P	Develop items for Station and Bulk Delivery cost strategy to add to recommendation slide deck	9/24/2018	0.80	\$179.70	\$ 143.76
Almodovar, Jean P	Meeting with G Sutton (Deloitte) re: weekly Procurement Reform presentation	9/24/2018	1.20	\$179.70	\$ 215.64
Almodovar, Jean P	Revise Fleet RFP to reflect optional contract line items	9/24/2018	1.00	\$179.70	\$ 179.70
Almodovar, Jean P	Meeting with E. Such (Deloitte) and J. Willner (Deloitte) to review the program management approach for the fleet procurement project.	9/24/2018	0.80	\$179.70	\$ 143.76
Almodovar, Jean P	Meet with G. Sutton and J. Willner (Deloitte) to review Fleet RFP documentation	9/24/2018	1.20	\$179.70	\$ 215.64
Almodovar, Jean P	Identify vendors to include in fleet RFP - confirm contacts	9/24/2018	2.00	\$179.70	\$ 359.40
Almodovar, Jean P	Call with G. Sutton (Deloitte) to discuss fleet RFP Timeline	9/24/2018	0.70	\$179.70	\$ 125.79
Almodovar, Jean P	Call with G. Sutton (Deloitte) to discuss fleet RFP Pricing Document	9/25/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Call with G. Sutton (Deloitte) to refine the fleet RFP documents	9/25/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Review of materials provided by O. Chavez (ASG) related to procurement reform and performance measures for fiscal plan reporting.	9/25/2018	1.50	\$179.70	\$ 269.55
Almodovar, Jean P	Meet with D. Hayward, J. Willner (both Deloitte) to review the optional fleet card service section of the fuel RFP	9/25/2018	1.40	\$179.70	\$ 251.58
Almodovar, Jean P	Update section of Fleet Cards of Fuel RFP	9/25/2018	2.30	\$179.70	\$ 413.31
Almodovar, Jean P	Review Fuel Spend Analysis to assess needs and requirements for Fuel RFP	9/25/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Update technical questions of Fuel and finalize Fleet Card section	9/25/2018	2.80	\$179.70	\$ 503.16
Almodovar, Jean P	Review Fuel RFP for discrepancies with current requirements and needs	9/26/2018	0.80	\$179.70	\$ 143.76
Almodovar, Jean P	Review Fuel Spend Analysis to assess needs and requirements for Fuel RFP	9/26/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Review Fleet Card section on Fuel RFP and it's relevance and economic sense related to the objective	9/26/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Review Emergency Preparedness, Fleet RFP and Evertex Contract to move forward with requirements by ASG	9/26/2018	0.60	\$179.70	\$ 107.82
Almodovar, Jean P	Update Fleet RFP	9/26/2018	0.70	\$179.70	\$ 125.79
Almodovar, Jean P	Meeting with D. Hayward and J. Willner (both Deloitte) to review the updated Technical Approach section of the Fuel RFP.	9/26/2018	1.40	\$179.70	\$ 251.58
Almodovar, Jean P	Update sections of Fleet RFP for understanding of Scope, Objectives and Requirements	9/26/2018	0.50	\$179.70	\$ 89.85
Almodovar, Jean P	Review Fleet RFP to match with objectives	9/26/2018	0.80	\$179.70	\$ 143.76
Almodovar, Jean P	Meet with R. Aguilar, G. Sutton, D. Hayward, J. Willner (all Deloitte) to discuss the Pricing Worksheet for the Fleet bid package.	9/26/2018	0.70	\$179.70	\$ 125.79
Almodovar, Jean P	Meet with D. Hayward and J. Willner (both Deloitte) to discuss fuel sourcing requirements for the Fuel RFP.	9/26/2018	0.40	\$179.70	\$ 71.88

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Almodovar, Jean P	Meet with G. Sutton, J. Willner (both Deloitte) to discuss the sourcing strategy for ASG's fleet card program.	9/26/2018	0.70	\$179.70	\$ 125.79
Almodovar, Jean P	Meet with G. Sutton, D. Hayward, J. Willner (all Deloitte) to review the structure of ASG's fleet RFP document.	9/26/2018	0.80	\$179.70	\$ 143.76
Almodovar, Jean P	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, E. McDermott, G. Perez, J. Willner (all Deloitte) to align on project status and next steps for category management and strategic	9/26/2018	0.30	\$179.70	\$ 53.91
Almodovar, Jean P	Update Fleet Pricing Worksheet	9/27/2018	0.60	\$179.70	\$ 107.82
Almodovar, Jean P	Update fleet RFP to match updates on Pricing Worksheet	9/27/2018	0.90	\$179.70	\$ 161.73
Almodovar, Jean P	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, E. McDermott, G. Perez, J. Willner (all Deloitte) to align on project status and next steps for category management and strategic	9/27/2018	0.30	\$179.70	\$ 53.91
Almodovar, Jean P	Review current Fuel Sourcing Strategy slide deck.	9/27/2018	1.80	\$179.70	\$ 323.46
Almodovar, Jean P	Review finalized versions of Fleet and Fuel RFP before submitting	9/27/2018	0.60	\$179.70	\$ 107.82
Almodovar, Jean P	Update Fleet RFP and review for errors	9/27/2018	1.50	\$179.70	\$ 269.55
Almodovar, Jean P	Develop other items within the fuel strategy for slide deck	9/27/2018	2.10	\$179.70	\$ 377.37
Almodovar, Jean P	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, E. McDermott, G. Perez, J. Willner (all Deloitte) to align on project status and next steps for category management and strategic	9/28/2018	0.30	\$179.70	\$ 53.91
Almodovar, Jean P	Update Fuel Spend Analysis	9/28/2018	2.00	\$179.70	\$ 359.40
Almodovar, Jean P	Update Fuel Spend Analysis by different stations and update Fuel Prices	9/28/2018	2.00	\$179.70	\$ 359.40
Almodovar, Jean P	Review information from Evertec and match it with spend analysis	9/28/2018	1.80	\$179.70	\$ 323.46
Chambers, Kevin	Weekly Procurement Transformation Meeting with ASG Leadership - O. Chavez (ASG), N. Catoni (ASG), G. Sutton (Deloitte), E. Such (Deloitte)	9/5/2018	1.00	\$292.03	\$ 292.03
Chambers, Kevin	Call with Deloitte Team (E. Such, E. McDermott, G. Sutton) to discuss PMO structure, reporting to O. Chavez (ASG), coordination across team and ASG	9/6/2018	1.50	\$292.03	\$ 438.05
Chambers, Kevin	Preparation of slide deck which reflects Procurement Reform status & updates for use by O. Chavez (ASG) with the OCFO.	9/7/2018	1.50	\$292.03	\$ 438.05
Chambers, Kevin	Coordination with O. Chavez (ASG) to provide direction to staff for actions to be taken in preparation for landfall of severe Atlantic storms.	9/10/2018	1.00	\$292.03	\$ 292.03
Chambers, Kevin	Comments provided to G. Sutton (Deloitte) on revised format and content for upcoming weekly meeting with O. Chavez (ASG) regarding Procurement Reform status.	9/11/2018	0.50	\$292.03	\$ 146.02
Chambers, Kevin	Telephone discussion with O. Chavez (ASG) regarding the ASG Strategic Plan and associated PMO Governance Structure in order to receive feedback and action items.	9/11/2018	1.00	\$292.03	\$ 292.03
Chambers, Kevin	Weekly meeting with G. Sutton (Deloitte), E. Such (Deloitte) and N. Catoni (ASG) to discuss the status of procurement reform Quick Hits and Wave 1	9/12/2018	1.50	\$292.03	\$ 438.05

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Chambers, Kevin	Developed overview of GSA Services and open questions to discuss with D. Hayward (Deloitte) and GSA contacts to include in Strategic Sourcing for Fleet Management 2.0	9/13/2018	1.00	\$292.03	\$ 292.03
Chambers, Kevin	Meeting with E. Such (Deloitte) to discuss program timeline request by O. Chavez (ASG)	9/14/2018	0.50	\$292.03	\$ 146.02
Chambers, Kevin	Completed overview of GSA Services and open questions to discuss with D. Hayward (Deloitte) and GSA contacts to include in Strategic Sourcing for Fleet Management 2.0	9/14/2018	1.00	\$292.03	\$ 292.03
Chambers, Kevin	Preparation for Fuel and Fleet strategy meeting with N. Catoni (ASG).	9/17/2018	1.20	\$292.03	\$ 350.44
Chambers, Kevin	Review Fleet Sourcing Strategy with N. Catoni (ASG), D. Hayward and G. Sutton (Deloitte)	9/17/2018	0.80	\$292.03	\$ 233.62
Chambers, Kevin	Research and review of Title 3 requirements regarding the new Procurement Reform contract.	9/17/2018	1.50	\$292.03	\$ 438.05
Chambers, Kevin	Preparation of training for the team on time and expense requirements that are incorporated into new contract and expected to be adhered to by the US Bankruptcy Court.	9/17/2018	1.10	\$292.03	\$ 321.23
Chambers, Kevin	Meet with G. Sutton, E. Such, D. Hayward (all Deloitte) to discuss GSA fleet procedures and the applicability to the government of Puerto Rico	9/18/2018	1.20	\$292.03	\$ 350.44
Chambers, Kevin	Attend meeting with O. Chavez (ASG), J. Roa (ASG) and E. Such (Deloitte) to review the organizational changes and discussed how the operational initiatives within the strategic plan link across the organization to key owners within departments.	9/18/2018	0.40	\$292.03	\$ 116.81
Chambers, Kevin	Attend meeting with O. Chavez (ASG), J. Roa (ASG) and E. Such (Deloitte) to review key areas within the new procurement law that was sent for review and approval	9/18/2018	0.60	\$292.03	\$ 175.22
Chambers, Kevin	Attend ASG Strategic Plan Policy Deployment meeting with N.Catoni (ASG) and E. Such (Deloitte), to discuss agency Mission, Vision, Values, Strategic Objectives, Strategic Priorities, Operational Initiatives and Core Deliverables.	9/18/2018	1.40	\$292.03	\$ 408.84
Chambers, Kevin	Meet with R. Aguilar, J. Gonzalez, S. Mitra, A. Pandey, M. Levidy, Almodovar, E. Such, D. Hayward (all Deloitte) to review ASG's strategic plan.	9/19/2018	0.50	\$292.03	\$ 146.02
Chambers, Kevin	Attend meeting with O.Chavez (ASG), N.Catoni (ASG), E. Such (Deloitte), G.Sutton (Deloitte) and D.Hayward (Deloitte) to review the procurement transformation program status.	9/19/2018	1.90	\$292.03	\$ 554.86
Chambers, Kevin	Meet with E. Such, A. Pandey, S. Mitra, R. Aguilar, M. Levidy, Almodovar, J.Willner, D. Hayward (all Deloitte) to review ASG's Procurement Reform strategic plan.	9/19/2018	0.60	\$292.03	\$ 175.22
Chambers, Kevin	Refinement of new PMO structure and Governance activities in order to develop presentation requested by O. Chavez (ASG)	9/20/2018	1.20	\$292.03	\$ 350.44
Chambers, Kevin	Discussion with O. Chavez (ASG) regarding ASG use of GSA Fleet programs.	9/25/2018	0.20	\$292.03	\$ 58.41
Chambers, Kevin	Meet with J. Willner, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott (all Deloitte) to align on project status and next steps for category management and strategic sourcing.	9/25/2018	0.30	\$292.03	\$ 87.61

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Chambers, Kevin	Coordinated with K. Youel-Page (Deloitte) for the preparation of a meeting agenda for session with B. Toth (GSA) and O. Chavez (ASG) and discussion of GSA Fleet programs.	9/25/2018	0.50	\$292.03	\$ 146.02
Chambers, Kevin	Attended meeting with O.Chavez (ASG), N.Catoni (ASG), E. Such (Deloitte), S.Mitra (Deloitte) and G.Sutton (Deloitte) to review the procurement transformation program status.	9/26/2018	0.80	\$292.03	\$ 233.62
Chambers, Kevin	Attend meeting with D. Hayward, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management.	9/26/2018	0.20	\$292.03	\$ 58.41
Chambers, Kevin	Meet with G. Sutton, E. Such, D. Hayward, J. Gonzalez, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/27/2018	0.50	\$292.03	\$ 146.02
Chambers, Kevin	Attended meeting with O.Chavez (ASG), N.Catoni (ASG), S.Mitra (Deloitte) and G.Sutton (Deloitte) to review the procurement transformation program status, spoke about Telecom GAP Analysis slide	9/27/2018	0.50	\$292.03	\$ 146.02
Goel, Sneha	Meet with J. Gonzalez (Deloitte) and A. Pandey (Deloitte) to provide input on the IT Hardware RFP Technical requirements and evaluation criteria	9/26/2018	0.50	\$270.46	\$ 135.23
Gonzalez, Juan M	Meet with N. Catoni (ASG) to discuss our key insights from meeting with Oficina de Gerencia y Presupuesto (OGP) for the strategic sourcing of IT Software	9/5/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Extract the data from 9 (out of 516) IT Hardware Purchase Orders in order to identify IT Hardware specifications and build the baseline for the spend	9/5/2018	1.20	\$223.21	\$ 267.85
Gonzalez, Juan M	Meet with R. Aguilar (Deloitte) and A. Pandey (Deloitte) to discuss the prioritization of activities/deliverables for this week	9/5/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Meet with G. Sutton (Deloitte) to discuss the progress made on IT Hardware / IT Software activities	9/5/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Extract the data from 18 (out of 516) IT Hardware Purchase Orders in order to identify IT Hardware specifications and build the baseline for the spend	9/5/2018	2.90	\$223.21	\$ 647.31
Gonzalez, Juan M	Extract the data from 11 (out of 516) IT Hardware Purchase Orders in order to identify IT Hardware specifications and build the baseline for the spend	9/5/2018	2.40	\$223.21	\$ 535.70
Gonzalez, Juan M	Extract the data from 5 (out of 516) IT Hardware Purchase Orders in order to identify IT Hardware specifications and build the baseline for the spend	9/5/2018	1.20	\$223.21	\$ 267.85
Gonzalez, Juan M	Prepare for conversation with S. Goel (Deloitte) to get her input on IT Hardware disposal	9/6/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Meet with S. Goel (Deloitte), R. Aguilar (Deloitte), and A. Pandey (Deloitte) to get input on leasing, recycling IT Hardware	9/6/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Extract the data from 21 (out of 516) IT Hardware Purchase Orders in order to identify IT Hardware specifications and build the baseline for the spend	9/6/2018	2.90	\$223.21	\$ 647.31

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Gonzalez, Juan M	Extract the data from 18 (out of 516) IT Hardware Purchase Orders in order to identify IT Hardware specifications and build the baseline for the spend	9/6/2018	2.10	\$223.21	\$ 468.74
Gonzalez, Juan M	Follow up with A. Quevedo (Health) about sharing IT Hardware data for the Department of Health	9/6/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Request latest version of the Office Supplies RFP to use it as a baseline to start creating the IT Hardware RFP	9/6/2018	0.10	\$223.21	\$ 22.32
Gonzalez, Juan M	Provide direction to A. Pandey (Deloitte) to start the creation of the IT Hardware RFP	9/6/2018	0.40	\$223.21	\$ 89.28
Gonzalez, Juan M	Prepare updated analysis of sub-category options to replace IT Hardware for N. Catoni (ASG)	9/6/2018	1.50	\$223.21	\$ 334.82
Gonzalez, Juan M	Prepare communication to explain to G. Sutton (Deloitte) the sub-categories that could replace IT Software	9/6/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Create PowerPoint templates with updated ASG Logo (English Version)	9/7/2018	1.20	\$223.21	\$ 267.85
Gonzalez, Juan M	Prepare communication to inform P. Navarro (Deloitte) and D. Hayward (Deloitte) about the data request from Policia	9/7/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Prepare communication to inform A. Hernandez (Health) about the status of the data request from the Department of Health	9/7/2018	0.10	\$223.21	\$ 22.32
Gonzalez, Juan M	Prepare initial analysis of the IT Hardware Purchase Orders data to assess how to cleanse the information that will help us build the baseline for the spend	9/7/2018	1.60	\$223.21	\$ 357.14
Gonzalez, Juan M	Prepare communications for the team to send updated list of activities for the week of September 10	9/7/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Follow up with G. Sutton (Deloitte) on providing feedback for the subcategories to replace IT Software	9/7/2018	0.10	\$223.21	\$ 22.32
Gonzalez, Juan M	Call with R. Aguilar (Deloitte) to discuss guidance on analyzing the IT Hardware Purchase Order Data	9/7/2018	0.40	\$223.21	\$ 89.28
Gonzalez, Juan M	Create deck regarding the activities to be executed the week of September 10	9/7/2018	2.70	\$223.21	\$ 602.67
Gonzalez, Juan M	Prepare communication to be sent to G. Sutton (Deloitte) to inform the impact of working on IT Hardware activities remotely during the week of September 10	9/10/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Share with P. Navarro (Deloitte) and D. Hayward (Deloitte) the fleet data sent by Policia	9/10/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Follow up with R. Aguilar (Deloitte) on the status of the IT Hardware Purchaser Order analysis to analyze IT Hardware specifications	9/10/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Prepare analysis of qualitative questions to be included in the IT Hardware RFP	9/10/2018	1.20	\$223.21	\$ 267.85
Gonzalez, Juan M	Meet with A. Pandey (Deloitte) to provide guidance for the creation of the IT Hardware RFP	9/10/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Prepare communication to follow up on the status of the sub-categories that could replace IT Software	9/10/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Meet with N. Catoni (ASG) to discuss strategic sourcing activities necessary to release existing RFPs	9/10/2018	0.40	\$223.21	\$ 89.28
Gonzalez, Juan M	Draft comments for A. Pandey (Deloitte) on the first version of the IT Hardware RFP	9/11/2018	2.70	\$223.21	\$ 602.67

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Gonzalez, Juan M	Meet with R. Aguilar (Deloitte) and A. Pandey (Deloitte) to discuss IT Hardware Purchase Order Analysis	9/11/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Create initial evaluation of whether the Government of Puerto Rico should buy or lease photocopier/printers based on 10 factors	9/11/2018	1.90	\$223.21	\$ 424.10
Gonzalez, Juan M	Prepare communication to request N. Rolon (Education) and M. Ortiz (Education) time to meet to discuss IT Hardware Procurement at the Department of Education	9/11/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Update IT Hardware timeline/activities for the week of September 10 based on feedback provided by G. Sutton (Deloitte)	9/11/2018	0.90	\$223.21	\$ 200.89
Gonzalez, Juan M	Analyze a sample Total Cost of Ownership model for IT Hardware that we can use to assess whether the Government should buy or lease multifunctional photocopiers	9/11/2018	1.70	\$223.21	\$ 379.46
Gonzalez, Juan M	Send email communication to D. Hayward (Deloitte) about the status of contacting S. Cabrera (ASG) for fleet & fuel data	9/12/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Call with R. Aguilar (Deloitte) to discuss support for IT Hardware project	9/12/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Follow up with N. Rolon (Education) about having a conversation about IT Hardware in the Department of Education	9/12/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Prepare analysis of printers contract to identify gaps that may impact the strategic sourcing of IT Hardware	9/12/2018	2.90	\$223.21	\$ 647.31
Gonzalez, Juan M	Schedule meeting with N. Rolon (Education) and M. Ortiz (Education) to discuss IT Hardware Procurement at the Department of Education	9/12/2018	0.20	\$223.21	\$ 44.64
Gonzalez, Juan M	Create list of questions from the printers' contract to be addressed by J. Lozada (ASG)	9/12/2018	1.20	\$223.21	\$ 267.85
Gonzalez, Juan M	Assess the information needed from the extracted Purchase Orders for printers to create the Pricing Worksheet	9/13/2018	1.90	\$223.21	\$ 424.10
Gonzalez, Juan M	Prepare list of questions for the initial IT Hardware Purchase Order analysis created by A. Pandey (Deloitte)	9/13/2018	0.90	\$223.21	\$ 200.89
Gonzalez, Juan M	Meet with A. Pandey (Deloitte) and R. Aguilar (Deloitte) to discuss the initial IT Hardware Purchase Order analysis	9/13/2018	0.60	\$223.21	\$ 133.93
Gonzalez, Juan M	Follow up with A. Quevedo (Health) on pending IT Hardware data request from the Department of Health	9/13/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Call with R. Aguilar (Deloitte) to discuss analysis of the printers' Purchase Orders	9/13/2018	0.40	\$223.21	\$ 89.28
Gonzalez, Juan M	Analyze IT Hardware Pricing Worksheet from past projects to check fields for the Pricing Worksheet	9/13/2018	2.90	\$223.21	\$ 647.31
Gonzalez, Juan M	Review IT Hardware purchases analysis to provide feedback to A. Pandey (Deloitte) on the IT Hardware Pricing Worksheet	9/14/2018	1.10	\$223.21	\$ 245.53
Gonzalez, Juan M	Meet with A. Pandey (Deloitte), R. Aguilar (Deloitte), and G. Sutton (Deloitte) to discuss IT Hardware activities	9/14/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Meet with J. Lozada (ASG) to discuss questions about the existing contract for the leasing of printers	9/14/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Summarize conversation with J. Lozada (ASG) in an email to update the team on the gaps for the leasing of printers	9/14/2018	0.40	\$223.21	\$ 89.28
Gonzalez, Juan M	Review first draft of the IT Hardware Pricing Worksheet to provide feedback to A. Pandey (Deloitte)	9/14/2018	2.80	\$223.21	\$ 624.99

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Gonzalez, Juan M	Create slides on the IT Hardware activities for the week of September 17	9/14/2018	1.20	\$223.21	\$ 267.85
Gonzalez, Juan M	Update IT Hardware status slide deck for the week of September 24	9/25/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Edit the technical questions and additional information sections in the IT Hardware RFP	9/25/2018	1.50	\$223.21	\$ 334.82
Gonzalez, Juan M	Update the specifications sections of the Pricing Worksheet for IT Hardware to include the models required by top spending agencies	9/26/2018	2.80	\$223.21	\$ 624.99
Gonzalez, Juan M	Classify IT Hardware Purchase Order descriptions to place them in the correct sub-category of the IT Hardware base spendline	9/26/2018	1.70	\$223.21	\$ 379.46
Gonzalez, Juan M	Update the pricing tabs of the IT Hardware Pricing Worksheet to include the required fields from top spending agencies	9/26/2018	2.70	\$223.21	\$ 602.67
Gonzalez, Juan M	Meet with G. Sutton, E. Such, D. Hayward, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing	9/26/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Meet with S. Goel (Deloitte) and A. Pandey (Deloitte) to discuss technical questions in the IT Hardware RFP	9/26/2018	0.50	\$223.21	\$ 111.61
Gonzalez, Juan M	Meet with A. Pandey (Deloitte) and G. Sutton (Deloitte) to review the RFP and Pricing Worksheet for IT Hardware	9/26/2018	1.00	\$223.21	\$ 223.21
Gonzalez, Juan M	Request desktop specifications for the most purchased model by the Department of Education	9/27/2018	0.40	\$223.21	\$ 89.28
Gonzalez, Juan M	Estimate the Annual Demand for IT Hardware products and services included in the IT Hardware RFP	9/27/2018	2.20	\$223.21	\$ 491.06
Gonzalez, Juan M	Update the evaluation criteria section of the IT Hardware RFP	9/27/2018	2.40	\$223.21	\$ 535.70
Gonzalez, Juan M	Meet with A. Pandey (Deloitte) to update the IT Hardware RFP with feedback provided by G. Sutton (Deloitte)	9/27/2018	2.80	\$223.21	\$ 624.99
Gonzalez, Juan M	Meet with G. Sutton, E. Such, D. Hayward, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing	9/27/2018	0.30	\$223.21	\$ 66.96
Gonzalez, Juan M	Create IT Hardware slides for status deck for the week of October 1	9/28/2018	1.60	\$223.21	\$ 357.14
Gonzalez, Juan M	Update the IT Hardware Pricing Worksheet with feedback provided by G. Sutton (Deloitte), adding the tablets and servers specifications	9/28/2018	2.70	\$223.21	\$ 602.67
Hayward, David T	Developed list POCs for Fleet Vendors to make initial contact and discuss their capabilities	9/3/2018	2.00	\$223.21	\$ 446.42
Hayward, David T	Met with J. Willner (Deloitte) to discuss ASG's overall Fuel Strategy.	9/3/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Met with J. Willner (Deloitte) to discuss ASG's overall fleet sourcing strategy.	9/3/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Met with J. Willner (Deloitte) to discuss industry standards and best practices of the fleet vehicle lifecycle.	9/3/2018	2.00	\$223.21	\$ 446.42
Hayward, David T	Met with J. Willner (Deloitte) to review ASG's fleet registration data.	9/3/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Met with J. Willner (Deloitte) to review ASG's fuel consumption data.	9/3/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Discussion with N. Catoni (ASG), E. Such (Deloitte), J. Willner (Deloitte) to regarding current state and next steps for ASG's fleet and fuel strategy.	9/4/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Edits of Fleet Category Strategy document	9/4/2018	2.40	\$223.21	\$ 535.70
Hayward, David T	Edits of Fuel Category Strategy document	9/4/2018	2.00	\$223.21	\$ 446.42

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Hayward, David T	Meeting with J. Willner (Deloitte) to discuss next steps for ASG's fleet strategy development.	9/4/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Meeting with J. Willner (Deloitte), E. Such (Deloitte) to discuss ASG's fleet & fuel sourcing strategies.	9/4/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Meeting with N. Catoni (ASG), J. Willner (Deloitte) to discuss changes to ASG's Organic Law.	9/4/2018	0.70	\$223.21	\$ 156.25
Hayward, David T	Meeting with N. Catoni (ASG), J. Willner (Deloitte), G. Sutton (Deloitte) to discuss how the acquisition process will be illustrated in updates to ASG's Organic Law.	9/4/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Meeting with E. Such (Deloitte) and J. Willner (Deloitte) to review the program management approach for the procurement project.	9/4/2018	0.40	\$223.21	\$ 89.28
Hayward, David T	Developed Strategy Review presentation for ASG	9/5/2018	2.60	\$223.21	\$ 580.35
Hayward, David T	Fuel Data review for inclusion in Strategy Presentation	9/5/2018	1.80	\$223.21	\$ 401.78
Hayward, David T	Fuel Strategy Review for presentation to ASG with P. Navarro (Deloitte) and J. Willner (Deloitte)	9/5/2018	2.20	\$223.21	\$ 491.06
Hayward, David T	Fuel Strategy Review for presentation to ASG with P. Navarro (Deloitte) and J. Willner (Deloitte) and G. Sutton (Deloitte)	9/5/2018	1.10	\$223.21	\$ 245.53
Hayward, David T	Meeting with N. Catoni (ASG) to discuss proposed edits to ASG Organic Law	9/5/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Reviewed ASG Organic Law to propose edits for Fleet and Fuel	9/5/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Meeting with G Sutton re: presentation	9/5/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Analysis of Fuel to understand usage of agency bulk delivery vs. ASG and Total Stations for use in RFP	9/6/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Analysis of Fuel to understand usage of ASG vs. Total Stations for use in RFP	9/6/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Fleet Analytics for inclusion in RFP	9/6/2018	2.30	\$223.21	\$ 513.38
Hayward, David T	Meeting with G. Sutton (Deloitte), J. Willner (Deloitte) to discuss Fuel Strategy One-Pager.	9/6/2018	0.20	\$223.21	\$ 44.64
Hayward, David T	Meeting with J. Willner (Deloitte), P. Navarro (Deloitte) to outline ASG's Fuel Strategy One-Pager.	9/6/2018	0.40	\$223.21	\$ 89.28
Hayward, David T	RFP Development to include fuel data	9/6/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Working session with J. Willner (Deloitte), P. Navarro (Deloitte) to discuss updates to the fuel strategy.	9/6/2018	2.40	\$223.21	\$ 535.70
Hayward, David T	Working session with J. Willner (Deloitte), P. Navarro (Deloitte) to review updates to the Fuel Strategy.	9/6/2018	1.20	\$223.21	\$ 267.85
Hayward, David T	Reviewed updates to the fleet sourcing sections of the Fleet Strategy document.	9/7/2018	1.40	\$223.21	\$ 312.49
Hayward, David T	Reviewed updates to fuel strategy components sections of the Fuel Strategy document.	9/7/2018	1.60	\$223.21	\$ 357.14
Hayward, David T	Reviewed updates updates to the sourcing strategy sections of the Fuel Strategy document.	9/7/2018	2.00	\$223.21	\$ 446.42
Hayward, David T	Prepared vehicle lifecycle slides to explain how it will impact sourcing strategies	9/10/2018	1.10	\$223.21	\$ 245.53
Hayward, David T	Meeting with J. Willner (Deloitte) and P. Navarro (Deloitte) to discuss next steps for fleet and fuel sourcing.	9/10/2018	0.80	\$223.21	\$ 178.57
Hayward, David T	Reviewed fuel data to understand price at pump vs. ASG and Total stations	9/10/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Reviewed Fleet inventory data to identify how many vehicles to be replaced per year in sourcing strategy	9/10/2018	1.40	\$223.21	\$ 312.49

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Hayward, David T	Review of Fleet Management Services available in Puerto Rico from FMCs	9/10/2018	1.20	\$223.21	\$ 267.85
Hayward, David T	Review of Fleet Management Services available in Puerto Rico from FMCs	9/11/2018	2.50	\$223.21	\$ 558.03
Hayward, David T	Review of Fuel Providers available in Puerto Rico with bulk and gas stations	9/11/2018	2.50	\$223.21	\$ 558.03
Hayward, David T	Review of Fleet Management Services available in Puerto Rico from FMCs	9/12/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Review of Fuel Providers available in Puerto Rico with bulk and gas stations	9/12/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Review of Fuel Data to determine spend via Agency bulk delivery	9/12/2018	1.40	\$223.21	\$ 312.49
Hayward, David T	Meeting with J. Willner (Deloitte) to discuss updates to the Fleet Strategy document.	9/12/2018	1.10	\$223.21	\$ 245.53
Hayward, David T	Meeting with J. Willner (Deloitte), P. Navarro (Deloitte) to discuss updates to the Fuel Strategy document.	9/12/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Meeting with J. Willner (Deloitte), P. Navarro (Deloitte) to review insights gathered from ASG's fuel spend data.	9/12/2018	0.70	\$223.21	\$ 156.25
Hayward, David T	Meeting with G. Sutton (Deloitte) to review Fleet Strategy Presentation	9/12/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Phone call with E. Such (Deloitte) to discuss sourcing resource management for Fleet and Fuel categories	9/13/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Phone call with J. Willner (Deloitte) to discuss Fleet Management Slides for Fleet Sourcing Deck	9/13/2018	0.80	\$223.21	\$ 178.57
Hayward, David T	Phone call with E. Such (Deloitte) to discuss Fuel sourcing plan with BluHaus and B. Nieves (ASG)	9/13/2018	0.40	\$223.21	\$ 89.28
Hayward, David T	Developed list of best practice components for Fleet Management 2.0 strategic sourcing deck	9/13/2018	2.30	\$223.21	\$ 513.38
Hayward, David T	Developed overview of GSA Services and open questions to discuss with K. Chambers (Deloitte) and GSA contacts to include in Strategic Sourcing for Fleet Management 2.0	9/13/2018	1.90	\$223.21	\$ 424.10
Hayward, David T	Reviewed Inventory data from Policia to identify missing vehicles from ASG Registration Database	9/13/2018	2.30	\$223.21	\$ 513.38
Hayward, David T	Developed list of best practice components for Fleet Management 2.0 strategic sourcing deck	9/14/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Developed overview of GSA Services and open questions to discuss with K. Chambers (Deloitte) and GSA contacts to include in Strategic Sourcing for Fleet Management 2.0	9/14/2018	1.30	\$223.21	\$ 290.17
Hayward, David T	Reviewed Inventory data from Policia to identify missing vehicles from ASG Registration Database	9/14/2018	1.40	\$223.21	\$ 312.49
Hayward, David T	Review of Fuel Data Insights Slide Deck to share with ASG team	9/14/2018	1.20	\$223.21	\$ 267.85
Hayward, David T	Meeting with J. Willner (Deloitte) to discuss updates to the Fleet Strategy one-pager.	9/14/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Developed list of best practice components for Fuel strategic sourcing deck	9/14/2018	1.30	\$223.21	\$ 290.17
Hayward, David T	Review of Fuel Data Insights Slide Deck to share with ASG team	9/15/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Review of Fleet Management 2.0 overview deck for delivery to N. Catoni (ASG)	9/15/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Review of Fuel Data Insights Slide Deck to share with ASG team	9/17/2018	1.20	\$223.21	\$ 267.85
Hayward, David T	Review Fleet Management 2.0 overview deck for delivery to N. Catoni (ASG)	9/17/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Review Fuel Strategy deck for delivery to N. Catoni (ASG)	9/17/2018	1.50	\$223.21	\$ 334.82

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Hayward, David T	Further Review Fleet Management 2.0 overview deck for delivery to N. Catoni (ASG)	9/17/2018	1.30	\$223.21	\$ 290.17
Hayward, David T	Review Fleet Sourcing Strategy with N. Catoni (ASG), K. Chambers and G. Sutton (Deloitte)	9/17/2018	0.80	\$223.21	\$ 178.57
Hayward, David T	Review Fuel Sourcing Strategy with N. Catoni (ASG), G. Sutton (Deloitte)	9/17/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Developed timeline and actions for Fuel Strategy to present to O. Chavez (ASG)	9/17/2018	0.70	\$223.21	\$ 156.25
Hayward, David T	Development of Next Steps Fleet Strategy deck for delivery to O. Chavez (ASG)	9/17/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Develop Detailed technical components for Fleet RFP	9/18/2018	2.20	\$223.21	\$ 491.06
Hayward, David T	Develop Detailed pricing components for Fleet RFP	9/18/2018	1.90	\$223.21	\$ 424.10
Hayward, David T	Create scoring mechanism for Fleet RFP	9/18/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Create scoring mechanism for Fuel RFP	9/18/2018	1.10	\$223.21	\$ 245.53
Hayward, David T	Develop detailed Fleet Management explanations and definitions for RFP	9/18/2018	2.80	\$223.21	\$ 624.99
Hayward, David T	Meet with J. Willner, P. Navarro (both Deloitte) to review fuel spend analysis.	9/18/2018	1.10	\$223.21	\$ 245.53
Hayward, David T	Participate in meeting with J. Willner, P. Navarro (both Deloitte) to outline fuel sourcing strategy overview.	9/18/2018	0.90	\$223.21	\$ 200.89
Hayward, David T	Review fuel analysis with P. Navarro, J. Willner, Almodovar (all Deloitte) to understand savings achieved by ASG's contract with Total Petroleum.	9/19/2018	1.90	\$223.21	\$ 424.10
Hayward, David T	Review Fuel technical requirements for Fuel RFP	9/19/2018	1.50	\$223.21	\$ 334.82
Hayward, David T	Attended meeting with Javier Hernandez (GSA Federal Fleet Management), K. Chambers (Deloitte), & E. Such (Deloitte) to discuss the GSA fleet and fuel management program to assess leverage and collaboration opportunities for ASG Puerto Rico.	9/19/2018	1.70	\$223.21	\$ 379.46
Hayward, David T	Attended meeting with Ottmar Chavez (ASG), Natalia Catoni (ASG), Kevin Chambers (Deloitte), Gary Sutton (Deloitte) and E. Such (Deloitte) to review the procurement transformation program status.	9/19/2018	1.90	\$223.21	\$ 424.10
Hayward, David T	Meet with G. Sutton and J. Willner (Deloitte) to review RFP documentation	9/19/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Meet with Almodovar (Deloitte) to review draft fuel RFP.	9/20/2018	2.10	\$223.21	\$ 468.74
Hayward, David T	Review Fuel technical requirements for Fuel RFP	9/20/2018	2.10	\$223.21	\$ 468.74
Hayward, David T	Review Fleet FP technical requirement for Fuel RFP	9/20/2018	1.70	\$223.21	\$ 379.46
Hayward, David T	Develop Fleet RFP Charter Doc	9/20/2018	1.60	\$223.21	\$ 357.14
Hayward, David T	Met with Almodovar and J. Willner (both Deloitte) to plan ASG's RFP process.	9/20/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Develop Fleet RFP Charter Doc	9/21/2018	0.90	\$223.21	\$ 200.89
Hayward, David T	Review of final Fuel RFP	9/21/2018	1.20	\$223.21	\$ 267.85
Hayward, David T	Review of final Fleet RFP	9/21/2018	2.00	\$223.21	\$ 446.42
Hayward, David T	Fleet and Fuel RFP review with G. Sutton (Deloitte)	9/21/2018	0.20	\$223.21	\$ 44.64
Hayward, David T	Further review of final Fleet RFP	9/21/2018	0.80	\$223.21	\$ 178.57
Hayward, David T	Meet with J. Willner, Almodovar (both Deloitte) to review the draft pricing worksheet for the fuel RFP.	9/21/2018	2.40	\$223.21	\$ 535.70
Hayward, David T	Meet with J. Willner, Almodovar (both Deloitte) to review Scope section of the draft fuel sourcing RFP.	9/21/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Meet with J. Willner Almodovar (both Deloitte) to review the optional fleet card service section of the fuel RFP.	9/25/2018	1.40	\$223.21	\$ 312.49

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Hayward, David T	Meet with J. Willner, Almodovar (both Deloitte) to plan the incorporation of an optional fleet card service into the fuel RFP.	9/25/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Meet with K. Chambers, G. Sutton, E. Such, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/25/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Perform edits of the Fleet RFP based on feedback from specialist	9/25/2018	2.10	\$223.21	\$ 468.74
Hayward, David T	Review of Fuel RFP after edits by team	9/25/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Perform edits of the Fuel RFP based on feedback from specialist	9/25/2018	1.70	\$223.21	\$ 379.46
Hayward, David T	Revise Fleet RFP to reflect optional CLINs	9/25/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Meet with K. Chambers, G. Sutton, E. Such, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/26/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Meet with J. Willner and Almodovar (both Deloitte) to discuss fuel sourcing requirements for the Fuel RFP.	9/26/2018	0.40	\$223.21	\$ 89.28
Hayward, David T	Meeting with J. Willner and Almodovar (both Deloitte) to review the updated Technical Approach section of the Fuel RFP.	9/26/2018	1.40	\$223.21	\$ 312.49
Hayward, David T	Perform further edits of the Fleet RFP based on feedback from specialist	9/26/2018	2.90	\$223.21	\$ 647.31
Hayward, David T	Perform further edits of the Fuel RFP based on feedback from specialist	9/26/2018	1.00	\$223.21	\$ 223.21
Hayward, David T	Meet with G. Sutton, J. Willner, Almodovar (all Deloitte) to review the structure of ASG's fleet RFP document.	9/26/2018	0.80	\$223.21	\$ 178.57
Hayward, David T	Meet with R. Aguilar, G. Sutton, D. Hayward, Almodovar (all Deloitte) to discuss the Pricing Worksheet for the Fleet bid package.	9/26/2018	0.70	\$223.21	\$ 156.25
Hayward, David T	Meet with R. Aguilar (Deloitte) to discuss pricing excel document and plan of execution to populate and enter in RFP	9/26/2018	1.60	\$223.21	\$ 357.14
Hayward, David T	Identify vendors to include in RFP - confirm contacts	9/26/2018	0.70	\$223.21	\$ 156.25
Hayward, David T	Call with G. Sutton (Deloitte) to discuss RFP Timeline	9/26/2018	0.10	\$223.21	\$ 22.32
Hayward, David T	Meet with K. Chambers, G. Sutton, E. Such, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/27/2018	0.30	\$223.21	\$ 66.96
Hayward, David T	Perform further edits of the Fleet RFP based on feedback from specialist	9/27/2018	2.10	\$223.21	\$ 468.74
Hayward, David T	Continue to perform further edits of the Fuel RFP based on feedback from SMEs	9/27/2018	2.30	\$223.21	\$ 513.38
Hayward, David T	Define each term and line item in the Fleet Pricing Document for Bid Package	9/27/2018	2.00	\$223.21	\$ 446.42
Hayward, David T	Finalize Pricing Document for Fleet bid package	9/27/2018	1.30	\$223.21	\$ 290.17
Hayward, David T	Finalize Pricing Document for Fuel bid package	9/27/2018	0.90	\$223.21	\$ 200.89
Hayward, David T	Meet with J. Willner, Almodovar (both Deloitte) to review the template for the expanded Fuel Strategy document.	9/28/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Meet with J. Willner, Almodovar (both Deloitte) to review the outline for the expanded Fuel Strategy document.	9/28/2018	0.50	\$223.21	\$ 111.61

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Hayward, David T	Meet with K. Chambers, G. Sutton, E. Such, J. Willner, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/28/2018	0.20	\$223.21	\$ 44.64
Hayward, David T	Meet with J. Willner, Almodovar (both Deloitte) to review the draft of the expanded Fuel Strategy document.	9/28/2018	0.10	\$223.21	\$ 22.32
Hayward, David T	Further Development of Fleet RFP	9/28/2018	2.90	\$223.21	\$ 647.31
Hayward, David T	Further Development of Fleet Pricing Worksheet	9/28/2018	2.20	\$223.21	\$ 491.06
Hayward, David T	Development of Fuel Strategy components for O. Chavez presentation	9/28/2018	1.90	\$223.21	\$ 424.10
Hayward, David T	Call with G. Sutton (Deloitte) to discuss RFP Pricing Document	9/28/2018	0.50	\$223.21	\$ 111.61
Hayward, David T	Call with G. Sutton (Deloitte) to refine the RFP documents	9/28/2018	0.50	\$223.21	\$ 111.61
Lazo-Cedre, Tiffany A	Documenting internal activities	9/4/2018	0.80	\$150.24	\$ 120.19
Lazo-Cedre, Tiffany A	Draft follow-up communication with H. Berrios (ASEM)	9/4/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Update food category profile	9/4/2018	0.40	\$150.24	\$ 60.10
Lazo-Cedre, Tiffany A	Make updates to food RFP	9/4/2018	1.80	\$150.24	\$ 270.43
Lazo-Cedre, Tiffany A	Make updates to food pricing worksheet	9/4/2018	1.20	\$150.24	\$ 180.29
Lazo-Cedre, Tiffany A	Collate consolidated agency food purchase list for Pricing Worksheet	9/4/2018	2.60	\$150.24	\$ 390.62
Lazo-Cedre, Tiffany A	Update consolidated agency food purchase list with updated market basket	9/4/2018	2.00	\$150.24	\$ 300.48
Lazo-Cedre, Tiffany A	Update Office Supplies timeline	9/4/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Update Temp Labor timeline	9/4/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Documenting internal activities	9/5/2018	2.00	\$150.24	\$ 300.48
Lazo-Cedre, Tiffany A	Update food category profile	9/5/2018	0.80	\$150.24	\$ 120.19
Lazo-Cedre, Tiffany A	Prepare list of activities needed for food category from RFP to award	9/5/2018	2.00	\$150.24	\$ 300.48
Lazo-Cedre, Tiffany A	Prepare list of activities needed for Temp Labor category from RFP to award	9/5/2018	0.40	\$150.24	\$ 60.10
Lazo-Cedre, Tiffany A	Prepare list of activities needed for Office Supplies category from RFP to award	9/5/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Prepare list of activities needed for Telecom category from RFP to award	9/5/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Revise Quick Hits checklist with S.Mitra (Deloitte)	9/5/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Revise category charter for Office Supplies	9/6/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Revise category charter for Temp Labor	9/6/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Analyze updated data provided by ADEA	9/6/2018	1.10	\$150.24	\$ 165.26
Lazo-Cedre, Tiffany A	Revise procurement reform update	9/6/2018	1.80	\$150.24	\$ 270.43
Lazo-Cedre, Tiffany A	Review Quick Hits checklist with S. Mitra (Deloitte)	9/6/2018	0.60	\$150.24	\$ 90.14
Lazo-Cedre, Tiffany A	Storyboard food closing deck	9/6/2018	1.30	\$150.24	\$ 195.31
Lazo-Cedre, Tiffany A	Connect with S. Mitra (Deloitte) on updating procurement reform update	9/6/2018	0.40	\$150.24	\$ 60.10
Lazo-Cedre, Tiffany A	Review new ADEA data with S. Mitra (Deloitte)	9/6/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Perform updates on Quick Hits checklist based on S. Mitra (Deloitte) feedback	9/6/2018	0.80	\$150.24	\$ 120.19
Lazo-Cedre, Tiffany A	Updated consolidated market basket based on new data provided by ADEA	9/6/2018	0.40	\$150.24	\$ 60.10
Lazo-Cedre, Tiffany A	Develop initial draft of food closing deck	9/6/2018	1.30	\$150.24	\$ 195.31
Lazo-Cedre, Tiffany A	Documenting internal activities	9/7/2018	1.90	\$150.24	\$ 285.46
Lazo-Cedre, Tiffany A	Refine storyboard of food closing deck	9/7/2018	1.40	\$150.24	\$ 210.34
Lazo-Cedre, Tiffany A	Call with S. Mitra (Deloitte) on food category updates	9/7/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Request assessment food market basket from specialist A. Marino (Deloitte SME)	9/7/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Develop initial draft of food closing deck	9/7/2018	1.60	\$150.24	\$ 240.38

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Lazo-Cedre, Tiffany A	Meet with G. Perez (Deloitte) to strategize on work performed in quick hits, providing direction on tasks that may be needed	9/7/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Review ASG Strategy Document	9/10/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Draft food category evolution slides	9/10/2018	1.40	\$150.24	\$ 210.34
Lazo-Cedre, Tiffany A	Develop Quick Hits road map	9/10/2018	1.80	\$150.24	\$ 270.43
Lazo-Cedre, Tiffany A	Draft food category evolution slides	9/10/2018	0.70	\$150.24	\$ 105.17
Lazo-Cedre, Tiffany A	Complete food category closing deck	9/10/2018	2.90	\$150.24	\$ 435.70
Lazo-Cedre, Tiffany A	Revise Quick Hits checklist	9/10/2018	0.40	\$150.24	\$ 60.10
Lazo-Cedre, Tiffany A	Revise Food Savings Model	9/10/2018	1.00	\$150.24	\$ 150.24
Lazo-Cedre, Tiffany A	Documenting Internal Activities	9/11/2018	2.40	\$150.24	\$ 360.58
Lazo-Cedre, Tiffany A	Revise Food Savings Model	9/11/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Meet with G. Perez (Deloitte) to strategize on work performed in quick hits, providing direction on tasks that may be needed	9/11/2018	1.00	\$150.24	\$ 150.24
Lazo-Cedre, Tiffany A	Office Supplies RFP Final Review with N. Catoni (ASG), S. Mitra (Deloitte), A. Pandey (Deloitte)	9/11/2018	2.90	\$150.24	\$ 435.70
Lazo-Cedre, Tiffany A	Review Office Supplies RFP	9/11/2018	1.20	\$150.24	\$ 180.29
Lazo-Cedre, Tiffany A	Temp Labor RFP Final Review with N. Catoni (ASG), S. Mitra (Deloitte), and A. Pandey (Deloitte)	9/11/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Documenting Internal Activities	9/12/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Revise office supplies RFP based on feedback provided by N. Catoni (ASG)	9/12/2018	2.70	\$150.24	\$ 405.65
Lazo-Cedre, Tiffany A	Call with S. Mitra on to strategize on Quick Hits work and upcoming action items	9/12/2018	0.70	\$150.24	\$ 105.17
Lazo-Cedre, Tiffany A	Draft follow up email to request food purchase data from AEA	9/12/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Revise temp labor RFP based on feedback provided by N. Catoni (ASG)	9/12/2018	0.60	\$150.24	\$ 90.14
Lazo-Cedre, Tiffany A	Revise food RFP based on feedback provided by N. Catoni (ASG)	9/12/2018	1.00	\$150.24	\$ 150.24
Lazo-Cedre, Tiffany A	Analyze data provided by ADEA on food purchases	9/12/2018	0.80	\$150.24	\$ 120.19
Lazo-Cedre, Tiffany A	Update closing deck based on S. Mitra (Deloitte) feedback	9/12/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Review feedback provided by S. Mitra on Quick Hits checklist	9/12/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Develop market basket in English	9/13/2018	2.00	\$150.24	\$ 300.48
Lazo-Cedre, Tiffany A	Call with G. Sutton (Deloitte) to discuss documenting internal activities	9/13/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Perform updates to food Quick Hits check list	9/13/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Perform updates to office supplies Quick Hits check list	9/13/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Perform updates to temp labor Quick Hits check list	9/13/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Perform updates to telecom Quick Hits check list	9/13/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Meet with J. Willner (Deloitte) to strategize on work performed in Wave 1, providing direction on tasks that may be needed	9/13/2018	0.80	\$150.24	\$ 120.19
Lazo-Cedre, Tiffany A	Revise food RFP based on feedback provided by N. Catoni (ASG)	9/13/2018	1.00	\$150.24	\$ 150.24
Lazo-Cedre, Tiffany A	Meet with S. Mitra (Deloitte) to discuss food category updates and review market basket	9/13/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Follow up with J. Lopez (PRDE) on food data request	9/13/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Follow up with I. Acevedo (ADEA) on food data request from ADEA	9/13/2018	0.20	\$150.24	\$ 30.05
Lazo-Cedre, Tiffany A	Follow up with N. Catoni (ASG) on food data request from Trinity and ASEM	9/13/2018	0.10	\$150.24	\$ 15.02
Lazo-Cedre, Tiffany A	Meet with G. Perez (Deloitte) to strategize on work performed in Wave 1, providing direction on tasks that may be needed	9/13/2018	1.00	\$150.24	\$ 150.24
Lazo-Cedre, Tiffany A	Revise market basket based on feedback provided by S. Mitra (Deloitte)	9/13/2018	1.50	\$150.24	\$ 225.36

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Lazo-Cedre, Tiffany A	Analyze data provided by ASEM	9/14/2018	0.80	\$150.24	\$ 120.19
Lazo-Cedre, Tiffany A	Documenting internal activities	9/14/2018	1.40	\$150.24	\$ 210.34
Lazo-Cedre, Tiffany A	Perform updates to food RFP based on feedback provided by N. Catoni (ASG)	9/14/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Develop Wave 1 checklist and provide to J. Willner (Deloitte)	9/14/2018	0.50	\$150.24	\$ 75.12
Lazo-Cedre, Tiffany A	Revise food RFP based on feedback provided by N. Catoni (ASG)	9/14/2018	1.00	\$150.24	\$ 150.24
Lazo-Cedre, Tiffany A	Draft email response to H. Berrios (ASEM) with follow-up questions on food purchase data	9/14/2018	0.30	\$150.24	\$ 45.07
Lazo-Cedre, Tiffany A	Revise food market basket	9/14/2018	2.00	\$150.24	\$ 300.48
Levidy, Michael F	Translated Food RFP Scoring Guide to Spanish, incorporated changes suggested by T. Lazo-Cedre	9/4/2018	1.20	\$179.70	\$ 215.64
Levidy, Michael F	Translated Telecom RFP Scoring Guide to Spanish, incorporated changes suggested by T.	9/4/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Translated Office Supplies RFP Scoring Guide to Spanish, incorporated changes suggested by T. Lazo-Cedre	9/4/2018	1.30	\$179.70	\$ 233.61
Levidy, Michael F	Reviewed Temp Labor Pricing Worksheet	9/4/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Input definitions into the Office Supplies translated RFP Pricing Tool	9/4/2018	1.10	\$179.70	\$ 197.67
Levidy, Michael F	Meeting with Sayak to give feedback on Scoring Guide and guidance on Pre bid kickoff slides	9/5/2018	1.80	\$179.70	\$ 323.46
Levidy, Michael F	Revised English language Temp Labor Scoring Guide to match the changes in the Spanish version, incorporated additional feedback from leadership	9/5/2018	2.20	\$179.70	\$ 395.34
Levidy, Michael F	Continue to revise English language Temp Labor Scoring Guide to match the changes in the Spanish version, incorporated additional feedback from leadership	9/5/2018	2.10	\$179.70	\$ 377.37
Levidy, Michael F	Finished the Scoring Guide for Office supplies, made formula that calculates score based on data validation column	9/5/2018	1.90	\$179.70	\$ 341.43
Levidy, Michael F	Began work on slides for Pre-Bid kickoff deck	9/5/2018	1.00	\$179.70	\$ 179.70
Levidy, Michael F	Developed first draft of Pre-Bid Kickoff deck	9/6/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Gathered feedback on Pre-Bid Kickoff deck	9/6/2018	0.50	\$179.70	\$ 89.85
Levidy, Michael F	Gathered latest RFPs for all 4 procurement areas to update Scoring Guides	9/7/2018	1.60	\$179.70	\$ 287.52
Levidy, Michael F	Updated Office Supplies RFP Scoring Guide to incorporate feedback	9/7/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Updated Temp Labor RFP Scoring Guide to incorporate feedback	9/7/2018	2.90	\$179.70	\$ 521.13
Levidy, Michael F	Updated Pre-Bid Kickoff Deck	9/7/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Meeting with S. Mitra (Deloitte) to review scoring guide for Office Supplies	9/10/2018	0.50	\$179.70	\$ 89.85
Levidy, Michael F	Incorporated changes identified during above meeting into Office Supplies RFP	9/10/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Replicated changes to Office Supplies RFP Scoring Guide in Temp Labor RFP Scoring Guide	9/10/2018	2.30	\$179.70	\$ 413.31
Levidy, Michael F	Replicated changes to Office Supplies RFP Scoring Guide in Telecom RFP Scoring Guide	9/10/2018	2.10	\$179.70	\$ 377.37
Levidy, Michael F	Replicated changes to Office Supplies RFP Scoring Guide in Food RFP Scoring Guide	9/10/2018	0.60	\$179.70	\$ 107.82
Levidy, Michael F	Replicated changes to Office Supplies RFP Scoring Guide in Food RFP Scoring Guide	9/11/2018	1.70	\$179.70	\$ 305.49
Levidy, Michael F	Update RFPs in order to update gaps in Scoring Guides for Telecom and Food RFPs	9/11/2018	0.60	\$179.70	\$ 107.82
Levidy, Michael F	Reviewed Temp Labor and Office Supplies RFPs in anticipation of client meeting later in the week	9/11/2018	1.30	\$179.70	\$ 233.61

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SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Levidy, Michael F	Made changes from English version Scoring Guides to Spanish version of Telecom Scoring Guides	9/11/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Made changes from English version Scoring Guides to Spanish version of Office Supplies Scoring Guides	9/11/2018	1.90	\$179.70	\$ 341.43
Levidy, Michael F	Located, downloaded, installed tool to expedite comparison between RFPs	9/12/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Made changes from English version Scoring Guides to Spanish version of Office Supplies Scoring Guides	9/12/2018	0.60	\$179.70	\$ 107.82
Levidy, Michael F	Made changes from English version Scoring Guides to Spanish version of Temp Labor Scoring Guides	9/12/2018	2.60	\$179.70	\$ 467.22
Levidy, Michael F	Made changes from English version Scoring Guides to Spanish version of Food Scoring Guides	9/12/2018	2.80	\$179.70	\$ 503.16
Levidy, Michael F	Gathered feedback on Gap Analysis	9/13/2018	0.90	\$179.70	\$ 161.73
Levidy, Michael F	Compared new Telecom RFP and old Telecom RFP, noted differences	9/13/2018	2.20	\$179.70	\$ 395.34
Levidy, Michael F	Compared new OGP Telecom RFP and Telecom RFP, noted differences	9/13/2018	2.90	\$179.70	\$ 521.13
Levidy, Michael F	Updated Gap Analysis Key Takeaway slide deck based off of new comparison	9/13/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Incorporated feedback into Gap Analysis	9/14/2018	2.10	\$179.70	\$ 377.37
Levidy, Michael F	Met with S. Mitra (Deloitte) to explain Gap Analysis, RFP comparison tool	9/14/2018	0.50	\$179.70	\$ 89.85
Levidy, Michael F	Updated Telecom RFP to match format of Office Supplies updated RFP, included evaluation section	9/14/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Updated Gap Analysis Key Takeaway slide deck based off of leadership input	9/14/2018	2.90	\$179.70	\$ 521.13
Levidy, Michael F	Read responses from food suppliers to Food RFI	9/17/2018	2.10	\$179.70	\$ 377.37
Levidy, Michael F	Read Food category profile	9/17/2018	1.80	\$179.70	\$ 323.46
Levidy, Michael F	Studied Milk RFQ and Estimated Quantities sheet	9/17/2018	1.30	\$179.70	\$ 233.61
Levidy, Michael F	Reviewed Department of Corrections past project work and current service level data	9/17/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Review current Food RFP Package	9/17/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Read sample Food contracts	9/17/2018	0.80	\$179.70	\$ 143.76
Levidy, Michael F	Meeting to discuss key updates and resource allocation for the day	9/18/2018	0.30	\$179.70	\$ 53.91
Levidy, Michael F	Meeting with S. Mitra to discuss Scoring Guides, Gap analysis, Savings Model	9/18/2018	1.00	\$179.70	\$ 179.70
Levidy, Michael F	Incorporated changes discussed in above meeting to Office Supplies Scoring Guide	9/18/2018	1.80	\$179.70	\$ 323.46
Levidy, Michael F	Incorporated changes discussed in above meeting to Food Scoring Guide	9/18/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Incorporated changes discussed in above meeting to Temp Labor Scoring Guide	9/18/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Incorporated changes discussed in above meeting to Gap Analysis	9/18/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Revised and Updated Office Supplies RFP	9/19/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Revised and Updated Temp Labor RFP	9/19/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Revised and Updated Food RFP	9/19/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Meeting with S. Mitra to discuss revisions to Gap Analysis	9/20/2018	0.50	\$179.70	\$ 89.85
Levidy, Michael F	Initial revisions to Gap Analysis	9/20/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Prepared for Monday morning meeting with AEA by reviewing past documentation	9/21/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Gap Analysis revisions per S. Mitra (Deloitte) direction	9/21/2018	2.90	\$179.70	\$ 521.13
Levidy, Michael F	Gap Analysis feedback meeting with S. Mitra (Deloitte)	9/21/2018	1.00	\$179.70	\$ 179.70

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Levidy, Michael F	Researched ongoing OGP effort to source Telecom with the recent addition of internet services	9/24/2018	2.30	\$179.70	\$ 413.31
Levidy, Michael F	Debrief from AEA meeting	9/24/2018	0.50	\$179.70	\$ 89.85
Levidy, Michael F	Researched way to provide client feedback for life events	9/24/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Reviewed edits made to Gap Analysis in preparation for presentation meeting with project leadership	9/24/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Researched alternative methods of project management	9/25/2018	2.50	\$179.70	\$ 449.25
Levidy, Michael F	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, J. Willner, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/25/2018	0.30	\$179.70	\$ 53.91
Levidy, Michael F	Meeting with S. Mitra (Deloitte) and G. Sutton (Deloitte) to review Telecom RFP Gap Analysis	9/25/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Made changes to Gap Analysis per feedback during above meeting	9/25/2018	2.90	\$179.70	\$ 521.13
Levidy, Michael F	Reviewed latest (Final versions) of Office Supplies RFP and Pricing Worksheet	9/25/2018	2.20	\$179.70	\$ 395.34
Levidy, Michael F	Sandboxed new Project Management tool	9/26/2018	2.00	\$179.70	\$ 359.40
Levidy, Michael F	Prepared demonstration for leadership in favor of using a new management tool	9/26/2018	1.00	\$179.70	\$ 179.70
Levidy, Michael F	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, J. Willner, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/26/2018	0.30	\$179.70	\$ 53.91
Levidy, Michael F	Reviewed Office Supplies Savings model	9/26/2018	1.80	\$179.70	\$ 323.46
Levidy, Michael F	Reviewed Temp Labor Savings model	9/26/2018	1.70	\$179.70	\$ 305.49
Levidy, Michael F	Edited Office supplies savings model	9/26/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, J. Willner, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/27/2018	0.30	\$179.70	\$ 53.91
Levidy, Michael F	Made changes to Office Supplies Scoring Guide based on feedback from G. Sutton (Deloitte)	9/27/2018	1.90	\$179.70	\$ 341.43
Levidy, Michael F	Office Supplies Savings Model revisions	9/27/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Temp Labor Scoring Guide Revisions	9/27/2018	1.70	\$179.70	\$ 305.49
Levidy, Michael F	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, J. Willner, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/28/2018	0.30	\$179.70	\$ 53.91
Levidy, Michael F	Office Supplies Savings Model revisions	9/28/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Office Supplies Scoring Guide re-organization/price matching	9/28/2018	1.50	\$179.70	\$ 269.55
Levidy, Michael F	Office Supplies Scoring guide revision	9/28/2018	1.30	\$179.70	\$ 233.61
Levidy, Michael F	Temp Labor re-organization/price-matching	9/28/2018	1.70	\$179.70	\$ 305.49
McDermott, Erin M	Call with Deloitte Team (E. Such, K. Chambers, G. Sutton) to discuss PMO structure, reporting to O. Chavez (ASG), coordination across team and ASG	9/6/2018	1.30	\$270.46	\$ 351.60
McDermott, Erin M	Documentation of change management reporting to-date for integration into PMO	9/6/2018	0.70	\$270.46	\$ 189.32
McDermott, Erin M	Edits to transformation plan for ASG per client direction and integration of transformation initiatives into PMO structure	9/7/2018	2.50	\$270.46	\$ 676.15

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
McDermott, Erin M	Review and edits to detailed PMO approach for implementing strategic initiatives	9/11/2018	1.00	\$270.46	\$ 270.46
McDermott, Erin M	Review of materials provided by O. Chavez (ASG)	9/11/2018	2.00	\$270.46	\$ 540.92
McDermott, Erin M	Research leading practices for strategic transformation initiatives (future of work) considerations for O. Chavez (ASG)	9/12/2018	2.00	\$270.46	\$ 540.92
McDermott, Erin M	Research state transformation examples with savings and restructuring targets	9/14/2018	1.50	\$270.46	\$ 405.69
McDermott, Erin M	Review and update to transformation materials based on feedback from O. Chavez (ASG) and J. Roa (ASG)	9/18/2018	1.50	\$270.46	\$ 405.69
McDermott, Erin M	Meeting with E. Such (Deloitte) on Change Management methodology and integrating leading practices into PMO for ASG	9/20/2018	1.00	\$270.46	\$ 270.46
McDermott, Erin M	Change and transformation edits and documentation to detailed plan	9/20/2018	1.50	\$270.46	\$ 405.69
Mitra, Sayak	Update slides for status update meeting	9/4/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Meeting with G. Perez (Deloitte) to discuss Food purchase strategy	9/4/2018	0.80	\$223.21	\$ 178.57
Mitra, Sayak	Update category charters for Temp Labor and Office Supplies after review with G. Sutton (Deloitte)	9/4/2018	1.10	\$223.21	\$ 245.53
Mitra, Sayak	Meeting with T. Lazo Cedre (Deloitte) to discuss follow-ups with agencies for Food Purchase	9/4/2018	0.40	\$223.21	\$ 89.28
Mitra, Sayak	Update timelines on Temp Labor and Office Supplies RFP document to align with category charter and status update timelines	9/4/2018	1.00	\$223.21	\$ 223.21
Mitra, Sayak	Review progress of Quick Hits categories and document internal activities	9/4/2018	1.90	\$223.21	\$ 424.10
Mitra, Sayak	Review draft of scoring guide for evaluators of RFPs	9/4/2018	1.60	\$223.21	\$ 357.14
Mitra, Sayak	Meet with M. Levidy (Deloitte) to provide feedback on scoring guides for all RFP categories	9/5/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Create draft checklist of items to be completed to run Temp Labor RFP	9/5/2018	2.40	\$223.21	\$ 535.70
Mitra, Sayak	Review draft slides for pre-bid conference	9/5/2018	1.10	\$223.21	\$ 245.53
Mitra, Sayak	Update Temp Labor RFP bidsheet to highlight Professional Service items	9/5/2018	2.30	\$223.21	\$ 513.38
Mitra, Sayak	Meet with N. Catoni (ASG) to discuss strategy for Temp Labor and Office Supplies	9/5/2018	0.70	\$223.21	\$ 156.25
Mitra, Sayak	Review Temp Labor scoring guide, provide feedback on scoring of RFPs	9/5/2018	2.00	\$223.21	\$ 446.42
Mitra, Sayak	Meet with N.Catoni (ASG) to discuss Sourcing methods for Procurement Law	9/6/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Document sourcing methods for New Procurement Law	9/6/2018	1.20	\$223.21	\$ 267.85
Mitra, Sayak	Review Quick Hits checklist with T. Lazo Cedre (Deloitte)	9/6/2018	1.40	\$223.21	\$ 312.49
Mitra, Sayak	Update scoring guide for evaluation for Temp Labor	9/6/2018	1.60	\$223.21	\$ 357.14
Mitra, Sayak	Review Office Supplies RFP before reviewing with client	9/6/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Meet with N. Catoni (ASG) to discuss follow up for Food Purchase as well as complications of Telecom category	9/6/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Document internal activities and plan for the upcoming week	9/7/2018	2.40	\$223.21	\$ 535.70
Mitra, Sayak	Review scoring guide for Office Supplies	9/7/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Meeting with T. Lazo Cedre (Deloitte) to discuss next steps for Quick Hits categories	9/7/2018	1.20	\$223.21	\$ 267.85
Mitra, Sayak	Review new ADEA food purchase data to enhance market basket	9/7/2018	1.60	\$223.21	\$ 357.14

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SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Mitra, Sayak	Update Temp Labor RFP package based on feedback	9/7/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Meeting with N. Catoni (ASG) to discuss RFP release strategy for QuickHits categories	9/7/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Update slides for status update meeting	9/10/2018	1.90	\$223.21	\$ 424.10
Mitra, Sayak	Provide clarifications on status update meeting slides to the leadership	9/10/2018	0.20	\$223.21	\$ 44.64
Mitra, Sayak	Review Office Supplies pricing worksheet	9/10/2018	1.40	\$223.21	\$ 312.49
Mitra, Sayak	Update instructions section of Office Supplies pricing worksheet	9/10/2018	1.60	\$223.21	\$ 357.14
Mitra, Sayak	Meet with M. Levidy (Deloitte) to review Scoring Guides for RFP evaluators	9/10/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Review RFP scoring guide for Temp Labor	9/10/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Update RFP scoring guide for Temp Labor	9/10/2018	1.20	\$223.21	\$ 267.85
Mitra, Sayak	Review Temp Labor evaluation criteria	9/11/2018	1.60	\$223.21	\$ 357.14
Mitra, Sayak	Analyze Manpower data to estimate hours of Professional Services rendered	9/11/2018	1.40	\$223.21	\$ 312.49
Mitra, Sayak	Update Temp Labor pricing instruction to identify Professional Services job titles	9/11/2018	1.60	\$223.21	\$ 357.14
Mitra, Sayak	Meet with N. Catoni (ASG), A. Pandey (Deloitte) and T. Lazo Cedre (Deloitte) to review Office Supplies RFP	9/11/2018	3.10	\$223.21	\$ 691.95
Mitra, Sayak	Meet with N. Catoni (ASG), T. Lazo Cedre (Deloitte) and A. Pandey (Deloitte) to review Temp Labor RFP	9/11/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Review qualitative questions for Food	9/12/2018	1.90	\$223.21	\$ 424.10
Mitra, Sayak	Review qualitative questions for Telecom	9/12/2018	1.40	\$223.21	\$ 312.49
Mitra, Sayak	Connect with T. Lazo Cedre (Deloitte) to strategize on Quick Hits work and upcoming action items	9/12/2018	0.80	\$223.21	\$ 178.57
Mitra, Sayak	Review Food data for ASEM	9/12/2018	1.60	\$223.21	\$ 357.14
Mitra, Sayak	Analyze Food Purchase data received from ADEA	9/12/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Meet with N. Catoni (ASG) to discuss strategy for Temp Labor and Office Supplies	9/12/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Meeting with T. Lazo Cedre (Deloitte) to discuss Food Products market basket	9/13/2018	1.30	\$223.21	\$ 290.17
Mitra, Sayak	Compare qualitative questions between OMB RFP and draft of Telecom RFP	9/13/2018	1.20	\$223.21	\$ 267.85
Mitra, Sayak	Review evaluation criteria for OMB RFP	9/13/2018	1.50	\$223.21	\$ 334.82
Mitra, Sayak	Meeting with N. Catoni (ASG) to discuss ASG RFP overlap with OMB RFP for Telecom	9/13/2018	0.30	\$223.21	\$ 66.96
Mitra, Sayak	Review pricing worksheet for OMB RFP	9/13/2018	1.70	\$223.21	\$ 379.46
Mitra, Sayak	Review OMB RFP for Telecom	9/13/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Meeting with N. Catoni (ASG) to discuss Telecom Strategy	9/13/2018	0.80	\$223.21	\$ 178.57
Mitra, Sayak	Review accomplishments for the week and plan for activities for the coming week	9/14/2018	1.80	\$223.21	\$ 401.78
Mitra, Sayak	Meeting with G. Sutton (Deloitte) to discuss Telecom strategy	9/14/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Review market basket for Food RFP	9/14/2018	1.20	\$223.21	\$ 267.85
Mitra, Sayak	Review Food purchase data received from ASEM	9/14/2018	1.40	\$223.21	\$ 312.49
Mitra, Sayak	Review Telecom pricing worksheet and compare with OMB RFP	9/14/2018	1.90	\$223.21	\$ 424.10
Mitra, Sayak	Review GAP Analysis slide to identify differences between OMB and Telecom RFP	9/14/2018	2.20	\$223.21	\$ 491.06
Mitra, Sayak	Review Telecom Gap analysis to make recommendations on how the OMB Telecom RFP can be improved	9/17/2018	2.90	\$223.21	\$ 647.31
Mitra, Sayak	Meet with N. Catoni (ASG) to discuss Quick Hits update	9/17/2018	0.60	\$223.21	\$ 133.93
Mitra, Sayak	Review ADEA RFI data for preparing Food RFP bidsheet	9/17/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Review Food contracts of Department of Education with top suppliers	9/17/2018	2.70	\$223.21	\$ 602.67

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Mitra, Sayak	Analyze food purchase data from ASEM	9/18/2018	2.60	\$223.21	\$ 580.35
Mitra, Sayak	Prepare status update slides for Quick Hits for weekly status meeting	9/18/2018	0.90	\$223.21	\$ 200.89
Mitra, Sayak	Classify ADEA Food purchase RFI Data	9/18/2018	2.50	\$223.21	\$ 558.03
Mitra, Sayak	Meet with G. Perez (Deloitte) to discuss Food Contract analysis	9/18/2018	0.40	\$223.21	\$ 89.28
Mitra, Sayak	Review Office Supplies Evaluation Sheet for evaluators of the RFP	9/18/2018	2.60	\$223.21	\$ 580.35
Mitra, Sayak	Coordinate with Franchesca (DE) for communicating agenda for requesting to meet with them to analyze Food data	9/19/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Prepare content for meeting with DE to review Food data	9/19/2018	2.70	\$223.21	\$ 602.67
Mitra, Sayak	Classify food purchase by DE into sub-categories	9/19/2018	2.90	\$223.21	\$ 647.31
Mitra, Sayak	Meet with M. Levidy (Deloitte) to provide feedback on GAP Analysis for Telecom RFP	9/19/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Prepare slide for Telecom to highlight gaps in the OMB Telecom RFP	9/19/2018	1.90	\$223.21	\$ 424.10
Mitra, Sayak	Meet with Deloitte team to align on activities for the day	9/20/2018	0.30	\$223.21	\$ 66.96
Mitra, Sayak	Meet with E. Such (Deloitte) to discuss Strategy Framework for ASG, provide inputs from strategic sourcing standpoint	9/20/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Meet with M. Levidy (Deloitte) to review GAP Analysis for Telecom RFP	9/20/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Meet with G. Perez (Deloitte) to review Food purchase data analysis for DE	9/20/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Update Temp Labor bid sheet to include markup breakdown structure	9/20/2018	2.90	\$223.21	\$ 647.31
Mitra, Sayak	Review Office Supplies Market Basket items	9/20/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Review activities of the week, plan for Quick Hits action items for coming week	9/20/2018	1.50	\$223.21	\$ 334.82
Mitra, Sayak	Create strawman for meeting with Department of Education	9/21/2018	2.60	\$223.21	\$ 580.35
Mitra, Sayak	Meet with N. Catoni (ASG) to discuss about approach to the meeting with Secretary of Department of Education	9/21/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Meet with E. Such (Deloitte) to discuss PMO templates and RAID log	9/21/2018	0.40	\$223.21	\$ 89.28
Mitra, Sayak	Meet with G. Perez (Deloitte) to discuss about structure of slide for DE meeting	9/21/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Meet with G. Perez (Deloitte) to discuss about DE meeting priorities	9/21/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Meet with G. Sutton (Deloitte) to discuss staffing requirements for Quick Hits	9/21/2018	0.30	\$223.21	\$ 66.96
Mitra, Sayak	Meet with M. Levidy (Deloitte) to discuss Telecom RFP comparison	9/21/2018	0.20	\$223.21	\$ 44.64
Mitra, Sayak	Update slides to be discussed with DE for Food PO data analysis	9/21/2018	2.50	\$223.21	\$ 558.03
Mitra, Sayak	Review Contract Analysis for Food products for Department of Education	9/21/2018	1.50	\$223.21	\$ 334.82
Mitra, Sayak	Meet with K. Linn (DE), Franchesca (DE) to discuss Food PO data for Department of Education	9/24/2018	1.50	\$223.21	\$ 334.82
Mitra, Sayak	Create food item list for Department of Education to validate	9/24/2018	2.90	\$223.21	\$ 647.31
Mitra, Sayak	Update slides, timelines for Quick Hits for weekly update meeting	9/24/2018	1.80	\$223.21	\$ 401.78
Mitra, Sayak	Create food item list for ASEM to validate	9/24/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Meet with G. Sutton (Deloitte), M. Levidy (Deloitte) to discuss GAP analysis for Telecom	9/25/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Create Quick Hits checklist items for RFP execution of all categories	9/25/2018	2.90	\$223.21	\$ 647.31

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Mitra, Sayak	Update Temp Labor RFP package to incorporate comments from review with N. Catoni (ASG)	9/25/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Review material for School Bus Transportation work and list questions that need to be answered	9/25/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Update timelines, evaluation criteria for RFP package for Temp Labor	9/26/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Update category charter for Office Supplies	9/26/2018	2.70	\$223.21	\$ 602.67
Mitra, Sayak	Review scoring guide for Office Supplies	9/26/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Review data received from Trinity for food purchases for DCR, consolidate clarifying questions	9/27/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Respond to questions raised by Department of Education on ASG's objective, category plans, sourcing strategy	9/27/2018	1.70	\$223.21	\$ 379.46
Mitra, Sayak	Attended meeting with O.Chavez (ASG), N.Catoni (ASG), K.Chambers (Deloitte), S.Mitra, Sayak (Deloitte) and G.Sutton (Deloitte) to review the procurement transformation program status, spoke to Telecom GAP Analysis slide	9/27/2018	1.80	\$223.21	\$ 401.78
Mitra, Sayak	Review first draft of Office Supplies savings model	9/27/2018	2.70	\$223.21	\$ 602.67
Mitra, Sayak	Meet with G. Perez (Deloitte) to discuss Food data from DCR	9/28/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Meet with R. Aguilar (Deloitte) to discuss spend analysis results for Quick Hits categories	9/28/2018	0.50	\$223.21	\$ 111.61
Mitra, Sayak	Prepare slides for Transportation category and it's sourcing methodology	9/28/2018	2.80	\$223.21	\$ 624.99
Mitra, Sayak	Prepare slides for meeting with Department of Education to go over ASG's vision and sourcing strategies	9/28/2018	2.70	\$223.21	\$ 602.67
Mitra, Sayak	Update status slides for Quick Hits, layout structure for overall update meeting, update all timelines for 3 Quick Hits categories	9/28/2018	2.50	\$223.21	\$ 558.03
Navarro, Pedro	Update the fleet analysis by equipment type using the new data	9/4/2018	0.70	\$206.55	\$ 144.59
Navarro, Pedro	Update the fleet analysis by instrumentality using the new data	9/4/2018	1.50	\$206.55	\$ 309.83
Navarro, Pedro	Update the fleet analysis by fleet supplier using the new data	9/4/2018	1.50	\$206.55	\$ 309.83
Navarro, Pedro	Draft an updated summary of the key insights from the fleet spend analysis	9/5/2018	1.50	\$206.55	\$ 309.83
Navarro, Pedro	Meet with D. Hayward (Deloitte), J. Willner (Deloitte) to review the fuel sourcing strategy	9/5/2018	1.70	\$206.55	\$ 351.14
Navarro, Pedro	Meet with D. Hayward (Deloitte), J. Willner (Deloitte) to review the fleet sourcing strategy	9/5/2018	0.50	\$206.55	\$ 103.28
Navarro, Pedro	Review Terms and Conditions in the Total Petroleum contract regarding the end of the contract on 11/02/2018	9/5/2018	0.60	\$206.55	\$ 123.93
Navarro, Pedro	Meet with G. Sutton (Deloitte), D. Hayward (Deloitte), J. Willner (Deloitte) to review the fuel sourcing strategy	9/5/2018	1.10	\$206.55	\$ 227.21
Navarro, Pedro	Create the file for the fuel prices that are covered separated by fuel type, station and date	9/5/2018	2.00	\$206.55	\$ 413.10
Navarro, Pedro	Consolidate one database with the Evertec values and historical fuel prices	9/5/2018	0.60	\$206.55	\$ 123.93
Navarro, Pedro	Meet with D. Hayward (Deloitte), J. Willner (Deloitte) to review the fuel sourcing strategy presentation	9/6/2018	2.40	\$206.55	\$ 495.72
Navarro, Pedro	Review data from the Evertec fuel file	9/6/2018	1.10	\$206.55	\$ 227.21
Navarro, Pedro	Meeting with D. Hayward (Deloitte), J. Willner (Deloitte) to outline ASG's Fuel Strategy One-Page	9/6/2018	0.40	\$206.55	\$ 82.62

Deloitte Financial Advisory Services LLP
SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Navarro, Pedro	Working session with D. Hayward (Deloitte), J. Willner (Deloitte) to review updates to the Fuel Strategy	9/6/2018	1.20	\$206.55	\$ 247.86
Navarro, Pedro	Create fields in the Evertec Fuel File to be able to connect it with the historical fuel prices	9/6/2018	1.90	\$206.55	\$ 392.45
Navarro, Pedro	Calculate the fuel spend in Total Petroleum Stations with the price at Pump	9/6/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the fuel spend in Total Petroleum Stations with the estimated price using historical fuel prices	9/6/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Draft the analysis summary comparing the fuel spend in ASG and Total Petroleum stations using the prices at pump and the estimated prices using the historical fuel prices	9/6/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the fuel spend in ASG Stations with the price at Pump	9/7/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the fuel spend in ASG Stations with the estimated price using historical fuel prices	9/7/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the "ASG Fee" spend in Total Petroleum Stations with the estimated price using historical fuel prices	9/7/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the "ASG Fee" spend in ASG Stations with the estimated price using historical fuel prices	9/7/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Consolidate the fuel and "ASG Fee" spend in ASG and Total Petroleum stations to be able to analyze total amounts	9/7/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Draft the analysis summary comparing the fuel and "ASG Fee" spend in ASG and Total Petroleum stations using the prices at pump and the estimated prices using the historical fuel prices	9/7/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Summarize the terms of the contract with Evertec	9/10/2018	1.50	\$206.55	\$ 309.83
Navarro, Pedro	Review insights gathered from the contract with Evertec	9/10/2018	1.70	\$206.55	\$ 351.14
Navarro, Pedro	Meeting with D. Hayward (Deloitte), J. Willner (Deloitte) to discuss next steps for fleet and fuel sourcing.	9/10/2018	0.80	\$206.55	\$ 165.24
Navarro, Pedro	Consolidate the fuel gallons used in 2016, 2017 and 2018 as part of the ASG/Evertec Program	9/10/2018	0.80	\$206.55	\$ 165.24
Navarro, Pedro	Split the fuel gallons used in 2016, 2017 and 2018 as part of the Evertec Program between ASG stations and Total Petroleum stations	9/10/2018	1.20	\$206.55	\$ 247.86
Navarro, Pedro	Split the fuel gallons used in 2016, 2017 and 2018 as part of the Evertec Program by each ASG station	9/11/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Split the fuel gallons used in 2016, 2017 and 2018 as part of the Evertec Program by each Total Petroleum station	9/11/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Split the fuel gallons used on Sep 2017 by each ASG station by day	9/11/2018	0.30	\$206.55	\$ 61.97
Navarro, Pedro	Split the fuel gallons used on Oct 2017 by each ASG station by day	9/11/2018	0.30	\$206.55	\$ 61.97
Navarro, Pedro	Split the fuel gallons used on Nov 2017 by each ASG station by day	9/11/2018	0.30	\$206.55	\$ 61.97
Navarro, Pedro	Split the fuel gallons used on Dec 2017 by each ASG station by day	9/11/2018	0.30	\$206.55	\$ 61.97
Navarro, Pedro	Update the database with the Evertec values using the complete data set	9/11/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Update the fuel spend in Total Petroleum Stations with the price at Pump	9/11/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Update the fuel spend in Total Petroleum Stations with the estimated price using historical fuel prices	9/11/2018	0.90	\$206.55	\$ 185.90

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SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Navarro, Pedro	Update the fuel spend in ASG Stations with the price at Pump	9/11/2018	1.10	\$206.55	\$ 227.21
Navarro, Pedro	Update the fuel spend in ASG Stations with the estimated price using historical fuel prices	9/11/2018	1.10	\$206.55	\$ 227.21
Navarro, Pedro	Update the "ASG Fee" spend in Total Petroleum Stations with the estimated price using historical fuel prices	9/12/2018	0.50	\$206.55	\$ 103.28
Navarro, Pedro	Update the "ASG Fee" spend in ASG Stations with the estimated price using historical fuel prices	9/12/2018	0.50	\$206.55	\$ 103.28
Navarro, Pedro	Consolidate the updated fuel and "ASG Fee" spend in ASG and Total Petroleum stations to be able to analyze total amounts	9/12/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Meeting with D. Hayward (Deloitte), J. Willner (Deloitte) to discuss updates to the Fuel Strategy document.	9/12/2018	0.30	\$206.55	\$ 61.97
Navarro, Pedro	Meeting with D. Hayward (Deloitte), J. Willner (Deloitte) to review insights gathered from ASG's fuel spend data.	9/12/2018	0.70	\$206.55	\$ 144.59
Navarro, Pedro	Draft the analysis summary comparing the updated fuel and "ASG Fee" spend in ASG and Total Petroleum stations using the updated prices at pump and the estimated prices using the historical fuel prices	9/12/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Analyze the transaction amount in the Evertec file to understand the spend in ASG Stations in the fiscal year 2017	9/12/2018	2.20	\$206.55	\$ 454.41
Navarro, Pedro	Analyze the transaction amount in the Evertec file to understand the spend in Total Petroleum stations in Jul 16, Mar 17, Apr 17	9/12/2018	1.80	\$206.55	\$ 371.79
Navarro, Pedro	Meeting with D. Hayward (Deloitte), J. Willner (Deloitte) to review the updated analysis from the insights gathered from ASG's fuel spend data.	9/13/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the total fuel savings of the ASG program in the Total Petroleum stations	9/13/2018	1.30	\$206.55	\$ 268.52
Navarro, Pedro	Calculate the total fuel savings of the ASG program in the ASG stations	9/13/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Calculate the fuel savings of the ASG program for agencies, public corporations and municipalities in the Total Petroleum stations	9/13/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Calculate the fuel savings of the ASG program for agencies, public corporations and municipalities in the ASG stations	9/13/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Calculate the ASG income due to the fuel program fees in the Total Petroleum stations	9/13/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Calculate the ASG income due to the fuel program fees in the ASG stations	9/13/2018	1.10	\$206.55	\$ 227.21
Navarro, Pedro	Calculate the fuel savings of using the ASG stations instead of the Total Petroleum stations	9/13/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the ASG income due to the rebate fee to ASG for other agencies bulk purchases	9/14/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Compare the cost of the Evertec program to the Total Pass program	9/14/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Draft the analysis summary of the savings of the ASG/Evertec program	9/14/2018	2.10	\$206.55	\$ 433.76
Navarro, Pedro	Call with C. Coronas Aponte (ASG) to discuss the gallons of fuel consumed in the Sep 17 - Dec 17 period	9/17/2018	0.20	\$206.55	\$ 41.31
Navarro, Pedro	Participate in meeting with D. Hayward and J. Willner (both Deloitte) to outline fuel sourcing strategy overview.	9/18/2018	0.90	\$206.55	\$ 185.90
Navarro, Pedro	Create a fuel spend analysis dashboard, including the fuel spend in the Government of Puerto Rico, the ASG fuel program fee and the agencies total fuel spend	9/18/2018	2.20	\$206.55	\$ 454.41

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SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Navarro, Pedro	Work with J. Willner (Deloitte) on an updated version of the fuel sourcing operating model	9/19/2018	0.70	\$206.55	\$ 144.59
Navarro, Pedro	Review fuel pricing data files with J. Willner (Deloitte)	9/19/2018	0.70	\$206.55	\$ 144.59
Navarro, Pedro	Review fuel analysis with D. Hayward, J. Willner, Almodovar (all Deloitte) to understand savings achieved by ASG's contract with Total Petroleum.	9/19/2018	1.90	\$206.55	\$ 392.45
Navarro, Pedro	Create the file for the fuel prices of FY18 separated by fuel type, station and date	9/19/2018	2.00	\$206.55	\$ 413.10
Navarro, Pedro	Consolidate one database with the Evertec values and historical fuel prices for FY18	9/19/2018	0.60	\$206.55	\$ 123.93
Navarro, Pedro	Clean the data from the Evertec fuel file of FY18	9/19/2018	1.10	\$206.55	\$ 227.21
Navarro, Pedro	Create fields in the Evertec Fuel File to be able to connect it with the historical fuel prices of FY18	9/20/2018	1.90	\$206.55	\$ 392.45
Navarro, Pedro	Calculate the fuel spend in FY18 in Total Petroleum Stations with the price at Pump	9/20/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Calculate the fuel spend in FY18 in Total Petroleum Stations with the estimated price using historical fuel prices	9/20/2018	1.00	\$206.55	\$ 206.55
Navarro, Pedro	Draft the analysis summary comparing the fuel spend in ASG and Total Petroleum stations using the prices at pump and the estimated prices using the historical fuel prices in FY18	9/20/2018	1.00	\$206.55	\$ 206.55
Pandey, Aishwarya	Analyze 1st set of Purchase Order's for the IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/4/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze 2nd set of Purchase Order's for the IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/4/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Analyze 3rd set of Purchase Order's for the IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/4/2018	2.20	\$179.70	\$ 395.34
Pandey, Aishwarya	Analyze 2nd set of Purchase Order's for another IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/4/2018	1.20	\$179.70	\$ 215.64
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte) and R. Aguilar (Deloitte) to strategize about how to go forward with IT Hardware RFP	9/5/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Analyze 3rd set of Purchase Order's for another IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/5/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze 1st set of Purchase Order's for another IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/5/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze 2nd set of Purchase Order's for a third IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/5/2018	2.70	\$179.70	\$ 485.19

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SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte), R. Aguilar and S. Goel (Deloitte) to gain insights about strategic sourcing for IT Hardware / IT Software	9/6/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Analyze 3rd set of Purchase Order's for a third IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/6/2018	1.80	\$179.70	\$ 323.46
Pandey, Aishwarya	Analyze 1st set of Purchase Order's for a fourth IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/6/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze 2nd set of Purchase Order's for a fourth IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/6/2018	1.60	\$179.70	\$ 287.52
Pandey, Aishwarya	Analyze 1st set of Purchase Order's for a fifth IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/6/2018	2.20	\$179.70	\$ 395.34
Pandey, Aishwarya	Analyze 2nd set of Purchase Order's for a fifth IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/7/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Analyze Purchase Order's for a sixth IT Supplier - and extract relevant information for Master Purchase Order Analysis sheet that could be used for building the Baseline Spend for IT Hardware	9/7/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Analyze the preliminary draft for Government of Puerto Rico office supplies RFP document in order to assess applicability / use for IT Hardware RFP document	9/7/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze the preliminary draft for Government of Puerto Rico office supplies and Temp Labor pricing worksheet in order to assess applicability / use for IT Hardware RFP document	9/7/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyse IT Hardware RFP questionnaires from past project repository in order to identify if similar questions will be applied to the Government of Puerto Rico	9/10/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Create 1st part of IT Hardware technical approach requirements: supplier information, business risk overview, tail spend management, reporting, ordering and invoicing, account management, warranty and returns	9/10/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Create 2nd part of IT Hardware technical approach requirements: technical support offering, service solution, consistent platform and architecture solution, and asset management	9/10/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte) to strategise the next steps for IT Hardware RFP document	9/10/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Meet with N. Catoni (ASG), S. Mitra (Deloitte), T. Lazo-Cedre (Deloitte) for Office Supplies RFP Final Review	9/11/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Meet with N. Catoni (ASG), S. Mitra (Deloitte), and T. Lazo-Cedre (Deloitte) for Temp Labor RFP Final Review	9/11/2018	0.50	\$179.70	\$ 89.85

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte) and R. Aguilar (Deloitte) to strategise on the extraction of IT Hardware specifications from the Master Purchase Order Analysis sheet	9/11/2018	0.30	\$179.70	\$ 53.91
Pandey, Aishwarya	Create a skeleton for IT Hardware pricing worksheet for Government of Puerto Rico based on the available materials	9/11/2018	2.60	\$179.70	\$ 467.22
Pandey, Aishwarya	Analyse past IT Hardware specifications for laptops, desktops and monitors from past project repository in order to identify if similar specifications can be used for the Government of Puerto Rico	9/11/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of first set of desktops	9/12/2018	2.80	\$179.70	\$ 503.16
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of second set of desktops	9/12/2018	2.80	\$179.70	\$ 503.16
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of third set of desktops	9/12/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of first set of laptops	9/12/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of fourth set of desktops	9/13/2018	2.60	\$179.70	\$ 467.22
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of second set of laptops	9/13/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of third set of laptops	9/13/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte), R. Aguilar (Deloitte), to strategise on IT Hardware specifications analysis	9/13/2018	0.60	\$179.70	\$ 107.82
Pandey, Aishwarya	Create 1st draft of specification worksheet for Desktops for IT Hardware RFP of Government of Puerto Rico	9/14/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Create 1st draft of specification worksheet for Laptops for IT Hardware RFP of Government of Puerto Rico	9/14/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Create pricing worksheet for Laptops and Desktops for Government of Puerto Rico	9/14/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte), R. Aguilar (Deloitte) and S. Gary (Deloitte) to discuss the progress and next steps for IT Hardware category	9/14/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Create 1st draft of IT Hardware RFP Document with the requirements	9/17/2018	2.60	\$179.70	\$ 467.22
Pandey, Aishwarya	Analysis of Master Purchase Order Analysis sheet to clean the data for getting baseline spend of Desktops	9/17/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analysis of Master Purchase Order Analysis sheet to clean the data for getting baseline spend of Laptops	9/17/2018	2.50	\$179.70	\$ 449.25
Pandey, Aishwarya	Create list of questions for the interview of Department of Education for gathering their requirements for IT Hardware RFP	9/17/2018	1.00	\$179.70	\$ 179.70
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of first set of monitors	9/18/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the relevant specifications of second set of monitors	9/18/2018	2.40	\$179.70	\$ 431.28

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Pandey, Aishwarya	Create 1st draft of specification worksheet for Monitors for IT Hardware RFP of Government of Puerto Rico	9/18/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Meet with R. Aguilar (Deloitte) and S. Gary (Deloitte) to walk them through the the 1st part of technical configurations for IT Hardware RFP document and get the feedback	9/18/2018	1.00	\$179.70	\$ 179.70
Pandey, Aishwarya	Meet with Department of Education and R. Aguilar (Deloitte) to gather the IT Hardware requirements from their Agency for the IT Hardware RFP of Government of Puerto Rico	9/19/2018	1.00	\$179.70	\$ 179.70
Pandey, Aishwarya	Analysis of Asset Disposal programs used by Original equipment manufacturers for the disposal of laptops, desktops and printers	9/19/2018	2.60	\$179.70	\$ 467.22
Pandey, Aishwarya	Analysis of recycling services for the disposal of laptops, desktops and printers which is offered by other third-party vendors	9/19/2018	2.40	\$179.70	\$ 431.28
Pandey, Aishwarya	Analysis of the current RFP Documents of Department of Education for the next generation schools to understand the purpose and effect on the future IT Hardware sourcing strategy	9/19/2018	2.30	\$179.70	\$ 413.31
Pandey, Aishwarya	Meet with K. Chambers, J. Gonzalez, S. Mitra, R. Aguilar, M. Levidy, Almodovar, E. Such, D. Hayward (all Deloitte) to review ASG's strategic plan.	9/19/2018	0.70	\$179.70	\$ 125.79
Pandey, Aishwarya	Analysis of the minimum specifications worksheet uploaded by Department of Education for their current RFP for updating the specifications for IT Hardware RFP for government of Puerto Rico	9/20/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Create a summary from the analysis of the active IT Hardware RFP for Department of Education for leadership to discuss on the next course of action	9/20/2018	1.20	\$179.70	\$ 215.64
Pandey, Aishwarya	Update the 1st part of technical configurations for IT Hardware RFP Document based on feedback	9/20/2018	2.80	\$179.70	\$ 503.16
Pandey, Aishwarya	Analysis of the data given by Department of Education for their IT Hardware spend over the last 3 years to define the baseline spend	9/20/2018	2.10	\$179.70	\$ 377.37
Pandey, Aishwarya	Meet with S. Gary (Deloitte) to walk him through the 2nd part of technical configurations for IT Hardware RFP document and get the feedback	9/21/2018	1.00	\$179.70	\$ 179.70
Pandey, Aishwarya	Create the alternative bid sheet for laptops and desktops for the IT Hardware RFP for Government of Puerto Rico	9/21/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyze Master Purchase Order Analysis sheet to extract the list and specifications of the Peripherals for IT Hardware RFP	9/21/2018	2.40	\$179.70	\$ 431.28
Pandey, Aishwarya	Update the 2nd part of technical configurations for IT Hardware RFP Document based on feedback	9/21/2018	2.70	\$179.70	\$ 485.19
Pandey, Aishwarya	Send email communication to J. Gonzalez(Deloitte) giving him updates about the IT Hardware category status during his absence	9/24/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Analyse the requirement of platform stability for the IT Hardware as the criteria for evaluation for suppliers to be put in the IT Hardware RFP	9/24/2018	2.10	\$179.70	\$ 377.37
Pandey, Aishwarya	Analyse the websites that could be used by suppliers for uploading the Government-specific catalogs and ordering online for the IT Hardware RFP document	9/24/2018	1.70	\$179.70	\$ 305.49

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Pandey, Aishwarya	Analyse the Account Management Strategy that could be put up in the IT Hardware RFP for decentralised usage and multiple agency model through online research and previous Deloitte projects	9/24/2018	2.60	\$179.70	\$ 467.22
Pandey, Aishwarya	Analyse the imaging standard criteria which should be put up in the IT Hardware RFP for the evaluation criteria	9/24/2018	2.10	\$179.70	\$ 377.37
Pandey, Aishwarya	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/25/2018	0.30	\$179.70	\$ 53.91
Pandey, Aishwarya	Analyse the different technical support offerings that could be put up in the IT Hardware RFP for the evaluation criteria	9/25/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyse the requirement of monthly invoice report for laptops and desktops as the criteria for evaluation for suppliers to be put in the IT Hardware RFP based on previous projects	9/25/2018	1.30	\$179.70	\$ 233.61
Pandey, Aishwarya	Analyse whether the sub-contracting requirement is needed in the IT Hardware RFP as the evaluation criteria	9/25/2018	1.20	\$179.70	\$ 215.64
Pandey, Aishwarya	Update the IT Hardware RFP Documents based on the analysis done	9/25/2018	1.50	\$179.70	\$ 269.55
Pandey, Aishwarya	Send email communication to J. Gonzalez (Deloitte) giving him the details of the changes made in the IT Hardware RFP Document and the questions for further clarification	9/25/2018	0.80	\$179.70	\$ 143.76
Pandey, Aishwarya	Schedule meeting with Subject Matter Specialist S. Goel (Deloitte) for the IT Hardware RFP Document questions	9/25/2018	0.20	\$179.70	\$ 35.94
Pandey, Aishwarya	Created the list of questions to be asked to the Subject Matter Specialist related to the IT Hardware RFP	9/25/2018	0.80	\$179.70	\$ 143.76
Pandey, Aishwarya	Update the RFP Document based on the feedback received from J. Gonzalez (Deloitte)	9/26/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/26/2018	0.30	\$179.70	\$ 53.91
Pandey, Aishwarya	Analyse the requirement of online catalog for IT hardware category as the evaluation criteria to be put in the IT Hardware RFP	9/26/2018	0.80	\$179.70	\$ 143.76
Pandey, Aishwarya	Analyse the requirement of price changes criteria to be put up in the IT Hardware RFP document for the evaluation criteria	9/26/2018	1.90	\$179.70	\$ 341.43
Pandey, Aishwarya	Analyse the requirement of service solution criteria to be put up in the IT hardware RFP document for the evaluation criteria	9/26/2018	1.10	\$179.70	\$ 197.67
Pandey, Aishwarya	Meet with S. Goel (Deloitte), J. Gonzalez (Deloitte) to get Subject Matter Expertise on the IT Hardware RFP Technical requirements and evaluation criteria	9/26/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Send email communication to J. Gonzalez (Deloitte) giving him the details of the feedback incorporated in IT Hardware RFP Document and the pricing worksheet for IT Hardware	9/26/2018	0.50	\$179.70	\$ 89.85
Pandey, Aishwarya	Meet with G. Sutton (Deloitte) and J. Gonzalez (Deloitte) for reviewing the IT Hardware RFP document updated with his feedback and research	9/26/2018	1.00	\$179.70	\$ 179.70

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Pandey, Aishwarya	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/27/2018	0.30	\$179.70	\$ 53.91
Pandey, Aishwarya	Update the IT Hardware RFP Document based on the feedback received from G. Sutton (Deloitte)	9/27/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Analyse the requirement of consistent platform and standard architecture to be put in the IT Hardware RFP for the evaluation criteria	9/27/2018	1.70	\$179.70	\$ 305.49
Pandey, Aishwarya	Meet with J. Gonzalez (Deloitte) to strategise on the Technical Evaluation Criteria and on Additional Information section in the IT Hardware RFP document	9/27/2018	1.80	\$179.70	\$ 323.46
Pandey, Aishwarya	Update the IT Hardware RFP Document with the questions for technical evaluation criteria and additional information section in IT Hardware RFP document	9/27/2018	1.90	\$179.70	\$ 341.43
Pandey, Aishwarya	Meet with Jacqui (ASG) and J. Gonzalez (Deloitte) to clarify questions about the IT Hardware RFP document evaluation criteria and confirmation on inclusion of tablets and servers	9/27/2018	0.40	\$179.70	\$ 71.88
Pandey, Aishwarya	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, M. Levidy, R. Aguilar, S. Mitra, Almodovar, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/28/2018	0.30	\$179.70	\$ 53.91
Pandey, Aishwarya	Analyze the Education's department active RFP for new generations school to extract relevant specifications for the tablets for Pricing worksheet of IT Hardware	9/28/2018	1.80	\$179.70	\$ 323.46
Pandey, Aishwarya	Create 1st draft of specification worksheet for Tablets for IT Hardware RFP of Government of Puerto Rico	9/28/2018	2.10	\$179.70	\$ 377.37
Pandey, Aishwarya	Create 1st draft of specification worksheet for servers for IT Hardware RFP of Government of Puerto Rico	9/28/2018	2.90	\$179.70	\$ 521.13
Pandey, Aishwarya	Update the pricing worksheet with the inputs required for tablets and servers by the suppliers for IT hardware RFP	9/28/2018	1.90	\$179.70	\$ 341.43
Perez Valdez, Gerardo	Analyze information and latest communication with AEA for the Food RFP	9/17/2018	1.90	\$150.24	\$ 285.46
Perez Valdez, Gerardo	Analyze information and latest communication with DCR for the Food RFP	9/17/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Analyze information and latest communication with ASEM for the Food RFP	9/17/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Review material sent by S. Mitra (Deloitte) in order to understand the scope of the Procurement Transformation of the Government of Puerto Rico	9/17/2018	1.10	\$150.24	\$ 165.26
Perez Valdez, Gerardo	Meet with S. Mitra (Deloitte) regarding Food Strategy	9/18/2018	0.50	\$150.24	\$ 75.12
Perez Valdez, Gerardo	Analyze current status on Food Strategy RFP	9/18/2018	1.90	\$150.24	\$ 285.46
Perez Valdez, Gerardo	Review last changes done to Food Strategy RFP in order to identify next steps on Food Strategy delivery	9/18/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Create list of next steps for Food in order to discuss with S Mitra at a later point	9/18/2018	2.40	\$150.24	\$ 360.58
Perez Valdez, Gerardo	Meet with S. Mitra (Deloitte) regarding Food Strategy	9/19/2018	0.50	\$150.24	\$ 75.12

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Perez Valdez, Gerardo	Review last RFI from AEA in order to understand the availability of data for addressing Food Strategy	9/19/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Review last RFI from DCR in order to understand the availability of data for addressing Food Strategy	9/19/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Review last RFI from ASEM in order to understand the availability of data for addressing Food Strategy	9/19/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Review AEA's purchasing data in order to identify different data sources and propose questions	9/20/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Prepare list of questions to be reviewed with AEA	9/20/2018	2.30	\$150.24	\$ 345.55
Perez Valdez, Gerardo	Consolidate AEA's different purchase data in order to analyze the total spend for FY17	9/20/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Meet S. Mitra (Deloitte) in order to visualize and prepare a presentation with AEA.	9/20/2018	1.00	\$150.24	\$ 150.24
Perez Valdez, Gerardo	Follow-Up meeting with S. Mitra (Deloitte) for presentation with AEA in order to propose adjustments to the presentation and data consolidation	9/21/2018	0.30	\$150.24	\$ 45.07
Perez Valdez, Gerardo	Draft AEA's presentation structure based on comments from S. Mitra during previous meeting	9/21/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Adjust data consolidation content based on comments from S. Mitra and own findings	9/21/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Finalize last versions of AEA's purchasing data consolidation and presentation in order to present on September 24th	9/21/2018	2.60	\$150.24	\$ 390.62
Perez Valdez, Gerardo	Finalize last adjustments to the presentation to AEA according with guidance received from S. Mitra (Deloitte)	9/24/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Meet with S. Mitra (Deloitte) in order to share main outcomes from AEA's meeting and next steps for AC and ASEM	9/24/2018	0.50	\$150.24	\$ 75.12
Perez Valdez, Gerardo	Analyze DCR's original purchasing data coming from Trinity's RFI	9/24/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Identified main differences between Trinity's data and the needed data for consolidating into the food purchasing consolidation file	9/24/2018	2.60	\$150.24	\$ 390.62
Perez Valdez, Gerardo	Build the DCR's sheet in the food purchasing data consolidation file according to the RFI from Trinity and consolidation file's characteristics	9/24/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Meet with S. Mitra (Deloitte) in order to define next steps on data analysis for ASEM and identify open issues regarding purchasing data from ASEM and Trinity	9/25/2018	0.80	\$150.24	\$ 120.19
Perez Valdez, Gerardo	Review Temp Labor RFP's last version in order to send out to client	9/25/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Analyze ASEM's original purchasing data coming from RFI	9/25/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Identified main differences between ASEM's data and the needed data for consolidating into the food purchasing consolidation file	9/25/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Build the ASEM's sheet in the food purchasing data consolidation file according to the RFI and consolidation file's characteristics	9/25/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Extract main open issues with current purchasing data from ASEM and AC	9/25/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Analyze documents received on ASEM's auctions from T. Lazo-Cedre (Deloitte) in order to find a relation with RFI data	9/26/2018	2.70	\$150.24	\$ 405.65
Perez Valdez, Gerardo	Match auctions from ASEM with the RFI data in order to present to S Mitra	9/26/2018	2.70	\$150.24	\$ 405.65

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Perez Valdez, Gerardo	Meet with S.Mitra (Deloitte) for alignment on data consolidation file	9/26/2018	0.50	\$150.24	\$ 75.12
Perez Valdez, Gerardo	Edit UoM list according to information reviewed from previous emails	9/26/2018	1.00	\$150.24	\$ 150.24
Perez Valdez, Gerardo	Create table with unit of measures in order to identify relations between agencies and their used units	9/26/2018	2.40	\$150.24	\$ 360.58
Perez Valdez, Gerardo	Meet with S.Mitra (Deloitte) for catch up and next steps on presentation with the Department of Education	9/27/2018	0.50	\$150.24	\$ 75.12
Perez Valdez, Gerardo	Review open issues prior to potential call with Trinity Services	9/27/2018	2.80	\$150.24	\$ 420.67
Perez Valdez, Gerardo	Meet with S.Mitra (Deloitte) for catch up and next steps on presentation with the Department of Education	9/28/2018	0.50	\$150.24	\$ 75.12
Perez Valdez, Gerardo	Follow-Up meeting on Project Status with G.Sutton, S.Mitra, J.Gonzalez, J.Willner, D. Hayward, R.Aguilar, K.Chambers, A. Pandey	9/28/2018	0.10	\$150.24	\$ 15.02
Perez Valdez, Gerardo	Meet with S.Mitra (Deloitte) for catch up and next steps on presentation with the Department of Education	9/28/2018	0.50	\$150.24	\$ 75.12
Perez Valdez, Gerardo	Draft slides for defining the categories covered in each wave for Department of Education presentation	9/28/2018	3.80	\$150.24	\$ 570.91
Perez Valdez, Gerardo	Create graphic slides for presenting the spend analysis to the Department of Education	9/28/2018	2.60	\$150.24	\$ 390.62
Such, Enrique J	Meeting with O. Chavez (ASG) to review executive summary and to rebucket strategic Objectives	9/4/2018	2.80	\$270.46	\$ 757.29
Such, Enrique J	Worked on developing 1 page strategic plan executive dashboard	9/4/2018	2.80	\$270.46	\$ 757.29
Such, Enrique J	Worked on developing 1 page strategic plan executive summary	9/4/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Read through benchmark material shared by O. Chavez (ASG) for ASG Strategic Plan	9/4/2018	2.30	\$270.46	\$ 622.06
Such, Enrique J	Meeting with J.Willer (Deloitte), D. Hayward (Deloitte) to review the program management approach for the procurement project.	9/4/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Discussion with N. Catoni (ASG), D. Hayward (Deloitte), J.Willer (Deloitte) to regarding current state and next steps for ASG's fleet and fuel strategy.	9/4/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Meeting with O. Chavez (ASG) to discuss ASG Operating Strategy, Objectives and Initiatives	9/4/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Meeting with D.Hayward (Deloitte) and J.Willer (Deloitte) to discuss Fleet and Fuel Sourcing Strategies	9/4/2018	1.50	\$270.46	\$ 405.69
Such, Enrique J	Updated Executive Summary and Dashboard with Feedback from O. Chavez (ASG)	9/4/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Update deck for O. Chavez (ASG) to share with PR Government Leadership	9/5/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Worked on defined and build-out PMO Cadence, and Standard Work	9/5/2018	2.70	\$270.46	\$ 730.24
Such, Enrique J	Worked on defined and build-out PMO Structure, Governance	9/5/2018	2.70	\$270.46	\$ 730.24
Such, Enrique J	Worked on enhancement of strategic plan to incorporate additional feedback.	9/5/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Weekly Procurement Transformation Meeting with ASG Leadership - O. Chavez (ASG), N.Catoni (ASG), G.Sutton (Deloitte), K.Chambers (Deloitte)	9/5/2018	1.20	\$270.46	\$ 324.55
Such, Enrique J	Meeting with O. Chavez (ASG) to discuss requirements for executive reporting on Program performance	9/5/2018	0.30	\$270.46	\$ 81.14

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Meeting with N.Catoni (ASG) to review ASG Strategic Plan Priorities and Initiatives for Status Update	9/5/2018	1.20	\$270.46	\$ 324.55
Such, Enrique J	Meeting with J.Roa (ASG) to review ASG Strategic Plan Priorities and Initiatives for status update	9/5/2018	1.00	\$270.46	\$ 270.46
Such, Enrique J	Continue working on PMO Governance Model, Standard Templates and Cadence	9/6/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Worked on ASG PMO Operational Design, Standard Works and Guidelines	9/6/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Update ASG OCFO Report Structure and Template for Bi-Weekly Report for O. Chavez (ASG)	9/6/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Update ASG Transformation Bi-Weekly Report to the OCFO to review with O.Chavez (ASG)	9/6/2018	2.30	\$270.46	\$ 622.06
Such, Enrique J	Meeting with O.Chavez (ASG) for review of OCFO Deck	9/6/2018	1.40	\$270.46	\$ 378.64
Such, Enrique J	Meeting with N.Catoni (ASG Procurement Transformation Lead) to discuss the status of procurement transformation key activities needed for the OCFO Update	9/6/2018	1.10	\$270.46	\$ 297.51
Such, Enrique J	Conference call with O.Chavez (ASG) to discuss key procurement transformation discussion points with N.Catoni (ASG)	9/6/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Consolidate information into the OCFO Bi-Weekly program summary and sent DRAFT to O.Chavez (ASG).	9/6/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Updated ASG report-out to OCFO with additional requirements from O.Chavez (ASG)	9/6/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Completed additional edits to OCFO bi-weekly report	9/7/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Worked on ASG Strategic Plan Document	9/7/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Worked on the ASG Strategic Plan: Mission, Vision, Values	9/7/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Worked on the ASG Strategic Plan: Operational Initiatives, PMO Model, Core Deliverables, and Balanced Scorecard	9/7/2018	2.80	\$270.46	\$ 757.29
Such, Enrique J	Worked on the ASG Strategic Plan: Strategic Objectives & Strategic Priorities	9/7/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Finalized edits & editions to OCFO report and sent new version to O.Chavez (ASG)	9/7/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Meeting with O.Chavez (ASG) to discuss OCFO deck	9/7/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Completed edits to OCFO deck with feedback from O.Chavez (ASG)	9/7/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Worked on ASG PMO Operational Design, Standard Works and Guidelines	9/10/2018	2.40	\$270.46	\$ 649.10
Such, Enrique J	Worked on the ASG Strategic Plan: Mission, Vision, Values	9/10/2018	2.80	\$270.46	\$ 757.29
Such, Enrique J	Worked on the ASG Strategic Plan: Operational Initiatives, PMO Model, Core Deliverables, and Balanced Scorecard	9/10/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Worked on the ASG Strategic Plan: Strategic Objectives & Strategic Priorities	9/10/2018	2.10	\$270.46	\$ 567.97
Such, Enrique J	Meeting with N.Catoni (ASG) to discuss procurement transformation risks and required building blocks	9/10/2018	1.00	\$270.46	\$ 270.46
Such, Enrique J	Phone conversaiton with O.Chavez (ASG) to touch base on Strategic Plan Development and PMO Stand-Up Plan	9/10/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Meeting with J.Roa (ASG) to discuss on next steps for Operational Transformation kick-off	9/10/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Finished working on Project Charter #2 and worked on Project Charter #3 of a total of 5 that need to be prepared.	9/11/2018	2.50	\$270.46	\$ 676.15

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Call with J.Roa (ASG) to discuss invite for afternoon meeting to review Operations Transformation	9/11/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Worked on preparation for meeting with J.Roa (ASG) - Role and Responsibilities Matrix (RACI) and 1 Project Charters of 5 that need to be prepared	9/11/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Began working on Project Charter # 2 for meeting with J.Roa (ASG)	9/11/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Meeting with J.Roa (ASG) to review agenda for PM meetings and Workshops	9/11/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Completed work on Project Charter #3, 4 and 5 in preparation for meeting with J.Roa (ASG)	9/11/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Meeting with J.Roa (ASG) to discuss the RACI, Project Charters and completed an abstract for each Operational Initiative	9/11/2018	2.30	\$270.46	\$ 622.06
Such, Enrique J	Edit ASG Vision statement based on feedback	9/12/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Edited the strategic priorities and operational initiatives within the strategic plan to further fine-tune them for a clearer message	9/12/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Re-Wrote ASG Mission and Vision Statement and submitted it for review	9/12/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Re-wrote the ASG Strategic Objectives descriptions for Objectives 1 & 3	9/12/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Weekly meeting with G.Sutton (Deloitte), K.Chambers (Deloitte) and N. Catoni (ASG) to discuss the status of procurement reform Quick Hits and Wave 1	9/12/2018	1.40	\$270.46	\$ 378.64
Such, Enrique J	Conversation with N. Catoni (ASG) about key requirements for procurement reform and government transformation	9/12/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Worked on further fine-tuning the policy deployment deck for O.Chavez (ASG)	9/12/2018	1.70	\$270.46	\$ 459.78
Such, Enrique J	Discussion with O.Chavez (ASG) for additional guidance on the strategic plan and policy deployment deck	9/12/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Cleaned up the strategic plan and policy deployment for full communication and branding consistency, and subitted the information to O.Chavez (ASG) for review and discussion.	9/12/2018	1.00	\$270.46	\$ 270.46
Such, Enrique J	Final edits of the ASG Strategic Plan & Policy Deployment -Deck and Document submitted for approval	9/13/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Worked on enhancing the infographics used to communicate the strategic Plan to leadership	9/13/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Worked on mapping out the risks and mitigations that can impact full delivery of the strategic plan	9/13/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Worked on refining the operational initiatives description to be included in the strategic plan	9/13/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Worked on updating the project charters of each of the 5 strategic priorities so that SCOPE and Core deliverables are aligned with the revised strategic plan	9/13/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Phone call with D.Hayward (Deloitte) to discuss sourcing resource management for Fleet and Fuel categories	9/13/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Phone call with D.Hayward (Deloitte) to discuss Fuel sourcing plan with BluHaus and B. Nieves (ASG)	9/13/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Meeting with O.Chavez (ASG) for a final review and comments of the ASG strategic plan	9/13/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Meeting with O.Chavez (ASG) for a final review and coments of the ASG Strategy Deployment	9/13/2018	1.20	\$270.46	\$ 324.55

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Complete strategic plan edits and adjustments and submitted them for final review	9/14/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Review ASG straregic plan comments, storyline, & infographics with K. Chamber (Deloitte) and discuss changes needed for final document	9/14/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Worked on updating the strategy deployment deck with feedback received and changes made to the strategic plan	9/14/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Conversation with O.Chavez (ASG) to discuss strategic plan delivery and request for the creation and submission of a DRAFT tranformation timeline	9/14/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Conversation with J.Roa (ASG) to coordinate time to discuss and complete the timelines requested by O.Chavez (ASG)	9/14/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Work on draft program timeline to preview with J.Roa (ASG)	9/14/2018	2.40	\$270.46	\$ 649.10
Such, Enrique J	Meeting with G.Sutton (ASG) to review timeline worksheet for O.Chavez (ASG). Completed information related to Procurement Transformation	9/14/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Meeting with K.Chambers (Deloitte) to discuss program timeline request by O.Chavez (ASG)	9/14/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Prepared email to N.Catoni (ASG) for information that's needed for the program timeline requested by O.Chavez (ASG)	9/14/2018	0.10	\$270.46	\$ 27.05
Such, Enrique J	Worked on finalizing all edits to the strategic plan and project timeline needed for a meeting with O.Chavez (ASG) before close of day - Final strategic plan completed and submitted	9/14/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Meeting with O.Chavez (ASG) and J.Roa (ASG) to review and go over each section of the strategic plan. Made minor edits and converted documents to PDF.	9/14/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Meeting with O.Chavez (ASG) and J.Roa (ASG) to review in detail the strategy deployment deck. Reviewed each slide for consistency on communciation storyline.	9/14/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Read pages 1-13 of the ASG Organic Law (Total of 54 pages in spanish) - ASG Reorganization Plan of 2011, and all amendments.	9/17/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Read Law 236 - law that governs PR agency strategic planning to ensure ASG Strategic Plan alignment with requirements.	9/17/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Finalize updates & edits to ASG Procurement Reform Strategy Deployment presentation for a meeting on 9/17 with the ASG Leadership Team.	9/17/2018	1.70	\$270.46	\$ 459.78
Such, Enrique J	Meeting with O.Chavez (ASG) to review the ASG Operational Initiatives matrix with the procurement reform strategic plan for reporting to the OCFO office.	9/17/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Enhance ASG Procurement Reform Strategic Plan as per new requirements and enhancements requested by O.Chavez (ASG).	9/17/2018	1.20	\$270.46	\$ 324.55
Such, Enrique J	Draft email to O.Chavez (ASG) and J.Roa (ASG) highlighting key areas of Law 236 that need to be accounted for within the ASG strategic planning process.	9/17/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Create a matrix extract of Law 236 Articles 4, 5, & 6 (4 Year Strategic Plan, Annual Operational Plan, & Performance Management) to share with O.Chavez (ASG) and J.Roa (ASG) to outline key requirements ASG needs to meet.	9/17/2018	0.90	\$270.46	\$ 243.41

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Read pages 13-20 of ASG Organic Law (Total of 54 pages that need to be read) - ASG Reorganization Plan of 2011, and all amendments.	9/17/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Attend telephone conference with Deloitte Category Management and Strategic Sourcing Team for daily meeting to discuss daily project status and next steps.	9/18/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Enhance ASG's Procurement Reform strategic priority project charters needed for deployment to external resources who will be working on multiple workstreams within the strategic plan.	9/18/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Attend meeting with J.Roa (ASG) to discuss and update the ASG organizational structure needed for the Procurement Reform Strategy Deployment Process and Organizational Change Management Strategy.	9/18/2018	1.90	\$270.46	\$ 513.87
Such, Enrique J	Enhance standard templates which will be used within the PMO standard work for reporting Procurement Reform strategic sourcing and category management weekly updates to O.Chavez (ASG).	9/18/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Draft email to J.Roa (ASG) with summary of meeting notes and key next steps with projects within the ASG Procurement Reform process.	9/18/2018	0.10	\$270.46	\$ 27.05
Such, Enrique J	Enhance leadership team policy deployment deck for ASG reform strategy with additional content provided by O.Chavez (ASG).	9/18/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Attend meeting with O.Chavez (ASG) and J.Roa (ASG) where we reviewed and adjusted the ASG organizational design which is needed for the ASG Procurement Reform Strategy and Change Management Strategy	9/18/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Attend meeting with O.Chavez (ASG), J.Roa (ASG) and K.Chambers (Deloitte) to review the organizational changes and discussed how the operational initiatives within the strategic plan link across the organization to key owners within departments.	9/18/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Attend meeting with O.Chavez (ASG), J.Roa (ASG) and K.Chambers (Deloitte) to review key areas within the new procurement law that was sent for review and approval	9/18/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Attend ASG Strategic Plan Policy Deployment meeting with N.Catoni (ASG) and K.Chambers (Deloitte), to discuss agency Mission, Vision, Values, Strategic Objectives, Strategic Priorities, Operational Initiatives and Core Deliverables.	9/18/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Attend meeting with N.Catoni (ASG) to discuss procurement transformation risks, challenges and business needs.	9/18/2018	1.30	\$270.46	\$ 351.60
Such, Enrique J	Drafted email with updated Organization Chart, along with next steps to O. Chavez (ASG) and J.Roa (ASG).	9/19/2018	0.10	\$270.46	\$ 27.05
Such, Enrique J	Attend meeting with J.Hernandez (GSA Federal), K.Chambers (Deloitte), & D.Hayward (Deloitte) to discuss their GSA fleet and fuel management program to assess leverage and collaboration opportunities for ASG Fleet & Fuel Programs.	9/19/2018	1.70	\$270.46	\$ 459.78

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Create 1 page executive summary of the ASG Procurement Reform program for the weekly program review with O.Chavez (ASG) highlighting key areas of focus, risks and mitigations.	9/19/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Attend meeting with O.Chavez (ASG), N.Catoni (ASG), K.Chambers (Deloitte), G.Sutton (Deloitte) and D.Hayward (Deloitte) to review the procurement transformation program status.	9/19/2018	1.90	\$270.46	\$ 513.87
Such, Enrique J	Attend Strategy Deployment meeting with ASG Leadership Team (O.Chavez, J.Roa, M.Velez, G.Morell, C.Torres, & E.Gonzalez) to formerly communciate ASG's strategic plan to the leadership team.	9/19/2018	1.50	\$270.46	\$ 405.69
Such, Enrique J	Meet with K. Chambers, A. Pandey, S. Mitra, R. Aguilar, M. Levidy, Almodovar, J.Willner, D. Hayward (all Deloitte) to review ASG's Procurement Reform strategic plan.	9/19/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Enhance ASG organizational design as per feedback from O.Chavez (ASG) and J.Roa (ASG) to align communication with agency deliverables.	9/19/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Attend meeting with O.Chavez (ASG), were we discussed next steps in ASG Procurement Reform strategy deployment within the orgnization.	9/20/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Meet with S.Mitra (Deloitte) to discuss ASG Procurement Reform Strategic Framework and provide inputs from strategic sourcing standpoint.	9/20/2018	0.80	\$270.46	\$ 216.37
Such, Enrique J	Attend meeting with E.McDermott (Deloitte) to discuss ASG Organizational Change Management Strategies within next phase of the ASG Procurement Reform Strategic Plan and Policy Deployment Process	9/20/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Assess ASG organizational design and reasearched Key Perfomance Metrics that can be used to measure procurement and sourcing performance within each department.	9/20/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Design ASG operational governance for J.Roa (ASG) which will be used to establish agency level structure around monitoring daily / weekly operational performance.	9/20/2018	2.60	\$270.46	\$ 703.20
Such, Enrique J	Create standard work for operational meeting cadence that will be used by J.Roa (ASG) for team reporting consistency on a weekly basis.	9/20/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Enhance ASG Standard reporting PPT templates based on Feedback from O.Chavez (ASG).	9/21/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Create standard work for PMO governance to have guidelines for reporting and monitoring program status and performance of all activties within Procurement Reform workstreams.	9/21/2018	1.70	\$270.46	\$ 459.78
Such, Enrique J	Create Tier 2 & Tier 3 reporting templates for weelky project status updates with ASG Leadership. Standard formats are used to escalate Procurement Reform program current state, next steps, key milestones, risks and mitigations.	9/21/2018	2.00	\$270.46	\$ 540.92
Such, Enrique J	Create ASG Operations Management Standard Governance for J.Roa (ASG) needed to establish operational structure for department level performance management and monitoring.	9/21/2018	1.70	\$270.46	\$ 459.78

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Attend meeting with J.Roa (ASG) to review and discuss the ASG Operations Management Model	9/21/2018	1.90	\$270.46	\$ 513.87
Such, Enrique J	Enhance ASG Operations Management Standard Governance based on feedback from J.Roa (ASG) to align with business requirements.	9/21/2018	1.20	\$270.46	\$ 324.55
Such, Enrique J	Draft e-mail to O.Chavez (ASG) outlining the ASG Procurement Transformation Management Governance requirements for Staff Meetings, Skip Level Meetings and Organization Wide Meetings	9/21/2018	0.10	\$270.46	\$ 27.05
Such, Enrique J	Draft e-mail to J.Roa (ASG) with an updated version of the ASG Operations Management Governance and next steps discussed during our meeting.	9/21/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Read article shared by O.Chavez (ASG) and S.Negron (PROMESA) that discussed procurement reform across Europe and the instalation of ProZorro solution.	9/24/2018	0.70	\$270.46	\$ 189.32
Such, Enrique J	Conferred with N.Catoni (ASG) about about developments in the Oracle ERP project for updates in the executive summary	9/24/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Conferred with N.Catoni (ASG) about the status of the Procurement Law that was submitted to La Fortaleza so updates were captured in the executive summary	9/24/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Conferred with J.Roa (ASG) about the status of contract approval by OGP so updates were captured for the executive summary	9/24/2018	0.50	\$270.46	\$ 135.23
Such, Enrique J	Created standard executive summary template to be used for weekly updated to O.Chavez (ASG)	9/24/2018	0.90	\$270.46	\$ 243.41
Such, Enrique J	Drafted ASG Executive summary for the weekly program update with O.Chavez (ASG) on Wednesday.	9/24/2018	2.40	\$270.46	\$ 649.10
Such, Enrique J	Authored procurement tranformation executive summary to discuss with O.Chavez (ASG) during our weekly program status review	9/25/2018	2.60	\$270.46	\$ 703.20
Such, Enrique J	Enhanced the PMO executive summary to discuss with O.Chavez during our weekly program status review	9/25/2018	1.70	\$270.46	\$ 459.78
Such, Enrique J	Modified and updated ASG Procurement Transformation workstream summaries and project timelines to discuss with O.Chavez (ASG) during our weekly program review	9/25/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Modified and enhanced the ASG operational tranformation governance to discuss with O.Chavez (ASG) during our weekly program review	9/25/2018	1.40	\$270.46	\$ 378.64
Such, Enrique J	Attended meeting with K.Mercado (ASG) to review the ASG Strategic Plan as part of her on-boarding process and integration into the transformation	9/26/2018	1.00	\$270.46	\$ 270.46
Such, Enrique J	Attended meeting with O.Chavez (ASG), N.Catoni (ASG), K.Chambers (Deloitte), S.Mitra (Deloitte) and G.Sutton (Deloitte) to review the procurement transformation program status.	9/26/2018	1.00	\$270.46	\$ 270.46
Such, Enrique J	Attended meeting with O.Chavez (ASG) to review ASG Operating Governance for both J.Roa (ASG) and K.Mercado (ASG)	9/26/2018	1.40	\$270.46	\$ 378.64

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Attended meeting with O.Chavez (ASG), K.Mercado (ASG) & J.Roa to review expected operational governance needed for operational oversight, monitoring and measuring.	9/26/2018	1.10	\$270.46	\$ 297.51
Such, Enrique J	Attend meeting with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management.	9/26/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Attend meeting with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott, G. Perez, J. Willner (all Deloitte) to discuss project status and next steps for category management.	9/27/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Enhance the ASG transformation operational architecture designed to instill a mechanism of control at specific levels in the organization.	9/27/2018	2.70	\$270.46	\$ 730.24
Such, Enrique J	Author PMO struture, candence and standard work for managing ASG external resources supporting ASG Transforation workstreams.	9/27/2018	2.40	\$270.46	\$ 649.10
Such, Enrique J	Attend meeting with O.Chavez (ASG) to review and discuss the ASG Operational Governance with respect to cadence, attendees and structure	9/27/2018	1.20	\$270.46	\$ 324.55
Such, Enrique J	Enhance PMO struture, candence and standard work for managing ASG external resources supporting ASG Transforation workstreams with feedback from J.Roa (ASG)	9/27/2018	1.80	\$270.46	\$ 486.83
Such, Enrique J	Finalize On-Boarding plan for ASG external resources needed for the strategy deployment meeting.	9/28/2018	2.80	\$270.46	\$ 757.29
Such, Enrique J	Finalize on-boarding standard material for external resources to use for reporting during weekly scheduled project check-in's	9/28/2018	2.60	\$270.46	\$ 703.20
Such, Enrique J	Attended meeting with J.Roa (ASG) to review material that was going to be shared with external resources supportig the ASG Transformation	9/28/2018	0.30	\$270.46	\$ 81.14
Such, Enrique J	Attended meeting with O.Chavez (ASG) to review material that was going to be shared with external resources supportig the ASG Transformation	9/28/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Lead ASG External Resource On-boarding process and presented the ASG Strategic Plan, PMO Structure, and Standard Work to Companies who will be supporting the ASG Tranformation Initiative	9/28/2018	1.40	\$270.46	\$ 378.64
Such, Enrique J	Draft email communication to external resources who participated in the On-Boarding process to share the on-boarding deck and the ASG Strategic Plan	9/28/2018	0.20	\$270.46	\$ 54.09
Such, Enrique J	Attend meeting with O.Chavez (ASG) to debrief him on external resource reception of the strategy deployment, questions asked and concerns they may have with the process	9/28/2018	0.40	\$270.46	\$ 108.18
Such, Enrique J	Attend meeting with O.Chavez (ASG), J.Roa (ASG) and Karla Mercado (ASG) to discuss next steps in the deployment of the ASG Strategy to the ASG General Population	9/28/2018	0.20	\$270.46	\$ 54.09

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Such, Enrique J	Attend meeting with O.Chavez (ASG), J.Roa (ASG) and Karla Mercado (ASG) to discuss next steps on deploying the meeting candence at the ASG Executive Level, Sub-Administrator Level, Department Level and PMO Level.	9/28/2018	0.60	\$270.46	\$ 162.28
Such, Enrique J	Attend meeting with O.Chavez (ASG) to discuss the upcoming meeting with the Department of Education to discuss presentation story board and participants in the meeting	9/28/2018	0.20	\$270.46	\$ 54.09
Sutton, Gary M	Review/analyze chapters 3-6 of the draft of the new procurement law document provided by N. Catoni (AAFAF)	9/4/2018	2.70	\$270.46	\$ 730.24
Sutton, Gary M	Meet with N. Catoni (AAFAF) to discuss the new procurement law and required edits	9/4/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Prepare for weekly update meeting with O. Chavez (Administration de Servicios Generales)	9/4/2018	2.50	\$270.46	\$ 676.15
Sutton, Gary M	Provide updates to the Category Charters for Office Supplies and Temp Labor	9/4/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Develop outline of strategic sourcing/acquisition process for the new procurement law being developed by N. Catoni	9/5/2018	0.40	\$270.46	\$ 108.18
Sutton, Gary M	Review draft of new procurement law to identify language to be added, or deleted	9/5/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Meet with N. Catoni to review potential changes to the procurement law	9/5/2018	1.80	\$270.46	\$ 486.83
Sutton, Gary M	Meet with R. Aguilar (Deloitte) to review spend data related to the procurement law	9/5/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Meet with O. Chavez (ASG), N. Catoni (AAFAF), E. Such (Deloitte) to discuss project activities and deliverables	9/5/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Meet with D. Hayward (Deloitte), J. Wilmont (Deloitte); P. Navarro (Deloitte) to discuss the Fleet & Fuel Strategy	9/5/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Meet with D. Hayward (Deloitte) to finish review of Fuel and Fleet Strategies	9/5/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Meet with E. Such (Deloitte)/E. McDermott (Deloitte) to discuss project management deliverables	9/6/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Meet with D. Hayward (Deloitte), K. Chambers (Deloitte); P. Navarro (Deloitte); J. Willner (Deloitte) to review fuel and fleet strategy	9/6/2018	1.10	\$270.46	\$ 297.51
Sutton, Gary M	Review latest IT hardware strategy provided by J. Gonzalez (Deloitte)	9/6/2018	1.40	\$270.46	\$ 378.64
Sutton, Gary M	Review and provide edits to the fuel strategy document developed by D. Hayward (Deloitte)	9/6/2018	1.70	\$270.46	\$ 459.78
Sutton, Gary M	Review and analyze the Fleet strategy developed by D. Hayward (Deloitte)	9/6/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Meet with N. Catoni (ASG) and S. Mitra (Deloitte) to deefine the different contract types being included in the new procurement law	9/7/2018	1.20	\$270.46	\$ 324.55
Sutton, Gary M	Review PeopleSoft Master Data Management documents to prepare for upcoming PeopleSoft workshops	9/7/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Make additional edits to the Fleet Management Strategy developed by D. Hayward (Deloitte)	9/7/2018	0.90	\$270.46	\$ 243.41
Sutton, Gary M	Review Spend data to identify additional categories that can be pursued during Wave 1	9/7/2018	1.10	\$270.46	\$ 297.51
Sutton, Gary M	Review data from previously completed Spend Analysis to identify categories to add to Wave 1	9/10/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Review PeopleSoft ERP workshop documents in preparation for 9/12 Workshop on procurement modules	9/10/2018	1.80	\$270.46	\$ 486.83

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Sutton, Gary M	Review data analysis conducted by R. Aguilar (Deloitte) that describes the current state of the government's procurement operations	9/10/2018	0.70	\$270.46	\$ 189.32
Sutton, Gary M	Call with R. Aguilar (Deloitte) to review two additional categories to include in Wave 1 per N. Catoni (ASG)	9/11/2018	1.30	\$270.46	\$ 351.60
Sutton, Gary M	Review latest version of the Fleet Strategy and provide additional edits and direction	9/11/2018	1.20	\$270.46	\$ 324.55
Sutton, Gary M	Call with C. Natoni (ASG) regarding the status of the Temp Labor and Office Supplies RFP	9/11/2018	0.40	\$270.46	\$ 108.18
Sutton, Gary M	Analyze disbursement data to identify additional expense categories that can be sourced in Wave 1	9/11/2018	1.10	\$270.46	\$ 297.51
Sutton, Gary M	Meet with K. Chambers (Deloitte), O. Chavez (ASG), N. Catoni (ASG), E. Such (Deloitte) to discuss deliverables and activities for the procurement reform project	9/12/2018	1.30	\$270.46	\$ 351.60
Sutton, Gary M	Review and edit latest version of the Fuel Strategy	9/12/2018	0.20	\$270.46	\$ 54.09
Sutton, Gary M	Meet with D. Hayward to review and provide edits to latest Fleet strategy	9/12/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Review latest updates to Temp Labor RFP document	9/12/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Review Master Data management functionality documents in preparation for the master data managemnet workshop	9/13/2018	1.20	\$270.46	\$ 324.55
Sutton, Gary M	Meet with N. Catoni (ASG), S. Konkipudi (Deloitte); A. Banerjee (Deloitte); T. McGinley (Deloitte) to review the Master Data Management functionality in PeopleSoft as part of the implementation design phase of the project	9/13/2018	1.80	\$270.46	\$ 486.83
Sutton, Gary M	Call with S. Mitra (Deloitte) to discuss action items related to the Telecom RFP	9/14/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Call with N. Catoni (ASG) to discuss the status of the Telecom RFP	9/14/2018	0.70	\$270.46	\$ 189.32
Sutton, Gary M	Review latest version of Temp Labor RFP with new edits from N. Catoni (ASG)	9/14/2018	0.30	\$270.46	\$ 81.14
Sutton, Gary M	Call with E. Such (Deloitte) to discuss the transformation activity objectives to be outlined in the strategic plan	9/14/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Review and analyze notes provided by S. Konkipudi (Deloitte) from PeopleSoft workshops with respect to requirements identified by ASG	9/14/2018	2.50	\$270.46	\$ 676.15
Sutton, Gary M	Meet with D. Hayward (Deloitte) to review latest version of the fuel strategy and align with November timeline	9/17/2018	0.20	\$270.46	\$ 54.09
Sutton, Gary M	Meet with N. Catoni (ASG); D. Hayward (Deloitte) to discuss Fuel strategy	9/17/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Meet with N. Catoni (ASG); D. Hayward (Deloitte) to discuss Fuel strategy	9/17/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Meet to provide status on project and align on sourcing implementation activities: S. Mitra; P. Navarro; A. Banerjee, R. Aguilar, E. Such; J. Wilner, K. Chambers (all Deloitte)	9/18/2018	0.30	\$270.46	\$ 81.14
Sutton, Gary M	Meet with S. Konkipudi (Deloitte); A. Banerjee (Deloitte); T. McGinley (Deloitte) to review the ASG responsibilities contained in the PeopleSoft project management tool for discussion with N. Catoni (ASG).	9/18/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Meet with N. Catoni (ASG) to review notes from previous PeopleSoft workshops and discuss action items for ASG	9/18/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Review latest version of the temp labor RFP after edits proided by N. Catoni	9/18/2018	2.30	\$270.46	\$ 622.06

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Sutton, Gary M	Meet with A. Pandey (Deloitte) to review IT Hardware strategy	9/18/2018	1.80	\$270.46	\$ 486.83
Sutton, Gary M	Meet with K. Chambers; E. Such; D. Hayward (all Deloitte) to discuss GSA fleet procedures and the applicability to the government of Puerto Rico	9/18/2018	1.10	\$270.46	\$ 297.51
Sutton, Gary M	Meet with S. Konkipudi (Deloitte); A. Banerjee (Deloitte); T. McGinley (Deloitte) , N. Catoni (ASG) to conduct PeopleSoft Workshop for contract/vendor management	9/19/2018	8.00	\$270.46	\$ 2,163.68
Sutton, Gary M	Provide edits to Fuel sourcing strategy document prepared by D. Hayward (Deloitte)	9/19/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Meet with K. Chambers; E. Such; (All Deloitte), N. Catoni, O. Chavez (all ASG) to discuss project deliverables	9/19/2018	1.30	\$270.46	\$ 351.60
Sutton, Gary M	Provide edits to the latest version of the Fleet RFP	9/19/2018	2.60	\$270.46	\$ 703.20
Sutton, Gary M	Provide edits to the latest version of the fuel RFP	9/19/2018	1.60	\$270.46	\$ 432.74
Sutton, Gary M	Meet with D. Hayward, J. Wilner to discuss edits to the Fleet RFP	9/19/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Discussion with D. Hayward (Deloitte) on structure of Fuel RFP	9/21/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Call with A. Pandey (Deloitte) to review the hardware RFP	9/21/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Call with D. Hayward regarding Fleet RFP	9/21/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Make edits to fleet RFP prepared by D. Hayward (Deloitte)	9/21/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Make edits to fuel RFP prepared by D. Hayward (Deloitte)	9/21/2018	1.20	\$270.46	\$ 324.55
Sutton, Gary M	Continue providing edits to Fleet RFP prepared by D. Hayward (Deloitte)	9/24/2018	2.10	\$270.46	\$ 567.97
Sutton, Gary M	Continue providing edits to Fuel RFP prepared by D. Hayward (Deloitte)	9/24/2018	1.70	\$270.46	\$ 459.78
Sutton, Gary M	Continue providing edits to the IT Hardware RFP prepared by J. Gonzalez (Deloitte)	9/24/2018	1.10	\$270.46	\$ 297.51
Sutton, Gary M	Meet with N. Catoni (ASG), R. Aguilar; S. Konkipudi; J. DeTar; T McGinley; A. Banerjee (all Deloitte)	9/25/2018	4.00	\$270.46	\$ 1,081.84
Sutton, Gary M	Meet with Sayak to discuss Telecom	9/25/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Review sample deliverables for transportation services in order to develop an information request for transportation	9/25/2018	1.30	\$270.46	\$ 351.60
Sutton, Gary M	Review analysis of difference between OGP and ASG telecom in order to define potential support options	9/25/2018	1.60	\$270.46	\$ 432.74
Sutton, Gary M	Meet with S. Mitra (Deloitte) , A. Pandea (Deloitte) to plan meeting with the Department of Education	9/26/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Meet with J. Willner, D. Hayward, Almodovar (all Deloitte) to review the structure of ASG's fleet RFP document.	9/26/2018	0.80	\$270.46	\$ 216.37
Sutton, Gary M	Meet with R. Aguilar, J. Wilner, D. Hayward, Almodovar (all Deloitte) to discuss the Pricing Worksheet for the Fleet bid package.	9/26/2018	0.70	\$270.46	\$ 189.32
Sutton, Gary M	Meet with O. Chavez (ASG), N. Catoni (ASG), E. Such; K. Chambers (all Deloitte) to discuss project deliverables	9/26/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Meet with J. Gonzalez, A. Pandea (all Deloitte) to review IT Hardware RFP	9/26/2018	1.00	\$270.46	\$ 270.46
Sutton, Gary M	Meet with N. Catoni (ASG), R. Aguilar; S. Konkipudi; J. DeTar; T McGinley; A. Banerjee (all Deloitte) to review the PeopleSoft requirements for the procurement modules	9/27/2018	3.00	\$270.46	\$ 811.38
Sutton, Gary M	Provide edits to the latest version of the Fleet RFP	9/27/2018	1.40	\$270.46	\$ 378.64

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Sutton, Gary M	Provide edits to the latest version of the Fuel RFP	9/27/2018	1.50	\$270.46	\$ 405.69
Sutton, Gary M	Provide edits to the latest version of the IT Hardware RFP	9/27/2018	1.30	\$270.46	\$ 351.60
Sutton, Gary M	Meet with D. Hayward (Deloitte) to provide edits to pricing worksheet for Fleet RFP	9/28/2018	0.50	\$270.46	\$ 135.23
Sutton, Gary M	Continue editing Fleet RFP	9/28/2018	2.70	\$270.46	\$ 730.24
Sutton, Gary M	Continue editing IT Hardware RFP	9/28/2018	2.50	\$270.46	\$ 676.15
Willner, Jane S	Met with D. Hayward (Deloitte) to review ASG's fuel consumption data.	9/3/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Met with D. Hayward (Deloitte) to review ASG's fleet registration data.	9/3/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Met with D. Hayward (Deloitte) to discuss ASG's overall Fuel Strategy.	9/3/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Met with D. Hayward (Deloitte) to discuss ASG's overall fleet sourcing strategy.	9/3/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Met with D. Hayward (Deloitte) to discuss industry standards and best practices of the fleet vehicle lifecycle.	9/3/2018	2.00	\$179.70	\$ 359.40
Willner, Jane S	Reviewed fleet registration data to understand the distribution of vehicle usage across agencies.	9/4/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Meeting with E. Such (Deloitte), D. Hayward (Deloitte) to review the program management approach for the procurement project.	9/4/2018	0.40	\$179.70	\$ 71.88
Willner, Jane S	Reviewed fleet registration data to understand the distribution of vehicle usage across agencies.	9/4/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Discussion with N. Catoni (ASG), D. Hayward (Deloitte), E. Such (Deloitte) to regarding current state and next steps for ASG's fleet and fuel strategy.	9/4/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meeting with D. Hayward (Deloitte) to discuss next steps for ASG's fleet strategy development.	9/4/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Review ASG's Reorganization Plan to understand the Administrator's authorities and responsibilities with regard to fleet management.	9/4/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Meeting with D. Hayward (Deloitte), E. Such (Deloitte) to discuss ASG's fleet & fuel sourcing strategies.	9/4/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Review ASG's Reorganization Plan to understand the Administrator's authorities and responsibilities with regard to fuel management.	9/4/2018	1.60	\$179.70	\$ 287.52
Willner, Jane S	Meeting with N. Catoni (ASG), D. Hayward (Deloitte) to discuss changes to ASG's Organic Law.	9/4/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Review surplus property contract to understand potential impact on ASG's fleet strategy.	9/4/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meeting with N. Catoni (ASG), D. Hayward (Deloitte), G. Sutton (Deloitte) to discuss how the acquisition process will be illustrated in updates to ASG's Organic Law.	9/4/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Review surplus property contract to understand potential impact on ASG's fleet strategy.	9/4/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Review Surplus Property contract to understand potential impact on ASG's fleet strategy.	9/5/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Meeting with D. Hayward (Deloitte), P. Navarro (Deloitte) to review fuel strategy document.	9/5/2018	1.70	\$179.70	\$ 305.49

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Willner, Jane S	Update Analytics section of fuel strategy document to reflect key data points needed to identify sourcing strategy.	9/5/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Meeting with D. Hayward (Deloitte) and P. Navarro (Deloitte) to review the Fleet Strategy document.	9/5/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meeting with G. Sutton (Deloitte), D. Hayward (Deloitte), P. Navarro (Deloitte) to review the Fuel Strategy document.	9/5/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Update Fuel Strategy document to illustrate the intersection of the fuel sourcing strategy with other components of ASG's fuel strategy.	9/5/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Update Fuel Strategy document to illustrate the key actions of fuel sourcing strategy.	9/5/2018	2.60	\$179.70	\$ 467.22
Willner, Jane S	Update Fuel Strategy to include a detailed timeline of events and activities.	9/5/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meeting with D. Hayward (Deloitte), P. Navarro (Deloitte) to review the Fuel Strategy document.	9/6/2018	2.40	\$179.70	\$ 431.28
Willner, Jane S	Update Fleet Strategy to structure proposed solutions around ASG's fleet operating model.	9/6/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Working session with D. Hayward (Deloitte), P. Navarro (Deloitte) to review updates to the Fuel Strategy.	9/6/2018	1.20	\$179.70	\$ 215.64
Willner, Jane S	Meeting with D. Hayward (Deloitte), P. Navarro (Deloitte) to outline ASG's Fuel Strategy One-Pager.	9/6/2018	0.40	\$179.70	\$ 71.88
Willner, Jane S	Meeting with G. Sutton (Deloitte), D. Hayward (Deloitte) to discuss Fuel Strategy One-Pager.	9/6/2018	0.20	\$179.70	\$ 35.94
Willner, Jane S	Developed initial draft of Fuel Strategy One-Pager.	9/6/2018	0.40	\$179.70	\$ 71.88
Willner, Jane S	Updated Fuel Strategy document to reflect insights from Fuel Strategy One-Pager.	9/6/2018	0.20	\$179.70	\$ 35.94
Willner, Jane S	Updated Fuel Strategy One-Pager to clarify the relationship between ASG's Fuel Sourcing Strategy and the other components of the Fuel Strategy.	9/6/2018	1.70	\$179.70	\$ 305.49
Willner, Jane S	Updated Fuel Strategy One-Pager to clarify the relationship between ASG's Fuel Sourcing Strategy and the other components of the Fuel Strategy.	9/6/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Incorporated updates to fuel strategy components sections of the Fuel Strategy document.	9/7/2018	2.00	\$179.70	\$ 359.40
Willner, Jane S	Incorporated updates to the sourcing strategy sections of the Fuel Strategy document.	9/7/2018	2.20	\$179.70	\$ 395.34
Willner, Jane S	Incorporated updates to the fleet sourcing sections of the Fleet Strategy document.	9/7/2018	2.50	\$179.70	\$ 449.25
Willner, Jane S	Developed the fleet lifecycle section of the Fleet Strategy document.	9/7/2018	1.30	\$179.70	\$ 233.61
Willner, Jane S	Update fuel strategy document to reflect updated fuel operational model.	9/10/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Update fuel strategy document to reflect updated timeline.	9/10/2018	2.80	\$179.70	\$ 503.16
Willner, Jane S	Meeting with D. Hayward (Deloitte) and P. Navarro (Deloitte) to discuss next steps for fleet and fuel sourcing.	9/10/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Review fleet data from Police Department to understand police vehicle needs.	9/10/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Review Evertec contract to understand current state fuel card agreement.	9/10/2018	0.90	\$179.70	\$ 161.73
Willner, Jane S	Update fuel strategy document to reflect updated timeline.	9/11/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Review fleet data from Police Department to understand number of vehicles with active warranties in their current fleet.	9/11/2018	0.50	\$179.70	\$ 89.85

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Willner, Jane S	Review fleet data from Police Department to identify gaps between Police data and ASG registration data.	9/11/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Review Evertec contract to understand current the pricing model of the current fuel card agreement.	9/11/2018	2.20	\$179.70	\$ 395.34
Willner, Jane S	Update fuel strategy document to reflect key metrics that can be derived from fuel data received from Evertec.	9/11/2018	1.30	\$179.70	\$ 233.61
Willner, Jane S	Review analysis of fuel data to understand the theoretical amount of rebate revenues ASG receives from agencies participating in the Total fuel program.	9/11/2018	2.50	\$179.70	\$ 449.25
Willner, Jane S	Update fleet strategy document to illustrate ASG's overall fleet sourcing strategy.	9/12/2018	1.70	\$179.70	\$ 305.49
Willner, Jane S	Meeting with D. Hayward (Deloitte) to discuss updates to the Fleet Strategy document.	9/12/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Incorporate updates to the fleet strategy document to reflect initial feedback from D. Hayward (Deloitte).	9/12/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Incorporate updates to the fuel strategy document to reflect initial feedback from D. Hayward (Deloitte).	9/12/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Meeting with D. Hayward (Deloitte), P. Navarro (Deloitte) to discuss updates to the Fuel Strategy document.	9/12/2018	0.30	\$179.70	\$ 53.91
Willner, Jane S	Meeting with D. Hayward (Deloitte), P. Navarro (Deloitte) to review insights gathered from ASG's fuel spend data.	9/12/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Prepare analysis of ASG's fuel spend data to understand distribution of spend across fuel types.	9/12/2018	2.60	\$179.70	\$ 467.22
Willner, Jane S	Update fleet management slides of the fleet sourcing document to reflect the possible fleet sourcing outcomes.	9/13/2018	2.70	\$179.70	\$ 485.19
Willner, Jane S	Meet with D. Hayward (Deloitte) to discuss Fleet Management Slides for Fleet Sourcing Deck.	9/13/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Update fleet management slides of the fleet sourcing document to reflect the order of ASG's preference for fleet sourcing outcomes.	9/13/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Develop fleet administration section of fleet strategy one-pager.	9/13/2018	2.00	\$179.70	\$ 359.40
Willner, Jane S	Develop fleet lifecycle section of fleet strategy one-pager.	9/13/2018	1.20	\$179.70	\$ 215.64
Willner, Jane S	Meet with D. Hayward (Deloitte) and P. Navarro (Deloitte) to review the updated analysis from the insights gathered from ASG's fuel spend data.	9/13/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Update fleet lifecycle section of fleet strategy document to reflect proportion of time attributable to each step.	9/13/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Update fleet administration section of the fleet strategy one-pager.	9/14/2018	2.30	\$179.70	\$ 413.31
Willner, Jane S	Update activities section of the fleet strategy one-pager.	9/14/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Update fleet strategy one-pager to include detailed timeline for fleet sourcing activities.	9/14/2018	2.30	\$179.70	\$ 413.31
Willner, Jane S	Meeting with D. Hayward (Deloitte) to discuss updates to the fleet strategy one-pager.	9/14/2018	0.30	\$179.70	\$ 53.91
Willner, Jane S	Update fleet strategy one-pager to depict the economic theory of vehicle replacement.	9/14/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Review updated fuel metrics document to understand current state of ASG's fuel spending.	9/14/2018	0.90	\$179.70	\$ 161.73

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Willner, Jane S	Update fleet strategy one-pager to illustrate the fleet vehicle lifecycle.	9/14/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Update fleet strategy one-pager to correct formatting.	9/16/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Update the fleet strategy document to illustrate the components of fleet management that may be outsourced.	9/17/2018	1.80	\$179.70	\$ 323.46
Willner, Jane S	Update the timeline section of the fleet strategy document to reflect the expected fleet sourcing timeline.	9/17/2018	2.00	\$179.70	\$ 359.40
Willner, Jane S	Update the timeline section of the fuel strategy document to reflect the expected fuel sourcing timeline.	9/17/2018	1.20	\$179.70	\$ 215.64
Willner, Jane S	Prepare analysis of ASG's fleet data to analyze the distribution of fleet spending across agencies of the government of Puerto Rico.	9/17/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Compare data from the Police Department to ASG's fleet data to identify and fill gaps in information.	9/17/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Review data from the Contralor database to understand existing fuel contracts across the Government of Puerto Rico.	9/18/2018	2.20	\$179.70	\$ 395.34
Willner, Jane S	Meet with P. Navarro and D. Hayward (both Deloitte) to review fuel spend analysis.	9/18/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Review fuel analysis to understand the savings generated by ASG's current contract with Total Petroleum.	9/18/2018	0.40	\$179.70	\$ 71.88
Willner, Jane S	Analyze fuel data to understand distribution of fuel consumption across agencies.	9/18/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Analyze fuel data to understand distribution of fuel consumption across fuel types.	9/18/2018	1.90	\$179.70	\$ 341.43
Willner, Jane S	Continue to analyze fuel data to understand distribution of fuel consumption across agencies.	9/18/2018	1.70	\$179.70	\$ 305.49
Willner, Jane S	Participate in meeting with D. Hayward and P. Navarro (both Deloitte) to outline fuel sourcing strategy overview.	9/18/2018	0.90	\$179.70	\$ 161.73
Willner, Jane S	Develop timeline slide for fuel sourcing strategy overview in preparation for meeting with O. Chavez (ASG).	9/18/2018	1.60	\$179.70	\$ 287.52
Willner, Jane S	Update timeline slide for fuel sourcing strategy to include key dates in ASG's contract with Total Petroleum.	9/18/2018	0.30	\$179.70	\$ 53.91
Willner, Jane S	Updated fuel strategy overview slides in preparation for meeting with O. Chavez (ASG) to present ASG's fuel sourcing approach.	9/19/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Review ASG's contract with Total Petroleum to understand the terms and conditions surrounding renewal of the contract in anticipation of the upcoming expiry date.	9/19/2018	0.90	\$179.70	\$ 161.73
Willner, Jane S	Meet with P. Navarro (Deloitte) to update the Fuel Operating Model appendix to reflect the flow of payments under the current contract with Total Petroleum.	9/19/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Meet with P. Navarro (Deloitte) to review the fuel pricing data.	9/19/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Review fuel analysis with P. Navarro, D. Hayward, Almodovar (Deloitte) to understand savings achieved by ASG's contract with Total Petroleum.	9/19/2018	1.90	\$179.70	\$ 341.43
Willner, Jane S	Review the draft fleet sourcing Request for Proposal (RFP).	9/19/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Meet with R. Aguilar, D. Hayward (both Deloitte) to review draft fuel sourcing Request For Proposal (RFP) .	9/19/2018	0.90	\$179.70	\$ 161.73

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Willner, Jane S	Review ASG's contract with Evertec to understand the pricing structure of the fuel card program.	9/19/2018	0.40	\$179.70	\$ 71.88
Willner, Jane S	Meet with K. Chambers, A. Pandey, S. Mitra, R. Aguilar, M. Levidy, Almodovar, E. Such, D. Hayward (all Deloitte) to review ASG's strategic plan.	9/19/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Meet with D. Hayward, G. Sutton (Deloitte) to discuss ASG's procurement process.	9/19/2018	1.20	\$179.70	\$ 215.64
Willner, Jane S	Meet with Almodovar (Deloitte) to review draft fuel RFP.	9/20/2018	2.10	\$179.70	\$ 377.37
Willner, Jane S	Meet with Almodovar, D. Hayward (both Deloitte) to plan ASG's RFP process.	9/20/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meet with Almodovar, D. Hayward (both Deloitte) to outline the Technical Approach section of ASG's fuel sourcing RFP.	9/20/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Develop draft letter template for vendors to declare their intent to respond to ASG's fuel Request for Proposal.	9/20/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Meet with Almodovar, D. Hayward (both Deloitte) to discuss on next steps and action items for developing ASG's Fleet RFP.	9/20/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Develop draft pricing worksheet for ASG's fuel RFP.	9/20/2018	1.60	\$179.70	\$ 287.52
Willner, Jane S	Reviewed draft fuel RFP compared to ASG's overall Fuel Strategy.	9/20/2018	1.60	\$179.70	\$ 287.52
Willner, Jane S	Continue developing draft pricing worksheet for ASG's fuel RFP.	9/20/2018	2.70	\$179.70	\$ 485.19
Willner, Jane S	Updated draft Discounts tab of fuel Pricing Worksheet to allow ASG to compare fuel discount offerings from vendors.	9/21/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review Scope section of the draft fuel sourcing RFP.	9/21/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Update draft pricing worksheet for fuel RFP to request fuel card program pricing information from vendors.	9/21/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review the draft pricing worksheet for the fuel RFP.	9/21/2018	1.20	\$179.70	\$ 215.64
Willner, Jane S	Compose email message to C. Coronas Aponte (ASG) requesting pricing documentation from the Evertec fuel card contract for use in preparing the fuel RFP.	9/21/2018	0.60	\$179.70	\$ 107.82
Willner, Jane S	Update pricing worksheet for fuel RFP to reflect changes to main RFP document.	9/21/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to discuss next steps for developing the fleet bid package.	9/21/2018	0.20	\$179.70	\$ 35.94
Willner, Jane S	Update fuel Pricing Worksheet to reflect ASG's historical fuel consumption data to provide a baseline estimate for vendors.	9/21/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review the draft Technical Approach section of the fleet RFP.	9/21/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Update fuel RFP to communicate key logistical information for the RFP process.	9/21/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Update pricing worksheet for the fuel RFP to communicate key logistical information for the RFP process.	9/21/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Prepare slides for the weekly Fleet and Fuel Category update for O. Chavez (ASG).	9/24/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Review the Government of Puerto Rico's Joint Operational Catastrophic Incident Plan to understand ASG's emergency responsibilities pertaining to fuel.	9/24/2018	0.90	\$179.70	\$ 161.73

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Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Willner, Jane S	Review ASG's current contract with Evertec to understand the current pricing structure for fleet cards.	9/24/2018	1.90	\$179.70	\$ 341.43
Willner, Jane S	Incorporate updates to the Additional Questions section of ASG's fuel RFP.	9/24/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Incorporate updates to the Technical Approach section of ASG's fuel RFP to illustrate ASG's fuel requirements.	9/24/2018	2.60	\$179.70	\$ 467.22
Willner, Jane S	Review ASG's current Fuel contract to understand procedures for early contract termination.	9/24/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Draft updated Technical Approach for fleet card service section of Fuel RFP.	9/25/2018	2.30	\$179.70	\$ 413.31
Willner, Jane S	Update Instructions section of Fuel Pricing Worksheet.	9/25/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Update Additional Questions for fleet card service section of Fuel RFP.	9/25/2018	0.90	\$179.70	\$ 161.73
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review the optional fleet card service section of the fuel RFP.	9/25/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to plan the incorporation of an optional fleet card service into the fuel RFP.	9/25/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/25/2018	0.30	\$179.70	\$ 53.91
Willner, Jane S	Update Fuel Pricing Breakdown tab of the Fuel Pricing Worksheet to reflect data from a one-day period.	9/25/2018	2.60	\$179.70	\$ 467.22
Willner, Jane S	Update Fuel Pricing Breakdown tab of the Fuel Pricing Worksheet to include Bulk fuel prices.	9/25/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/26/2018	0.30	\$179.70	\$ 53.91
Willner, Jane S	Meet with G. Sutton, Almodovar (both Deloitte) to discuss the sourcing strategy for ASG's fleet card program.	9/26/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Meet with D. Hayward and Almodovar (both Deloitte) to review the updated Technical Approach questions of the Fuel RFP.	9/26/2018	1.40	\$179.70	\$ 251.58
Willner, Jane S	Update Introduction section of Fuel RFP to provide background information on ASG's responsibilities.	9/26/2018	0.90	\$179.70	\$ 161.73
Willner, Jane S	Update the Fleet RFP to clarify the scope of work being solicited.	9/26/2018	2.30	\$179.70	\$ 413.31
Willner, Jane S	Meet with D. Hayward and Almodovar (both Deloitte) to discuss fuel sourcing requirements for the Fuel RFP.	9/26/2018	0.40	\$179.70	\$ 71.88
Willner, Jane S	Update Scope section of Fuel RFP to clarify the scope of work being solicited.	9/26/2018	0.80	\$179.70	\$ 143.76
Willner, Jane S	Update Fuel Pricing Worksheet to include a section for Returns and Corrections pricing.	9/26/2018	0.60	\$179.70	\$ 107.82
Willner, Jane S	Update the Fuel RFP to clarify the optionality of Fleet Card services being solicited.	9/26/2018	0.60	\$179.70	\$ 107.82
Willner, Jane S	Meet with R. Aguilar, G. Sutton, D. Hayward, Almodovar (all Deloitte) to discuss the Pricing Worksheet for the Fleet bid package.	9/26/2018	0.70	\$179.70	\$ 125.79
Willner, Jane S	Meet with G. Sutton, D. Hayward, Almodovar (all Deloitte) to review the structure of ASG's fleet RFP document.	9/26/2018	0.80	\$179.70	\$ 143.76

Deloitte Financial Advisory Services LLP
SEPTEMBER TIME DETAIL

Fee Detail by Category, Professional, Work Date

Professional	Description	Work Date	Hours	Rate	Billable Amount
Willner, Jane S	Update Technical Approach section of Fleet RFP to clarify ASG's technical requirements.	9/27/2018	2.70	\$179.70	\$ 485.19
Willner, Jane S	Tailor language in Fuel RFP to clarify ASG's fleet card requirements.	9/27/2018	1.90	\$179.70	\$ 341.43
Willner, Jane S	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/27/2018	0.30	\$179.70	\$ 53.91
Willner, Jane S	Update Scope section of Fleet RFP to clarify the optionality of ASG's vehicle acquisition and resale solicitations.	9/27/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Edit Fuel RFP for standard language and formatting.	9/27/2018	1.10	\$179.70	\$ 197.67
Willner, Jane S	Develop template for expanded version of ASG's Fuel Strategy.	9/27/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review the template for the expanded Fuel Strategy document.	9/28/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Draft Funding Model section of expanded Fuel Strategy document.	9/28/2018	1.20	\$179.70	\$ 215.64
Willner, Jane S	Develop draft Emergency Management Section of expanded Fuel Strategy document.	9/28/2018	2.00	\$179.70	\$ 359.40
Willner, Jane S	Meet with K. Chambers, G. Sutton, E. Such, D. Hayward, J. Gonzalez, A. Pandey, M. Levidy, R. Aguilar, S. Mitra, Almodovar, E. McDermott (all Deloitte) to discuss project status and next steps for category management and strategic sourcing.	9/28/2018	0.20	\$179.70	\$ 35.94
Willner, Jane S	Develop outline for Emergency Management section of expanded Fuel Strategy document.	9/28/2018	1.00	\$179.70	\$ 179.70
Willner, Jane S	Draft A/P Strategy section of expanded Fuel Strategy document.	9/28/2018	1.50	\$179.70	\$ 269.55
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review the draft of the expanded Fuel Strategy document.	9/28/2018	0.10	\$179.70	\$ 17.97
Willner, Jane S	Develop template for expanded version of ASG's Fuel Strategy.	9/28/2018	0.50	\$179.70	\$ 89.85
Willner, Jane S	Meet with D. Hayward, Almodovar (both Deloitte) to review the outline for the expanded Fuel Strategy document.	9/28/2018	0.50	\$179.70	\$ 89.85

Total August Statement Period 1,621.90 \$ 334,720.42

EXHIBIT B

**BUDGET AND STAFFING PLAN FOR DELOITTE CONSULTING FOR THE FIRST INTERIM
FEE APPLICATION PERIOD**

AUGUST 1, 2018 THROUGH SEPTEMBER 30, 2018

Deloitte Consulting LLP

First INTERIM FEE APPLICATION
EXHIBIT B - PROJECT BUDGET & STAFFING PLANS
FOR THE INTERIM FEE APPLICATION PERIOD (August 1, 2018 THROUGH September 30, 2018)

Name	Deloitte Level	Rate	Aug-18	Sep-18	Total Hours Aug 18- Sep 18	Fees Aug 18- Sep 18
Chambers, Kevin	Partner/Principal	\$ 292.03	107	107	214	\$ 62,494.42
Sutton, Gary	Specialist Leader	\$ 270.46	185	190	375	\$ 101,422.50
Dethloff, Dan	Manager	\$ 223.21	175	175	350	\$ 78,123.50
Gonzalez, Juan M. (Mgr)	Manager	\$ 223.21	190	188	378	\$ 84,373.38
Hudson, India	Senior Consultant	\$ 179.70	190	188	378	\$ 67,926.60
TBD - Sayak	Senior Consultant	\$ 179.70	90	85	175	\$ 31,447.50
TBD - Navarro	Senior Consultant	\$ 179.70	120	90	210	\$ 37,737.00
Yancho, Gabe - Pandey	Consultant	\$ 150.24	140	160	300	\$ 45,072.00
Aguilar, Reinaldo	Consultant	\$ 150.24	190	188	378	\$ 56,790.72
Cona, Melissa - Such	Specialist Leader	\$ 270.46	50	45	95	\$ 25,693.70
McDermott, Erin	Senior Manager	\$ 270.46	50	45	95	\$ 25,693.70
TBD - Hayward	Manager	\$ 223.21	95	95	190	\$ 42,409.90
			1,582	1,556	3,138	\$ 659,184.92

Actual Vs Plan (Aug - Sep 2018)

HOURS	Planned Hours	Actual Hours	Delta
	3,138.00	3,145.70	7.70
FEES	Planned Fees	Actual Fees	Delta
	\$ 659,184.92	\$ 653,692.00	\$ (5,492.92)

1 - Variance in price due to project staff mix Vs. staff mix used in delivery.

EXHIBIT C

**DECLARATION OF KEVIN CHAMBERS IN SUPPORT OF THE FIRST INTERIM FEE
APPLICATION OF DELOITTE CONSULTING LLP FOR SERVICES RENDERED AS
CONSULTANT TO THE COMMONWEALTH OF PUERTO RICO**

AUGUST 1, 2018 THROUGH SEPTEMBER 30, 2018

**UNITED STATES DISTRICT COURT
DISTRICT OF PUERTO RICO**

In re:

THE FINANCIAL OVERSIGHT AND
MANAGEMENT BOARD FOR PUERTO
RICO,

as representative of

THE COMMONWEALTH OF PUERTO
RICO, *et al.*,

Debtors.¹

PROMESA Title III

No. 17 BK 3283-LTS

(Jointly Administered)

**DECLARATION OF KEVIN CHAMBERS IN SUPPORT OF THE FIRST
APPLICATION OF DELOITTE CONSULTING LLP FOR ALLOWANCE OF
COMPENSATION FOR SERVICES RENDERED AS CONSULTANT TO THE
COMMONWEALTH OF PUERTO RICO
FROM AUGUST 1, 2018 THROUGH SEPTEMBER 30, 2018**

Kevin Chambers deposes and says:


1. I am a Principal in the applicant firm, Deloitte Consulting LLP (“Deloitte Consulting”).
2. I have personally guided, as an engagement principal, the professional services rendered by Deloitte Consulting, as consultant to the Government of Puerto Rico, and am familiar with all work performed on behalf of the Debtors by the employees and principals/managing directors of my firm.
3. I have reviewed the foregoing *First Interim Fee Application of Deloitte Consulting LLP for Allowance of Compensation for Services Rendered as Consultant* (the “First Interim Fee Application Period”), and the facts set forth therein are true and correct to the best of my knowledge, information, and belief. To my knowledge, the First Interim Fee Application substantially complies with applicable provisions of PROMESA,² the

¹ The Debtors in these Title III cases, along with each Debtor’s respective Title III case number, are the (i) Commonwealth of Puerto Rico (Bankruptcy Case No. 17 BK 3283-LTS); (ii) Puerto Rico Sales Tax Financing Corporation (“COFINA”) (Bankruptcy Case No. 17 BK 3284-LTS); (iii) Puerto Rico Highways and Transportation Authority (“HTA”) (Bankruptcy Case No. 17 BK 3567-LTS); and (iv) Employees Retirement System of the Government of the Commonwealth of Puerto Rico (“ERS”) (Bankruptcy Case No. 17 BK 3566-LTS). (Title III case numbers are listed as Bankruptcy Case numbers due to software limitations.)

² Capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Fourth Interim Fee Application.

Bankruptcy Rules, the Local Rules, and this Court's *Second Amended Order Setting Procedures for Interim Compensation and Reimbursement of Expenses of Professionals*, dated June 6, 2018 [Docket No. 3269].

Dated: October 29, 2019



Kevin Chambers